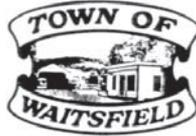
The background image shows the exterior of the Waitsfield Memorial Library, a two-story brick building with a portico supported by four columns. A sign above the entrance reads "WAITSFIELD MEMORIAL LIBRARY". To the left, a large tree with vibrant orange and yellow autumn leaves stands prominently. A person in a blue shirt is riding a bicycle on the road in the foreground. The sky is overcast.

# TOWN OF WAITSFIELD VERMONT 2012

**Annual Report of the Town Officers for the Year Ending December 31, 2012  
and the Town School District for the Year Ending June 30, 2012**



## Town of Waitsfield, Vermont

Chartered February 25, 1782  
1970 Population 837  
1980 Population 1,302  
1990 Population 1,422  
2000 Population 1,659  
2010 Population 1,719  
Size: 17,222 acres (approx.)

### TOWN OFFICE HOURS

8:00 a.m. – 4:30 p.m., Monday – Friday  
(located in the lower level of the Joslin Library)

### JOSLIN MEMORIAL LIBRARY

#### Regular Hours

Monday, 12:00 – 6:00 p.m.  
Tuesday, 12:00 – 6:00 p.m.  
Wednesday, 12:00 – 6:00 p.m.  
Thursday, 12:00 p.m. – 6:00 p.m.  
Friday, Closed.  
Saturday, 10:00 a.m. – 2:00 p.m.

### SCHEDULED MEETINGS OF LOCAL BOARDS

#### Selectboard

2<sup>nd</sup> & 4<sup>th</sup> Mondays, 7:00 p.m.  
at the Town Office

#### School Board

2<sup>nd</sup> Thursdays of most months, 7:45 a.m.  
at the Washington West Supervisory Union  
office

#### Planning Commission

1<sup>st</sup> & 3<sup>rd</sup> Tuesdays, 7:00 p.m.  
at the Town Office

#### Development Review Board

2<sup>nd</sup> & 4<sup>th</sup> Tuesdays, 7:00 p.m.  
at the Town Office

#### Conservation Commission

4<sup>th</sup> Thursdays, 7:00 p.m.  
at the Town Office

#### Water Commission

4<sup>th</sup> Tuesdays, 4:00 p.m.  
at the Town Office

#### Mad River Valley Planning District

3<sup>rd</sup> Thursday of the month, 7:00 p.m., at the General Wait House

*THE COVER: Joslin Memorial Library. Photo copyrighted and provided courtesy of David Freuthal, <http://david-freuthal.artistwebsites.com>.*

## DEDICATION



**John Reilly**

*The Town of Waitsfield dedicates this report to John Reilly.*

- ◆ 1998-2010 Lister (7 yrs as Chair) ◆ 2004-2008 Planning Commission
- ◆ 2010-2013 Town Office Task Force
- ◆ 2000-2013 Library Trustee

*Among his many achievements as Library Trustee: grant to weatherize the roof, other energy efficiency improvements, budgeting, collaboration with the Town of Fayston, floodproofing strategies, new heating system, handrails, masonry repairs, slate roof repair, bookshelves, painting, electrical improvements, amazing feats with ladders in high places, support of library automation and other new library technology, and steward of the Library's mysterious plumbing. As John leaves the Board of Library Trustees, we wish to say THANK YOU for your years of service.*

*~ Waitsfield Selectboard*

## AN INVITATION TO ALL CITIZENRY AND OTHER INTERESTED PEOPLE

The Town of Waitsfield, Vermont extends to all an invitation to the Town Meeting to be held at the Waitsfield Elementary School Auditorium, Route 100, Waitsfield, on Tuesday, March 5, 2013.

The meeting will begin at **9:00 a.m.** (please note earlier start time) and will continue after lunch, reconvening at 1:00 p.m., with affairs of the Waitsfield Town School District.

While only legal residents on the Checklist are allowed to vote on issues, all are invited to come to our Town Meeting and to meet the town officials, citizenry, neighbors, landowners, and visitors to become more familiar with our Town of Waitsfield, Vermont and its constituents.

### EXPRESSION OF APPRECIATION

On behalf of the Town of Waitsfield, we express appreciation to the following individuals for services given to the Town and its residents:

**Arthur Conway, Library Trustee**  
**Dennis Derryberry, Energy Committee**  
**Henry Erickson, Water Project Municipal Project Manager**  
**Darryl Forrest, Water Task Force**  
**Jeremy Goff, Waitsfield-Fayston Volunteer Fire Department**  
**Shane Grace, Waitsfield-Fayston Volunteer Fire Department**  
**Dean Hamel, Mad River Recreation District**  
**Heli Heitger, Mad River Seniors/Meals on Wheels**  
**Jon Jamieson, Justice of the Peace**  
**Helen Kellogg, Mad River Recreation District**  
**Scott Kingsbury, Waitsfield-Fayston Volunteer Fire Department**  
**Blaine Laskowski, Lister**  
**Members of the Mad Bikes of Waitsfield**  
**Robin Morris, Budget Task Force**  
**Mark Sinclair, Development Review Board Alternate**  
**John "Jack" Smith, Cemetery Funds Trustee**  
**Ted Tremper, Planning Commission**  
**Mark Walker, Constable**

### REPORT OF ELECTED AUDITORS

The report of the auditor was not available at the time of printing of this report.  
 Leo Laferriere, Jim Leyton

**TABLE OF CONTENTS**

**INTRODUCTION**

DEDICATION ..... 1  
 AN INVITATION ..... 2  
 EXPRESSION OF APPRECIATION ..... 2  
 REPORT OF ELECTED AUDITORS ..... 2

**TOWN OF WAITSFIELD**

WARNING ..... 5  
 BOND WARNING..... 8  
 CONDENSATION OF 2012 ANNUAL  
     MEETING MINUTES ..... 9  
 TOWN OFFICERS 2012 ..... 13  
 SELECTBOARD ANNUAL REPORT..... 16  
 PLANNING COMMISSION ANNUAL REPORT ..... 27  
 DEVELOPMENT REVIEW BOARD ANNUAL REPORT..... 29  
 CONSERVATION COMMISSION ANNUAL REPORT..... 31  
 WAITSFIELD ENERGY COMMITTEE ANNUAL REPORT . 33  
 TOWN OFFICE TASK FORCE ANNUAL REPORT ..... 35  
 STATEMENT OF TAXES RAISED ..... 38  
 STATEMENT OF DELINQUENT TAXES ..... 38  
 DELINQUENT TAX LIST ..... 39  
 TOWN CLERK STATEMENT OF FEES COLLECTED ..... 41  
 VITAL STATISTICS ..... 41  
 2013 PROPOSED BUDGET..... 42  
 CAPITAL BUDGET AND PROGRAM..... 50  
 LONG TERM INDEBTEDNESS..... 55  
 TOWN RESERVE FUNDS..... 58  
 OTHER TOWN FUNDS ..... 60  
 TOWN CAPITAL PROJECTS ..... 61  
 WAITSFIELD-FAYSTON FIRE DEPARTMENT REPORT ... 76  
 ROAD DEPARTMENT REPORT ..... 78  
 DOG WARDEN REPORT ..... 79  
 WAITSFIELD EMERGENCY MANAGEMENT..... 80  
 WAITSFIELD CEMETERY COMMISSION REPORT ..... 81  
 CEMETERY TRUST FUNDS EARNINGS & EXPENSES ..... 82  
 CEMETERY TRUST INVESTMENTS ..... 83  
 JOSLIN MEMORIAL LIBRARY REPORT..... 84  
 JOSLIN MEMORIAL LIBRARY BUDGET ..... 86  
 JOSLIN MEMORIAL LIBRARY BANK &  
     TRUST REPORTS..... 88

1984 BRIEF HISTORY OF THE  
 JOSLIN MEMORIAL LIBRARY ..... 90  
 INDEPENDENT AUDITOR’S REPORT ..... 94

**TOWN SCHOOL DISTRICT**

WARNING ..... 95  
 CONDENSATION OF ANNUAL TOWN SCHOOL  
 DISTRICT MEETING MINUTES ..... 97  
 WAITSFIELD SCHOOL DISTRICT REPORT ..... 98  
 WAITSFIELD SCHOOL DISTRICT BUDGET ..... 107  
 COMPARATIVE DATA FOR COST EFFECTIVENESS..... 113  
 WASHINGTON WEST CENTRAL OFFICE REPORT ..... 114  
 WASHINGTON WEST SUMMARY BUDGET..... 121

**AGENCY REPORTS**

WAITSFIELD HISTORICAL SOCIETY ..... 122  
 MAD RIVER VALLEY PLANNING DISTRICT ..... 124  
 MAD RIVER VALLEY RECREATION DISTRICT ..... 128  
 MAD RIVER RESOURCE MANAGEMENT ALLIANCE..... 130  
 CENTRAL VERMONT REGIONAL  
 PLANNING COMMISSION ..... 135  
 MAD RIVER VALLEY SENIOR CITIZENS, INC.  
 AND MEALS ON WHEELS AT  
 EVERGREEN PLACE..... 137  
 MAD RIVER VALLEY HEALTH CENTER, INC. .... 139  
 MAD RIVER VALLEY AMBULANCE  
 SERVICE (MRVAS) ..... 141  
 MAD RIVER VALLEY PUBLIC ACCESS  
 TELEVISION CHANNEL 44 & 45..... 143  
 FRIENDS OF THE MAD RIVER..... 145  
 MAD RIVER PATH ASSOCIATION ..... 148  
 WASHINGTON COUNTY SHERIFF’S REPORT ..... 150  
 NOTES ..... 153

# TOWN OF WAITSFIELD

## WARNING FOR ANNUAL MEETING MARCH 5, 2013

The legal voters of the Town of Waitsfield, County of Washington, State of Vermont, are hereby notified and warned to meet at the Elementary School Auditorium on Tuesday, March 5, 2013 at **9:00 A.M.** to transact the following business and to vote by Australian Ballot between the hours of 7:00 A.M. and 7:00 P.M. for the Various Town Officers and the Articles so noted.

**ARTICLE 1:** To elect a Moderator for the Town.

**ARTICLE 2:** To hear and act upon the reports of the Town Officers.

**ARTICLE 3:** Will the Town vote to collect taxes on real estate by two (2) equal payments made to the Treasurer as follows: half (50%) of taxes to be paid without discount not later than Tuesday, September 10, 2013, with the remaining half (50%) to be paid without discount not later than Friday, November 15, 2013?

**ARTICLE 4:** Will the Town authorize the Selectboard to set the salaries of the Town Clerk and Town Treasurer pursuant to Title 24 V.S.A. Sections 932 and 933?

**ARTICLE 5:** Will the Town authorize the Selectboard to borrow money in anticipation of Taxes and State Aid Money?

**ARTICLE 6:** Will the Town authorize the Selectboard to borrow no later than 2014 an amount not to exceed \$250,000, less any grants or other reimbursements, to be paid over a period not more than five years and on such other terms as the Selectboard shall negotiate for repair or replacement of the culverts, catch basins, and associated stormwater infrastructure on Bridge Street, to repair the retaining wall, and to repave the street from its intersection with Main Street to the Covered Bridge?

**ARTICLE 7:** Will the Town authorize the Selectboard to borrow no later than 2014 an amount not to exceed \$50,000 in conjunction with the project described in Article 6, above, to be paid over a period not more

than five years and on such other terms as the Selectboard shall negotiate, for the purpose of including the burial of conduit under Bridge Street to accommodate the future undergrounding of the overhead utilities?

**ARTICLE 8:** Will the Town authorize the Selectboard to borrow no later than 2014 an amount not to exceed \$200,000, less any grants or other reimbursements, for replacement of the culvert on Tremblay Road across from the Town Garage, to be paid over a period not more than five years and on such other terms as the Selectboard shall negotiate?

**ARTICLE 9:** Will the Town authorize the Selectboard to borrow no later than 2014 an amount not to exceed \$50,000, less any additional grants or reimbursements, to be paid over a period not more than five years and on such other terms as the Selectboard shall negotiate, to cover costs associated with the repair and renovation of the Waitsfield Historic Covered Bridge?

**ARTICLE 10:** Will the Town eliminate the office of Town Auditor pursuant to 17 VSA 2651b?

**ARTICLE 11:** Will the Town transition from a calendar year (January 1 to December 31) to a fiscal year (July 1 to June 30) for the municipal budget effective July 1, 2014?

**ARTICLE 12:** Will the Town establish an Agricultural Support Reserve Fund to provide grant assistance to agricultural property owners to help restore fields severely impacted by extreme weather events pursuant to criteria and standards defined by the Selectboard? If approved, this fund will be capped at \$10,000 and will be funded by not more than \$5,000 in any given year.

**ARTICLE 13:** Shall the voters of the Town of Waitsfield instruct the Selectboard to enact the following resolution to protect citizen health and safety, water bodies and other natural resources, in relation to tar sands oil transport through Vermont?

BE IT RESOLVED:

1. That the Town express its opposition to the transport of tar sands oil through Vermont, and its deep concern about the risks of such transport for public health and safety, property values, and our natural resources; and

2. That the Town encourage the State of Vermont and other northeast states to support policies phasing out fuel purchases as quickly as possible from vendors whose refinery sources of origin use any form of tar sands; and
3. That the Town call upon the Vermont State Legislature and the U.S. Congress to ensure thorough environmental impact reviews of any tar sands-related pipeline proposals, including the health and safety impacts of potential tar sands oil spills; and
4. That the Town transmit a copy of this resolution to all relevant state, federal and Canadian officials, and the CEOs of Portland Pipe Line Corporation, Montreal Pipe Line Limited, Imperial Oil, ExxonMobil, and Enbridge Inc.

**ARTICLE 14:** Will the Town vote a budget to meet the expenses and liabilities of the Town and authorize the Selectboard to set a tax rate sufficient to provide for the voted Town and School District budgets?

**ARTICLE 15:** To transact any other business that may legally come before the meeting.

**Dated at Waitsfield, Vermont, this 28th day of January, 2013 by:**

**Waitsfield Selectboard:**

Salvatore Spinosa, Chair  
Charles Hosford, V. Chair  
Logan Cooke  
Paul Hartshorn  
William Parker

# TOWN OF WAITSFIELD

## WARNING

### MARCH 5, 2013

The legal voters of the Town of Waitsfield, Vermont, are hereby notified and warned to meet at the Waitsfield Elementary School on Tuesday, March 5, 2013, between the hours of seven o'clock (7:00) in the forenoon (a.m.), at which time the polls will open, and seven o'clock (7:00) in the afternoon (p.m.), at which time the polls will close, to vote by Australian ballot upon the following Article of business: \

#### ARTICLE I

Shall general obligation bonds of the Town of Waitsfield in an amount not to exceed One Million Six Hundred Thousand Dollars (\$1,600,000), subject to reduction from the receipt of available state and federal grants-in-aid, and other financial assistance, be issued for the purpose of financing the acquisition of a parcel of land known as Flemer/Compere Lot 5 on Vermont Route 100 and the construction thereon of a town office building, at an estimated cost of One Million Six Hundred Thousand Dollars (\$1,600,000)?

The legal voters of the Town of Waitsfield are further notified that voter qualification, registration and absentee voting relative to said special meeting shall be as provided in Chapters 43, 51 and 55 of Title 17, Vermont Statutes Annotated.

The legal voters of the Town of Waitsfield are further notified that an informational meeting will be held on **Monday, February 25, 2013** at the Waitsfield Elementary School in the Town of Waitsfield at 7:00 o'clock in the evening (7:00 p.m.), for the purpose of explaining the proposed town office building improvements and the financing thereof.

Adopted and approved at a regular meeting of the Selectboard of the Town of Waitsfield duly called, noticed and held on January 28, 2013. Received for record and recorded in the records of the Town of Waitsfield on January 29, 2013.

**Dated at Waitsfield, Vermont, this 28th day of January, 2013 by:  
Waitsfield Selectboard:**

Salvatore Spinosa (Chair)  
Charles Hosford (Vice Chair)      Logan Cooke  
Paul Harthorn                              William Parker

**CONDENSATION OF MINUTES  
TOWN OF WAITSFIELD ANNUAL TOWN MEETING  
MARCH 6, 2012**

Following are the minutes of the Annual Town Meeting for the Town of Waitsfield of March 6, 2012 pursuant 1 V.S.A. § 312(b)(1).

Moderator Brian Shupe called the Annual Meeting to order at 9:00 a.m. Those present (approximately 125 people) joined local Boy Scouts in the Pledge of Allegiance. Mr. Shupe explained general information about the conduct of the meeting and use of Robert's Rules of Parliamentary Procedure.

**ARTICLE 1: To elect a Moderator for the Town.** Brian Shupe was elected by unanimous voice vote.

**ARTICLE 2: To hear and act upon the reports of the Town Officers.** Mr. Shupe recognized the dedication and expression of appreciation. Reports of the Elected Auditors, Planning Commission, Development Review Board, Conservation Commission, Energy Committee, Delinquent Tax Collector, Waitsfield-Fayston Volunteer Fire Department, Road Department, Waitsfield Cemetery Commissioner, Joslin Memorial Library, and Selectboard were discussed and accepted.

Jerry Miller recognized George Tardy and his work at the cemeteries. Selectboard members, Paul Hartshorn and Charlie Hosford, recognized retiring Selectboard member, Kate Williams.

**ARTICLE 3: Will the Town authorize the Selectboard to acquire by gift or purchase, land for a municipal forest to procure wood products, maintain wildlife habitat, protect water species, provide forest recreation, and for conservation education purposes?** Article 3 was approved by a majority voice vote.

**ARTICLE 4: Will the Town vote to collect taxes on real estate by two (2) equal payments made to the Treasurer as follows: half (50%) of taxes to be paid without discount not later than Monday, September 10, 2012, with the remaining half (50%) to be paid without discount not later than Thursday, November 15, 2012?** Article 4 was approved by a unanimous voice vote.

**ARTICLE 5: Will the Town authorize the Selectboard to set the salaries of the Town Clerk and Town Treasurer pursuant to Title 24 V.S.A. Sections 932 and 933?** Article 5 was approved by a unanimous voice vote.

**ARTICLE 6: Will the Town authorize the Selectboard to borrow money in anticipation of Taxes and State Aid Money?** Article 6 was approved by a unanimous voice vote.

**ARTICLE 7: Will the Town authorize the Selectboard to borrow an amount not to exceed \$400,000, less any grants or other reimbursements, to be paid over a period not more than five years and on such other terms as the Selectboard shall negotiate to refinance the balance of the one-year line of credit utilized to cover expenses related to the May 20, 2011 and August 28, 2011 federally-declared disasters?** A motion to amend Article 7 was approved by a majority voice vote. Article 7, as amended, reads:

**Will the Town authorize the Selectboard to borrow an amount not to exceed \$305,000, less any grants or other reimbursements, to be paid over a period not more than five years and on such other terms as the Selectboard shall negotiate to refinance the balance of the one-year line of credit utilized to cover expenses related to the May 20, 2011 and August 28, 2011 federally-declared disasters?** Article 7 as amended was approved by a unanimous voice vote.

**ARTICLE 8: Will the Town authorize the Selectboard to borrow an amount not to exceed \$50,000, less any additional grants or reimbursements, to be paid over a period not more than five years and on such other terms as the Selectboard shall negotiate, to cover costs associated with the repair and renovation of the Waitsfield Historic Covered Bridge?** Article 8 was approved by a unanimous voice vote.

**ARTICLE 9: Will the Town authorize the Selectboard to borrow an amount not to exceed \$200,000, less any grants, to be paid over a period not more than five years and on such other terms as the Selectboard shall negotiate for repair or replacement of the culverts, catch basins, and associated stormwater infrastructure on Bridge Street and to repave the street from its intersection with Main Street**

**to the Covered Bridge?** Article 9 was approved by a unanimous voice vote.

**ARTICLE 10: Will the Town vote to authorize the Selectboard to establish a reserve fund for the expansion or relocation of the Town Office facility and to appropriate the sum of \$35,000 to establish such fund in 2012?** Following much discussion and a series of amendments, Article 10, as amended, was put before the voters as follows:

**Will the Town vote to authorize the Selectboard to establish a reserve fund for the protection, expansion, or relocation of the Town Office facility and to appropriate the sum of \$50,000 to establish such fund in 2012?** Article 10, as amended a second time, was approved by majority voice vote. A final vote to adopt Article 10, as amended, was approved by a majority vote.

Adam Greshin spoke to the assembly about legislatives updates.

**ARTICLE 11: Will the Town authorize the expenditure of a sum not to exceed \$10,000 to the Waitsfield Cemetery Commission for the maintenance of Waitsfield cemeteries?** Article 11 was approved by a majority voice vote.

**ARTICLE 12: Will the Town vote to exempt the Masonic Lodge, located at 4376 Main Street, from real estate taxes for a period of ten (10) years pursuant to Title 32 V.S.A. Section 3840?** Following much discussion and efforts to amend the article, the motion to adopt Article 12 as originally warned was approved by a majority voice vote.

**ARTICLE 13: Will the voters designate the Town of Waitsfield as a Property Assessed Clean Energy (PACE) District to enable participating property owners to access funding for eligible energy efficiency and renewable energy projects and then pay back the cost as a regular municipal assessment on that property owner's property tax or other municipal bill as provided for by 24 V.S.A. Chapter 87 (Section 3261 et seq.) and authorize the Selectboard to enter into an agreement with Vermont Energy Investment Corporation d/b/a Efficiency Vermont to operate the PACE program?** Article 13 was adopted by a majority voice vote.

Town Meeting was being recessed for lunch at 12:01 p.m. to resume after the Waitsfield School meeting.

The meeting was reconvened at 1:50 p.m.

**ARTICLE 14: In light of the United States Supreme Court's *Citizens United* decision that equates money with speech and gives corporations rights constitutionally intended for natural persons, shall the Town of Waitsfield vote on March 6, 2012 to urge the Vermont Congressional Delegation and the U.S. Congress to propose a U. S. Constitutional amendment for the States' consideration which provides that money is not speech, and that corporations are not persons under the U.S. Constitution, that the General Assembly of the State of Vermont pass a similar resolution, and that the town send its resolution to Vermont State and Federal representatives within thirty days of passage of this measure?** Article 14 was adopted by a unanimous voice vote.

**ARTICLE 15: Will the Town vote a budget to meet the expenses and liabilities of the Town and authorize the Selectboard to set a tax rate sufficient to provide for the voted Town and School District budgets?** Article 15 with a budget figure of \$1,871,893 was approved by a unanimous voice vote.

**ARTICLE 16: To transact any other business that may legally come before the meeting.** A typographical error in the Town Report was pointed out. Carol Hosford recognized Kate Williams service as Selectboard member. There was a motion to recess until the closing of the polls at 7:00 p.m., and the motion was seconded. Passed by unanimous voice vote.

The Moderator recessed the meeting at 2:15 p.m. until the closing of the polls for Australian ballot items at 7:00 p.m

## TOWN OFFICERS 2012

*Elected by Australian Ballot*

### Selectboard:

Charles Hosford	Mar. 2013
Salvatore Spinosa	Mar. 2013
William Parker	Mar. 2014
Logan Cooke	Mar. 2014
Paul Hartshorn	Mar. 2015

### Town Clerk:

Jennifer Peterson	Mar. 2014
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### Town Treasurer:

Jennifer Peterson	Mar. 2014
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### Auditors:

Leo Laferriere	Mar. 2013
Jim Leyton	Mar. 2014
Vacant	Mar. 2015

### Listers:

John Simko	Mar. 2013
Neil Johnson	Mar. 2014
Robert Shaffer	Mar. 2015

### Collector of Delinquent Taxes:

Janet Smith	Mar. 2013
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### Grand Juror:

Dana Haskin	Mar. 2013
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### Library Trustees:

Ken Felderman	Mar. 2013
John Reilly (Ch., res.)	Mar. 2014
Jean Joslin	Mar. 2015
Joyce Travers	Mar. 2016
David Babic	Mar. 2017

### Town Agent:

Ted B. Joslin	Mar. 2013
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### Waitsfield School Directors:

Scott Kingsbury	Mar. 2013
Eve Frankel	Mar. 2013
Helen Kellogg	Mar. 2014
Todd White	Mar. 2014
Rob Williams	Mar. 2015

### Harwood School Director:

Stephen Sands	Mar. 2013
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### Waitsfield School Treasurer:

Wendy Gilbert	Mar. 2013
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### Cemetery Commissioners:

Robert Danaher	Mar. 2013
Victoria Kingsbury	Mar. 2014
Marion Turner	Mar. 2015
Paul Hartshorn	Mar. 2016
Eric Haskin (res.)	Mar. 2017
Mike Anastos	Mar. 2017

### Trustees of Cemetery Funds:

John "Jack" Smith (res.)	Mar. 2013
Andrew Baird, Jr	Mar. 2014
Gib Geiger, Jr.	Mar. 2015

### Justices of the Peace:

Cecil "Zeke" Church	Nov. 2014
Charles Goodman III	Nov. 2014
Andreas Lehner	Nov. 2014
Mary Lehner	Nov. 2014
Jim Leyton	Nov. 2014
Helen Meyers	Nov. 2014
Jennifer Peterson	Nov. 2014

*Elected from the Floor*

### Moderator:

Brian Shupe	Mar. 2013
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## TOWN OFFICERS 2012

*Appointed by the Selectboard*

### M.R.V. Planning District Reps:

William Parker Mar. 2013  
Steve Shea Mar. 2013

### Constable:

Peter Laskowski Mar. 2013

### Planning Commission:

Kari Dolan Mar. 2013  
Drew Simmons Mar. 2013  
Hadley Gaylord, Jr. Mar. 2014  
Brian Voigt Mar. 2014  
Steve Shea, Chair Mar. 2015  
Stan Ward Mar. 2016  
Todd White Mar. 2016

### C.V. Regional Planning

#### Commission:

Don LaHaye May 2013  
Harrison Snapp (Alt.) May 2013

### Development Review Board:

John Donaldson Mar. 2013  
Christopher Jernigan Mar. 2013  
Brian Shupe, Chair Mar. 2013  
Gib Geiger, Jr. Mar. 2014  
Jon Jamieson Mar. 2014  
Eleanor D'Aponte (Alt.) Mar. 2014  
Christina Cook Mar. 2015  
Michael Kingsbury Mar. 2015  
Rudy Polwin, (Alt.) Mar. 2015

### Tree Warden:

Leo Laferriere Mar. 2013

### Tree Board:

Jean Sherman Mar. 2013  
Vince Gauthier Mar. 2014  
Charles Hosford Mar. 2015

### Zoning Administrator:

Susan Senning, Esq. May 2014

### Fire Warden:

Adam Cook June 2016

### Waitsfield/Fayston Fire Department:

#### Fire Chief:

Bub Burbank Jan. 2013

#### Assistant Chiefs:

Paul Hartshorn Jan. 2013

Lester Miller, Jr. Jan. 2013

#### Captain:

Travis Michaud Jan. 2013

#### Lieutenants:

Adam Cook Jan. 2013

Tristan Weide Jan. 2013

#### Moderator:

George Gabaree Jan. 2013

#### Treasurer:

Gordon Eurich Jan. 2013

#### Secretary:

Shannon Young Jan. 2013

### Service Officer:

Jessie Graham Apr. 2013

### Emergency Management:

Frederick Messer, Dir. Mar. 2013

Carla Straight, Coord. Mar. 2013

### Energy Coordinator:

Christopher Badger Mar. 2013

### Health Officer:

Kelvey R. Wilson Nov. 2014

### Dog Warden:

Marie Leotta Mar. 2013

**Road Commissioner:**

Charles Goodman, III Mar. 2013

**Inspector of Lumber:**

Andrew Baird, Jr. Mar. 2013

**Conservation Commission:**

Peter Boynton Mar. 2013  
 Mark Haberle Mar. 2013  
 Paul Hartshorn Mar. 2013  
 Phil Huffman Mar. 2013  
 Chris Loomis Mar. 2013  
 Ted Joslin Mar. 2014  
 Leo Laferriere, Chair Mar. 2014  
 Spencer Potter Mar. 2014  
 VACANT Mar. 2014

**Fence Viewers:**

Allen Gaylord Mar. 2013  
 Douglas Kenyon Mar. 2013  
 Bryan Neill Mar. 2013

**Weigher of Coal:**

Charles Hosford Mar. 2013

**Green Up Coordinators:**

Valerie & Harrison Snapp Mar. 2013

**M.R.V. Recreation District Reps.:**

Jeff Whittingham Mar. 2013  
 Jonathon Goldhammer Mar. 2015

**Energy Committee:**

Dennis Derryberry Mar. 2013  
 Paul Hartshorn Mar. 2013  
 Charles Hosford Mar. 2013  
 Brian Shupe Mar. 2013

**Mad Bikes of Waitsfield:**

Sue Frechette (Wm) Mar. 2013  
 Kari Dolan (res.) Mar. 2014  
 Bobbi Rood (res.) Mar. 2014  
 Taz Squire (Wts) Mar. 2014  
 VACANT (Alt.) Mar. 2014  
 Troy Kingsbury (Wts) Mar. 2014  
 Liz Weller (Alt, Mrtn) Mar. 2014  
 Laura Brines (Wts) Mar. 2015  
 Peter Lazorchak (Wts) Mar. 2015

**M.R. Solid Waste Alliance:**

Salvator Spinosa Mar. 2013  
 Valerie Capels (alt.) Mar. 2013

## WAITSFIELD SELECTBOARD 2012 Annual Report

The Selectboard typically meets on the second and fourth Monday of each month at 7:00pm at the Waitsfield Town Office. Citizens are encouraged to contact Town Administrator Valerie Capels to confirm meeting dates or to have a matter placed on the agenda. Meetings are open to the public and citizens are encouraged to attend. Agendas are posted at [www.waitsfieldvt.us/sg/agenda.cfm](http://www.waitsfieldvt.us/sg/agenda.cfm). Most of our meetings are filmed for broadcast by Mad River Valley TV on channel 45.

### **Joslin Memorial Library and Town Office**

The Waitsfield Town Office and the Joslin Memorial Library have a long and shared history and much focus was spent this past year on the future needs of both. It is ironic that, as the Library enters its 100<sup>th</sup> year in 2013, which is the theme of this Town Report, the Library and Town Office will begin a journey toward new and separate spaces.

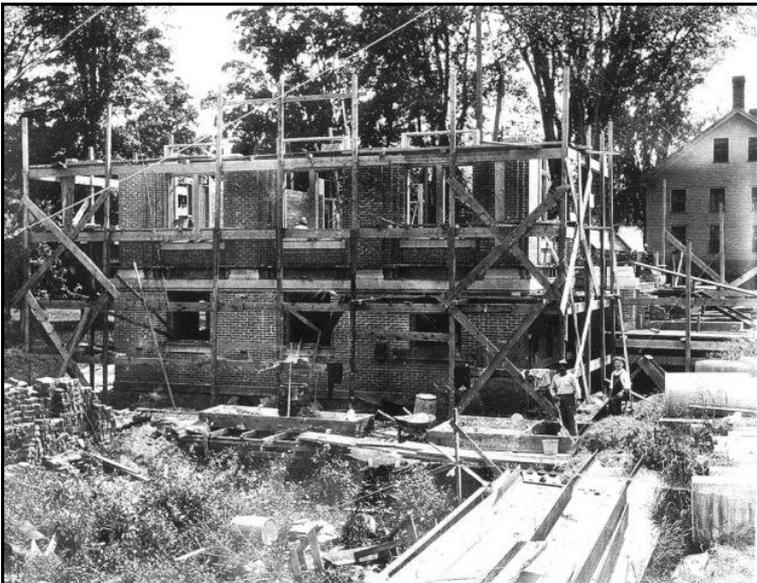
**Town Office Relocation.** The Town Office Task Force continued its efforts to study suitable locations for a new Town Office. Following considerable study and public input, and after the Library was eliminated as an option, the Farm Stand site was selected as the preferred option and Maclay Architects was hired after another competitive bid process to develop the next level of site and building design to bring to voters for a bond vote. Citizens urged that the Old Methodist Church building be reconsidered, so the Selectboard authorized funds for a more thorough study of both sites. This past year the TOTF held public forums in September and December 2012 and in January 2013.

The majority of the Selectboard's support for the TOTF's recommendation to proceed with the Farm Stand site for a new Town Office should not be seen as disregard for the dozens of citizens who have spoken passionately in favor of renovating the Old Methodist Church/Luminosity building. The fiscal impact to taxpayers is a significant concern—not only the additional \$1 million in project cost but the increased costs of maintenance and operation over time. The displacement of the long-time residential and commercial tenants is another concern. Also, Selectboard members believe there are more resources available to the private sector than there are to the Town to achieve the renovation of the building, including the various tax credits available for properties in the Designated Village Center, which could

include the rental income from the tenants as part of the project cash flow. The strong expression of community support for renovating the OMC/Luminosity building could be a catalyst for bringing the appropriate partners together to make it happen.

Selectboard members also think a new Town Hall on the Farm Stand site has a lot of benefits, not the least of which is the opportunity to enhance the public's use of and access to the Flemer Field Community Green from Main Street. Public bathrooms and parking would be readily accessible. And it could be an opportunity for a phase 2 decentralized wastewater project that provides a much-needed wastewater management solution to many other properties in the Village. The building and site design will need to be addressed very thoughtfully to complement the neighboring uses and communicate a sense of civic pride and community. This is a great opportunity to address vital Town needs and deliver many enhancements to our historic Village.

A special bond warning at Town Meeting will ask voters by Australian ballot whether to support the borrowing of up to \$1.6 million for the new Town Office. While there will never be a best time to undertake a project of this magnitude, with interest rates so low, there might not be a better time. More information is available in several other sections within this Town Report and online at [www.waitsfieldvt.us/townoffice](http://www.waitsfieldvt.us/townoffice).



Joslin Library under construction, c. 1913 (Photo: Waitsfield Historical Society)

**Tropical Storm Irene Recovery.** Recovery from Tropical Storm Irene continued well into 2012. While most of the infrastructure (roads, bridges, culverts) was repaired in 2011, many matters remained.

Folsom Brook Stabilization. Waitsfield was awarded a grant from the Natural Resource Conservation Service's Emergency Watershed Protection program for the stabilization of Folsom Brook. The work was completed in the fall to the satisfaction of the residents of the River House Condominiums.

Joslin Hill Culvert Engineering Analysis. After multiple rejections, FEMA funds were ultimately awarded to have an engineering analysis done for repair or replacement of the 130-foot long 12-foot high culvert on Joslin Hill at the bottom of Brook Road that was damaged from Tropical Storm Irene. The study got underway late in the fall by DuBois & King, who recommended a repair of the culvert, headwall, slopes, and pavement for a total of \$165,000.

Tremblay Road Culvert. The Tremblay Road culvert remains a serious concern. Exceptionally large volumes of water overtook it twice in one year (May and August 2011 floods), causing extensive damage to Tremblay Road. FEMA funds are not available toward its replacement because the culvert itself was not damaged in either case and we were not able to meet the thresholds for a FEMA Hazard Mitigation Grant. The cost to replace the culvert is estimated to be between \$150,000 and \$200,000. Vehicular height and weight restrictions on Pine Brook Bridge on North Road and the Covered Bridge on Bridge Street leave Tremblay Road as Waitsfield's only truck route. It is also a vital route for emergency responders from one side of the river to the other. Replacement of this culvert is a high priority. We will apply to the VTrans Structures Grant Program in 2013, which could provide up to \$175,000 for a culvert project. However, if that does not come through, ARTICLE 8 on the warning is seeking voter approval to borrow necessary funds up to \$200,000 to help ensure the project happens. In the event of further delays, this authorization would apply into 2014.

Bridge Street Marketplace Revival. The Bridge Street area was among the hardest hit by Tropical Storm Irene in Waitsfield. Some businesses did not return. But by all accounts, an unexpected outcome has been an exciting transformation, thanks to the hard work, determination, investment, commitment, and resources from many people and organizations. Even the drenching rain storm on September 9 could not

dampen the 2<sup>nd</sup> annual block party to celebrate the Mad River Valley's resilience, its volunteers, and community.

Bridge Street Retaining Wall. The storm not only destroyed the Birke Photo studio but also buckled the retaining wall along Bridge Street. FEMA funded part of the engineering plans to repair it, but uncertainty about whether a building was going back in that location delayed the finalization of the plans. We will apply to FEMA for construction funds in 2013.

Relocation of the Town Office Out of the Flood Zone. The State of Vermont secured more than \$21.6 million in Community Development Block Grant Disaster Recovery (CDBG-DR) funding from the U.S. Department of Housing and Urban Development (HUD) to assist Vermont with the long-term recovery from Tropical Storm Irene, with 80% of this resources targeted to Washington and Windsor Counties. Applications became available in August and are being awarded on a first come first served basis. Relocation of municipal facilities out of the flood zone is among the eligible uses for the funds. These funds have the potential to reduce costs of the Town Office relocation. Application could not be made until a site had been selected and efforts are underway to initiate the process.

**The 1833 Covered Bridge Rehabilitation.** When it became clear that the Covered Bridge rehab was not going out to be completed in 2012, the Selectboard tried to accomplish the replacement of the deck since that would not require any work in the river. DuBois & King prepared separate bid documents for that component and we obtained approval from the funding agencies to bid it separately. The low bid had to be disqualified and all the other bids were much higher than expected, so all bids were rejected. The goal now is to combine the Covered Bridge rehab and Bridge Street stormwater project into one bid package in 2013 in an effort to achieve efficiencies and reduce costs. Preliminary cost estimates exceeded grant and reserve funds available. ARTICLE 9 is carried over from last year to seek voter authorization to borrow up to \$50,000 for up to five years to address a possible funding shortfall.

**Bridge Street Culvert and Stormwater Project.** DuBois & King completed plans for the replacement of the culverts and catch basins under Bridge Street, which included measures to improve stormwater treatment and replacement of the sidewalk on the north side. Next steps include getting VTrans right-of-way sign-off, seeking grant funds, and

putting it out to bid for construction. Because replacement of these culverts and the repaving of Bridge Street are a high priority, especially to the extent they can be coordinated with the Covered Bridge project, ARTICLE 6 asks voters to authorize the Selectboard to borrow up to \$250,000 over five years to get this done. This was approved by voters last year. In the event of further delay, we are seeking voter authorization into 2014.

**Underground Power on Bridge Street?** The suggestion to include the burial of the overhead utilities with the stormwater project prompted much investigation into what might be possible in this window of opportunity. If it is ever going to happen, the time to do it would be when the street is opened up to replace the culverts. Two of three power poles would be eliminated. Pedestal-mounted streetlights would need to be installed. And a ground-mounted transformer would need to be located to serve all the affected properties on both sides of Bridge Street. The entire project is expected to cost more than \$75,000 for relocation of the GMP and Waitsfield Telecom utilities, but could be phased over several years. ARTICLE 7 asks voters whether funds should be borrowed to fund the installation of the necessary conduit now to allow for the burial of the lines at some future date. More up-to-date cost information will be available at Town Meeting.

**Emergency Preparedness.** The entire Selectboard completed a 2-day NIMS training in August. Fred Messer and Carla Straight-Messer continued to provide guidance and training opportunities for the community.

**Village Streambank Stabilization.** The FEMA-funded streambank stabilization project got under way this fall with DeWolfe Engineering and Bear Creek Environmental redesigning their plans for riprap and stormwater management along the riverbank at the Bridge Street Marketplace. Thanks to tireless efforts of Kari Dolan, the project was in the works before Tropical Storm Irene, but damage following the flood required that the plans be redesigned. The project is funded by 75% FEMA Hazard Mitigation Grant funds and 25% Clean and Clear grant funds from the Vermont Agency of Natural Resources. Permitting and construction is expected to proceed in 2013.

**Municipal Water Project.** Completion of the water project was in sight as 2012 came to a close. More information about this and other projects can be found in the Capital Projects section beginning on page 61. The

Water Task Force and Municipal Project Manager Henry Erickson continued to work with property owners, the funding agencies, the Selectboard, and others on the numerous details associated with moving the project forward. The Selectboard wishes to specifically acknowledge the contributions of Darryl Forrest, who resigned from the WTF this fall. Among his many contributions, the countless hours he spent doing the land records research, preparing easement documents, and working with landowners were especially vital to the success of the project.

The new Water Commission was formed late in the year and is comprised of the following members: Robin Morris (Chair), Charles Hosford, Ray LaRochelle, William Parker, and Peter Reynells. The Water Commission is the official entity responsible for the operation of and policy-setting for the water system.

Multiple cases of litigation before three different Vermont courts continued to occupy the Selectboard's attention. As the year came to a close, settlement discussions with Virginia Houston again resumed, this time resulting in a settlement. On Sunday, January 20, 2013, settlement was reached and all lawsuits were concluded.

**Fire Protection.** The subject of whether townspeople should be asked to pay for a proportion of fire protection costs associated with the new community water system was brought to the Selectboard for consideration. The point was made that inclusion of fire protection added over a million dollars to the construction cost, as well as increased operation and maintenance costs, of the water system due to the necessary increased size of the size of the storage tank, the increased size of the water mains to ensure sufficient fire flows, and the installation of almost 30 hydrants. Water customers currently pay for 100% of this cost that, arguably, provides a townwide benefit. Though there was much discussion, no determinations were made or actions taken. Discussions will likely continue into the coming year.

**Town Plan Adopted.** The Planning Commission presented their proposed Town Plan in June. The Selectboard held two hearings, received public input and, after thorough review, adopted the 2012 Waitsfield Town Plan on October 22, 2012.

**Village Center Designation.** Waitsfield's Village Center Designation expired in September 2012, but could not be renewed without an adopted Town Plan that had been approved by the Central Vermont Regional

Planning Commission. The adopted Town Plan was promptly sent the CVRPC, which was approved at their meeting in November 2012. The application for renewal was then submitted to the Vermont Department of Housing and Economic Development and the Village Center Designation was restored. Village Center Designated provides many incentives for property owners, including various tax credits for building improvements and priority consideration for grant programs. More information can be found at [www.waitsfieldvt.us/about/villagecenter.cfm](http://www.waitsfieldvt.us/about/villagecenter.cfm).

**Route 100 Transportation Path Project.** The final design plan continued to be refined by VTrans well into 2012 and was finally bid for construction in late summer of 2012. Kingsbury Companies of Waitsfield was the low bidder. As the contractor for the water service construction of contract 6 of the water project, they were uniquely positioned to coordinate the two projects. More information about this and other projects can be found in the Capital Project section on page 63.



Joslin Library prior to its dedication, c. 1913 (Photo: Waitsfield Historical Society)

**Safe Routes to School Infrastructure Project.** The Safe Routes to School team was instrumental in helping Waitsfield secure a \$141,000 infrastructure grant in 2010. The Williston engineering firm Stantec was hired by VTrans through the SRTS grant to design the following components of the project: (1) four radar speed feedback signs at locations critical to the school, (2) installation of a crosswalk over Route 100/Main Street near the Old County Road, and (3) the re-alignment of southerly Old County Road/Route 100 intersection into a “T.” The radar feedback signs could be ready for installation at any time. Town staff

members are working with Stantec, Green Mountain Power, and the MRV Health Center to address the relocation of the overhead power lines. See page 64 for more information.

**Waitsfield Village West Sidewalk.** The conceptual alignment analysis developed by Lamoreaux & Dickinson in 2011 with funds from the Central Vermont Regional Planning Commission, the updated Waitsfield Elementary School Travel Plan in October 2012, and many letters of support contributed toward the award of yet another Safe Routes to School infrastructure grant for a sidewalk in Waitsfield Village. Up to \$250,000 will be available and no match is required. This is a marvelous accomplishment and all involved should be congratulated. Final design and permitting will be initiated in 2013 and construction could begin as early as 2014.

**Races, Relays, and Events.** Though the Selectboard is not responsible for initiating the many events that happen in Waitsfield throughout the year, we recognize that having roads, bridges, and facilities in good repair is important to accommodate them. The various construction projects and flood recovery efforts over the past few years and coming up present challenges for these events to work around. The completion of the water, sidewalk(s), Covered Bridge rehab, and paving projects will contribute all the more to the well-being of these events. The Selectboard wants to recognize and express appreciation for the collaboration that exists among the organizers, businesses, sponsors, volunteers, local officials, and others that make these events a success year after year. Waitsfield, and the Valley, are fortunate that events such as the Mad Marathon, the Green Mountain Stage Race, 100 on 100 Relay, Craft Fair, Mad Dash, Music Fest, Festival of the Arts, Bridge Street block parties, Baked Beads sales, and other events bring participants, spectators, customers, and others to the community, contributing to the economy and vitality that help make this such a great place to be.

**Law Enforcement.** Law enforcement services continued to be provided through the Washington County Sheriff's Department (WCSD) on a contract basis for 16 hours per week. The police cruiser was sold at the end of the year to Peter Laskowki who will be able to continue to use it in his service as Constable and Deputy Sheriff with the WCSD. WCSD officers provide the balance of patrol in their own vehicles. Waitsfield has been very fortunate for the many years Peter Laskowski has served (and continues to serve) as Constable. Finding other qualified and

motivated citizens to serve as Constable as he transitions toward retirement may not be easy. Meanwhile, crime continues to be a serious concern. The provision of reliable and cost-effective law enforcement in Waitsfield and the Mad River Valley will require on-going discussion.

**Fiscal Year Change.** ARTICLE 11 asks voters if they will approve changing Waitsfield's fiscal year from January 1-December 31 to July 1-June 30. This comes at the behest of the Town's auditor, the Town Administrator, and the Town Clerk and the Selectboard supports the proposal. It is proposed to be effective in 2014 to allow time to plan ahead for the transition.

Advantages:

- The municipal budget year will coincide with the state's fiscal year for school, highway, and some other funding.
- Tax revenues will be received earlier in the fiscal year, reducing or eliminating the expense of tax anticipation borrowing.
- Expenses are currently incurred between January and Town Meeting without an approved budget. Voters will approve a budget in March that begins in July of the same year rather than two months into the budget year.
- The audit has not been available by Town Meeting for the past several years because Waitsfield's accounts have become increasingly complex and the auditor has needed more time. This results in a proposed budget without audited numbers, which are then subject to adjustment after the budget has been approved in January. The auditor will be able to complete their report in time for budget preparation and Town Meeting.
- More time will be available to prepare and proof the Town Report.
- Winter highway expenses will be in the same budget cycle.

Disadvantages:

- Confusion among tax payers during the transition period.
- It will complicate tax and payroll reporting, which will still be based on the calendar year.
- The transition period will require more work.
- Voters will likely be asked to either vote on one 18-month budget at the 2014 Town Meeting or one 6-month budget and one 12-month budget.

**Waitsfield on the Web.** Though keeping the Web site updated was a challenge this year with so much going on, Waitsfield's official Web site continues to be a source for information about Waitsfield, works in progress, departments, boards and committees, up-coming and past

meetings, and more. Selectboard agendas, for example, are posted at [www.waitsfieldvt.us/sb/agenda.cfm](http://www.waitsfieldvt.us/sb/agenda.cfm) and often include links to the documents the Selectboard will be discussing. It is also used to promote Waitsfield businesses through the comprehensive listings of *Services, Shopping, Foods & Eateries, Lodging, Arts & Entertainment, Recreation*, and more.

The number of people who “like” Waitsfield’s Facebook page reached 326 by the end of the year. It was launched in an effort to increase citizen outreach and promote Waitsfield events, businesses, and other activities.

**2013 Budget.** The infrastructure improvements and flood recovery that shaped 2011 carried over into 2012, with continued construction of the water project and the start of construction of the sidewalk project. Those in addition to other projects, such as the rehab of the Covered Bridge, repair of the Bridge Street retaining wall, and the Bridge Street stormwater project will continue into 2013.

Highlights of the proposed 2013 budget include:

- The legal line item is increased to cover costs associated with non-water related litigation between Virginia Houston and the Town. Though the settlement brings the matters to a close, expenses through January and final court filings need to be accommodated.
- After nearly a decade at level-funding, the Assessor’s contract has been increased to \$15,000.
- The cost for heat at the Town Garage actually *decreased*, which reflects the significant reduction in the number of heating oil gallons used since the energy efficiency improvements were made.
- The Road Dept. is seeing increased maintenance expenses on the dump trucks and grader.
- A new line item has been added with an allocation of \$500 for Emergency Preparedness. This will help cover costs of trainings and emergency shelter supplies.
- The Reimbursements to Water Project line item in the Capital and One-Time Expenses section of the budget reflects expenses the water project paid for over the course of its development that should have been paid for by the general fund.
- The Village Flood Control Project line item has been removed as a 2012 expense and as a revenue because it is actually included within the Village Streambank Stabilization project. This will change comparative numbers from last year’s report.

- The one-time item for repayment of the Fire Department FEMA Assistance to Firefighters Grant program is carried over from last year at \$12,000. This is the result of \$56,236 AFG grant in 2002 of which only \$43,585 was spent, but the full amount was requisitioned.
- Total expenses represent less than a 1% increase over 2012. However, reduced projected revenues result in an increase in net expenses by approximately 5%.
- Audited 2012 budget figures were not available at press time for this report.

The Budget Task Force was created in the summer 2009 to examine all aspects of Waitsfield's budgeting process, explore opportunities for improvements and efficiencies, and present recommendations to the Selectboard. Task Force members include Bill Parker, Darryl Forrest, Roy Hadden, and Steve Shea.

**Composition of Selectboard.** With last year's election, the Selectboard bade Kate Williams farewell and welcomed new member Logan Cooke. Sal Spinosa was elected Chair and Charles Hosford remained Vice Chair.

**Staff and Volunteers.** The Selectboard wishes to acknowledge and thank the Town staff for their efforts to keep Town operations moving smoothly and delivering a high level of service. Special thanks to all the citizens who volunteer countless hours of time and other resources serving on boards, committees, commissions, and task forces.

Respectfully submitted,

Sal Spinosa, Chair  
 Charlie Hosford, V. Chair  
 Logan Cooke  
 Paul Hartshorn  
 William Parker

### Did You Know?

In 1913, the Town bought Mrs. Minera Boyce's village lot for \$800. Library construction began May 6, 1913.



(Source: Waitsfield Historical Society)

## WAITSFIELD PLANNING COMMISSION 2012 Annual Report

Planning Commission Members: Steve Shea (Chair), Todd White (Vice Chair), Kari Dolan, Hadley Gaylord Jr., Drew Simmons, Brian Voigt, and Stan Ward.

Town Plan Update. The Planning Commission spent most of the year working on an update of the 2005 Town Plan. Changes to the Town Plan include the incorporation of Community Standards for energy-related projects which are reviewed by the Public Service Board and a complete update to the demographic data tables and maps. The 2012-2017 Waitsfield Town Plan was officially adopted by the Selectboard on October 22, 2012 and approved by the Central Vermont Regional Planning Commission on November 13, 2012.

Wastewater Committee. The Planning Commission established a wastewater committee in 2011 to investigate possible options for decentralized wastewater systems in Waitsfield Village and Irasville. A report of findings and recommendations was made in 2011 and a plan to facilitate privately owned shared wastewater associations was developed. The resulting plan enables the town to loan funds to associations of property owners and access funds from the State of Vermont and a grant from the EPA to fund the loans. Upon final approvals from the State and the EPA, it is anticipated that the first shared wastewater system will be constructed for the Winterpark Association in 2013.

2013 Work Plan Priorities. The Planning Commission prioritized its work plan for the year based on the Goals, Tasks, and Policies of the revised Town Plan. The first priority is to consider technical corrections and substantive revisions to the Zoning Bylaws and Subdivision Regulations. Members also agreed to consider an overlay zoning district to the north end of town much like the overlay that was adopted for the south of town (AROD) in 2009. The other top priority is to discuss Residential Hamlets which would allow for smaller minimum lot sizes to encourage denser growth in appropriate areas of the town.

Meetings & Information. The Planning Commission holds regular meetings the first and third Tuesdays of each month at 7 p.m. at the Waitsfield Town Offices. The public is welcome at all meetings and time is available to voice comments, concerns, or suggestions. Please

contact the Waitsfield Planning & Zoning Administrator for more information about meetings, records, or issues regarding the Planning Commission. Information on agendas, meeting minutes, and documents related to town planning can be found on the town's website at [www.waitsfieldvt.us/planning](http://www.waitsfieldvt.us/planning), at the Town Office at 9 Bridge Street, or on our blog at [planwithus.blogspot.com](http://planwithus.blogspot.com).



Early construction of the Joslin Library, c. 1913 (Photo: Waitsfield Historical Society)

## WAITSFIELD DEVELOPMENT REVIEW BOARD 2012 Annual Report

The Waitsfield Development Review Board (DRB) is comprised of seven members appointed by the Selectboard. Two alternate members have also been appointed to serve in the absence of a quorum of regular members.

The Board's function is to administer the Town's Zoning Bylaws and Subdivision Regulations in conjunction with the Zoning Administrator. Specifically, the Board reviews applications for conditional use approval, the subdivision of land, requests for variances, and it considers appeals of Zoning Administrator decisions.

A permit is required for most development activity in the town, and landowners are encouraged to consult with the Zoning Administrator before starting construction or site development.

As was the case the previous two years, permit activity was slow in 2012. The Board approved two minor subdivisions, and one major subdivision. One additional application is currently undergoing sketch plan review. The DRB issued 17 conditional use approvals, mostly involving modifications and expansions to existing buildings. One conditional use approval was to rebuild the Birke Photography Studio, which was destroyed in Tropical Storm Irene, provided it is elevated above base flood levels.

The DRB approved four conditional use signs and denied one. The DRB also approved five change-in-use applications and one adaptive re-use of a historic barn. One application for a variance was denied. The DRB heard one appeal of a decision by the Zoning Administrator and upheld the permit; that decision has been appealed to the Environmental Court.

In addition to the projects approved by the DRB, the Zoning Administrator issued 52 zoning permits in 2012, including four permits for new single-family homes (compared with 44 and one, respectively, the prior year). 21 of the total zoning permits issued were sign permits.

We were fortunate that Jon Jamieson joined the Board this year, filling a vacancy that was created in 2011 when Eleanor D'Aponte stepped off the board to serve as an alternate member. Rudy Polwin was also

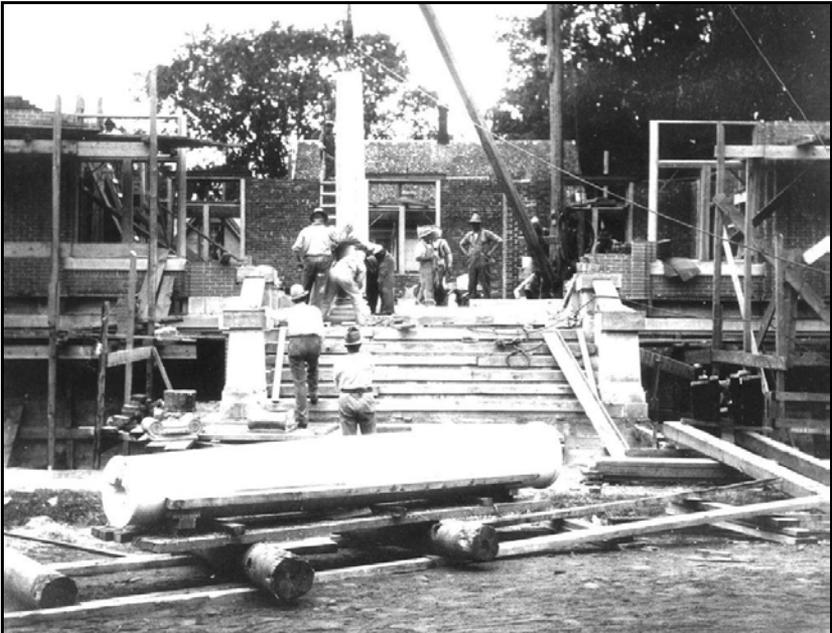
appointed as an alternate this year. The DRB continues to be ably assisted by Zoning Administrator Susan Senning, who has served the town extremely well for the past two years.

The DRB meets the second and fourth Tuesday of the month at 7:00 p.m. at the Town Office. In 2012, the DRB held 18 public hearings. Notices of public hearings are published in *The Valley Reporter* and on-line at [www.waitsfieldvt.us](http://www.waitsfieldvt.us). Our meetings are frequently televised on Mad River Television's Channel 45.

Respectfully Submitted,

Christina Cook, Vice Chair  
John Donaldson  
Gib Geiger  
Jon Jamieson  
Christopher Jernigan

Mike Kingsbury  
Brian Shupe, Chair  
Eleanor D'Aponte (alternate)  
Rudy Polwin (alternate)



Construction of the Joslin Library entrance, c. 1913 (Photo: Waitsfield Historical Society)

## CONSERVATION COMMISSION 2012 Annual Report

Composed of up to nine members, the commission has responsibilities regarding the natural resources of the municipality, and lands within the municipality which have historic, educational, cultural, scientific, architectural or archaeological values in which the public has an interest. It may make recommendations regarding acquisition of land and receive appropriations, gifts (to include land or other property) and grants for the purposes of carrying out its responsibilities. It may assist other elements of town and regional government on matters affecting the local environment or the natural resources of the municipality. It may also prepare and distribute relevant information, and encourage through educational activities the public understanding

Regarding administration of municipal lands, properties and other rights, the commission is charged with management of 793 acres of public land in three parcels located adjacent to Scrag Mountain (Scrag Town Forest), alongside the Mad River (Wu Ledges Town Forest) and alongside Brook Road (Woliner parcel), plus easement monitoring on 10 acres behind the Valley Professional Center (Dowdell /Baked Beads).

Continuing our focus on the Scrag forest, we have realized two goals; preparation of a long-range management plan and near-completion of the new public access trail.

The management plan has been created to guide the use of the ~640 acre Scrag Forest in a manner that protects the ecological values of the Forest and for the long-term benefit of the current and future Waitsfield and broader Mad River Valley communities. Input was provided through Audubon Vermont, Arrowwood Environmental, VT Dept. of Forests, Parks & Recreation, US Forest Service and the VT Land Trust. Also included was information and commentary from local citizens as given at one on-site field trip and two public meetings. Ecologist Kristen Sharpless was hired to assist the commission throughout the process and to prepare the final plan – many thanks to Kristen. This plan has been approved by the VT Land Trust which holds an easement on the property, and by the VT Dept. of Forests, Parks & Recreation, and will be forwarded to the Selectboard for their approval. We very much look forward to promptly implementing the plan, to include preparation for a timber harvest and access road and hiking trail rehabilitation.

We now take on the task of preparing a long-range management plan for the Wu Ledges Forest, located behind the Lareau swimhole. As was done with Scrag planning, we already have an Audubon Forest Bird Habitat and Management Recommendations report, a Natural Communities Inventory, and a Forest Stewardship plan as prepared by the Washington county forester Russ Barrett. We will seek to review and summarize this data, and blend it into a draft plan for public review and comment. There is much local interest from the hiking and mountain biking groups, and from the Mad River Valley Chamber of Commerce regarding trail use on the Wu Ledges Forest. We will seek their assistance in planning for the recreational use element of the plan.

Over the course of the year we also provided input to the Planning Commission regarding the Town Plan, to the Valley Trails Collaborative regarding preparation of a new Valley Trail Finder map, and to the Tri-town conservation committee / commission meeting.

Our special thanks to Mad Birders for their assistance in organizing the on-site Scrag field trip; and to Peter Boynton, Mark & Polly Kisiel, Keegan Tierney and the VT Youth Conservation Corps, and the EnTrust Foundation for their much-appreciated help in development of the new Scrag hiking trail. And to the Valley Reporter for providing publicity to our community endeavors.

On a financial note: Of \$37,318 expended on the Scrag planning and trail projects, only \$1,000 of taxpayer funds were used. All the balance came from grants, gifted funds and the value of in-kind services.

We have some on-the-ground management actions coming up! If you like working in, and for, the great outdoors, we have space for another member to enjoy these works as much as we do.

Respectfully submitted,

Leo Laferriere, Chair  
Peter Boynton  
Mark Haberle  
Paul Hartshorn

Phil Huffman  
Ted Joslin  
Chris Loomis  
Spencer Potter

## **TOWN OFFICE TASK FORCE 2012 Annual Report**

The task of relocating the Waitsfield Town Office is a great challenge and responsibility. This capital project has been included in our town's capital plan for many, many years. The basement of the library is no longer adequate for maintenance of vital records, storage, access to public records, administrative operations, and meeting space. The flooding from Hurricane Irene confirmed that staying in its current location was no longer a practical option. Over the past two and a half years the members of the Town Office Task Force received a great deal of public input and researched multiple sites with diverse advantages and disadvantages. More information is provided on Waitsfield's Web site at [www.waitsfieldvt.us/townoffice](http://www.waitsfieldvt.us/townoffice).

At the March Town Meeting, Waitsfield voters will be asked to approve a (not -to -exceed) \$1.6 million loan to purchase the Farm Stand property and construct a town office building with appropriate square footage for office and meeting space and the necessary site amenities of off- street parking , wastewater management, and landscaping to meet the community's needs for the next 100 years. We are excited to move this important project ahead after many years of delay. The Resolution (below) summarizes our process and outlines the information used to choose the Farm Stand site as our new Town Office location.

### **Town of Waitsfield TOWN OFFICE TASK FORCE RESOLUTION**

WHEREAS, the Waitsfield Selectboard appointed a Waitsfield Town Office Task Force (TOTF) in 2010 to assess space needs, evaluate site options, solicit public input, and make recommendations to the Selectboard regarding the expansion or relocation of the Town Office; and,

WHEREAS, the TOTF met regularly beginning October 2010 and established the following guiding principles:

1. The town's future office needs should be coordinated with planning to meet the future needs of the library.
2. The town office should remain in one of the two designated village centers (Waitsfield Village and Irasville) to reinforce the

town's longstanding land use, transportation and infrastructure policies.

3. New or expanded town offices should meet the town's long term needs (e.g., serve the town for 50+ years) either through initial construction or a potential for future expansion.
4. The town office should enhance Waitsfield's built environment and sense of civic pride through quality design and construction, and should serve as a model for energy efficiency.
5. The decision to expand or relocate the town office should be based on a realistic understanding of the Town's fiscal outlook and the impact on taxpayers.
6. The decision to expand or relocate the town office is ultimately a decision of the voters, and any proposals made by the Town Office Task Force should be the result of an inclusive public outreach effort that provides meaningful opportunities for Waitsfield's citizens to weigh in. And,

WHEREAS, the TOTF hired Maclay Architects to evaluate suitable town office sites and then held public meetings on February 3<sup>rd</sup> 2011, February 9<sup>th</sup>, March 6<sup>th</sup>, April 30, December 20<sup>th</sup> 2012 and January 16<sup>th</sup> 2013 to present information, discuss options, and hear citizens' thoughts, ideas, concerns, and other considerations. In these public meetings it was found that the residents of Waitsfield strongly support the relocation of the Town Office and prefer that it be located outside of the flood area, on Route 100(Main Street), and in the Historic Waitsfield Village. The TOTF also heard many concerns and questions about the cost of the new town office project; and,

WHEREAS, several residents voiced support for the purchase and restoration of the former Methodist Church as an additional site option. The historical value of the church and the positive impact its restoration would have on the Waitsfield Village District provided strong motivation to pursue that option. The TOTF responded to the public support for the Church option with owner contacts, an engineering report, two project cost estimates, a septic capacity test and a real estate appraisal. Consequently, the TOTF determined that the Methodist Church site would be substantially more expensive to the Waitsfield property tax payers than the Farm Stand site (\$770,000 more costly; \$1,000,000 more when we factor in loan interest expense). Surveys were conducted at the December 20, 2012 and January 16, 2013 public forums to provide information and determine relative support for the Farm Stand and Methodist Church sites. While the December 20 survey showed strong

preference for the Church site, there was a great deal of uncertainty regarding the project's cost at that time. The January 16th survey results showed a small (4 votes out of 86) preference for the Church site over the Farm Stand site; and,

WHEREAS, the TOTF returned to its guiding principles (see above) to make the choice between the Church and the Farm Stand site. The Farm Stand site was found to be the more fiscally prudent option (with less risk of unexpected costs), including lower annual energy costs. In addition, the TOTF is sensitive to concerns raised regarding the displacement of a long-time commercial tenant and several residential dwellings that would result from pursuing the Church option. The TOTF acknowledges that the restoration of the church is important but believes that the project is better suited to a private investor who, unlike the municipality, could qualify for federal historic preservation tax credits and state downtown and village center tax credits. Additionally, the Farm Stand site provides a “gateway” to the Flemer fields, adding public amenities that will greatly enhance the use and enjoyment of that facility by town residents.

NOW THEREFORE, be it resolved that after numerous site evaluations with multiple public meetings, and extensive (preliminary) design review and cost estimates, the TOTF recommends by a majority vote that the Waitsfield voters be asked to authorize borrowing the funds necessary to relocate a new town office to the Farm Stand Site. **The TOTF requests that the Selectboard place an article on the March 5, 2013 Town Meeting warning to authorize the borrowing of \$1,600,000 to purchase property and construct a new town office building on the Flemer/Compere Lot 5 (Farm Stand site).**

Approved and adopted at a regular meeting of the Waitsfield Town Office Task Force held on the 17th day of January, 2013.

Sandy Gallup  
Charlie Hosford  
Jennifer Peterson  
John Reilly  
Brian Shupe  
Brian Voigt

## WAITSFIELD ENERGY COMMITTEE 2012 Annual Report

The Town of Waitsfield's Energy Committee, with the support of the Selectboard, Town staff and others, continued efforts in 2012 to address weatherization and efficiency in Waitsfield's municipal buildings and street lighting, and continued preparation for implementing property-assessed financing initiative for energy efficiency and renewable energy improvements for Waitsfield homeowners.

The Town of Waitsfield joined 34 other communities across the state at the 2012 Town Meeting in establishing a clean energy district and in authorizing Efficiency Vermont to act as the program administrator, on the town's behalf, to facilitate the financial qualification process, billing and reporting for residential energy efficiency and renewable energy improvements. More information is available on the Efficiency Vermont website at:

[http://www.encyvermont.com/for\\_our\\_partners/PACE/PACE\\_General\\_Info/pace.aspx](http://www.encyvermont.com/for_our_partners/PACE/PACE_General_Info/pace.aspx).

The Town Administrator, Valerie Capels, worked with summer intern Christian Frey of Warren to document the town's street light infrastructure and identify opportunities for energy efficiency upgrades in partnership with Efficiency Vermont and Green Mountain Power. An agreement was signed in October 2012 to replace 38 street lights with energy efficient fixtures. This is projected to save the town about \$550 per year and 17,000 kWh of electricity.

The Town Energy Committee is currently supporting Harwood Union High School on an initiative, the Whole School Energy Challenge, to reduce its electricity and heating fuel consumption by 10% in the 2012-2013 school year. This initiative is led by Harwood's facilities director Ray Daigle, but is comprised of a team of faculty, middle and high school students and supported by Energy Committees from the Town of Waitsfield and Waterbury.

In December of 2012, the Town of Waitsfield joined energy committee members of Moretown, Warren and Fayston and the Mad River Valley Planning District in spearheading a year-long effort in 2013 to increase the number of comprehensive home energy efficiency improvements in the Mad River Valley. This is part of a statewide initiative of Efficiency Vermont, in partnership with Vermont Energy and Climate Action

Network (VECAN) - the Vermont Home Energy Challenge. Waitsfield joins over 50 other Vermont communities in this Challenge, helping reach a statewide goal of 25% energy savings in 80,000 homes by the year 2020. More information is available on the Efficiency Vermont website at:

[http://www.encyvermont.com/for\\_our\\_partners/community\\_partners/residential/town-participation.aspx](http://www.encyvermont.com/for_our_partners/community_partners/residential/town-participation.aspx).

Chris Badger, Energy Coordinator

Committee Members: Sal Spinoso, Valerie Capels, Charlie Hosford

### **Did You Know?**

The Library was constructed by H.P. Cummings Construction Company of Ware, Massachusetts. The total price was \$21,387. The architect was John MacDonald, who was also the architect for the Joslyn's residence in Omaha, and the Joslyn Art Museum in Omaha.



(Source: Waitsfield Historical Society)

**STATEMENT OF TAXES RAISED**  
**January 1 - December 31, 2012**

	<u>2011</u>	<u>2012</u>
<b>Grand List</b>		
Municipal Grand List	3,664,994	3,664,007
State Education Grand List	3,680,232	3,662,964
<b>Tax Rates</b>		
Homestead Municipal	0.2940	0.3190
Homestead Education	1.2684	1.2688
Total Homestead Tax Rate	1.5624	1.5878
Non-Residential Municipal	0.2940	0.3190
Non-Residential Education	1.3390	1.3216
Total Non-Residential Tax Rate	1.6330	1.6406
<b>Taxes Billed</b>		
Municipal	1,070,173	1,155,779
Homestead Education	2,317,279	2,307,017
Non-Residential Education	2,472,358	2,427,198
Local Agreement	7,330	7,292
<b>Total Taxes Billed</b>	6,045,787	5,867,436
Plus late filed Homestead Decl.fees	91	0
+/- Corrections, Abatements Adjustments	-7,416	0
Net Taxes Due	5,859,815	5,897,436
Less tax collections through Dec. 31		5,760,345
Total 2012 taxes due on December 31		106,188

**STATEMENT OF DELINQUENT TAXES**

Beginning Delinquent Taxes Receivable (previous years)	106,887
Amt turned over to Collector of Del.Taxes on Nov. 18	214,580
Total Delinquent Taxes to be accounted for	321,467
Delinquent Tax Collections	-201,891
Abatements/Adjustments	0
Balance of Delinquent Taxes on Dec. 31	119,576

**DELINQUENT TAX LIST**  
**As of December 31, 2012**

<b>NAME</b>	<b>2012</b>	<b>2011</b>	<b>2010</b>
BOMBARD ANDREW T & HEAT	3,327.70		
BORDONARO ANNE ELIZ	2,431.78 *		
BRIDGEWATER JOHN C	1,365.50		
BURBANK ROBERT & SUSAN	1,401.80	645.82	
CANNEY JOHN J	989.28		
CARPENTER GEORGE J	955.47 *		
CHMR HISBISCUS TRUST	24.86		
COOKE CHRISTINE	90.50	151.54	
DIGRUTTOLO TERRY L	58.33 *		
EURICH ELAINE	2,295.94		
FARNHAM TODD & SONDR	261.10	90.12	
FASNER DAVID C	1,881.77 *		
FOSTER ROBERT P & ROBIN	2,530.76 *		
FOUR D & K COMPANY	9,746.80	5,490.82	
FREEMAN A ALBERT	1,154.98		
FREEMAN A ALBERT	1,095.10	1,602.64	
GANNON MARJORIE BECKER	1,066.38 *		
GAYLORD ALLEN	3,594.78		
GREENSLIT ALLEN L	1,894.60		
HASTINGS MEADOW LLC	402.84 *		
HILLY GERALD & MARILYN	1,695.56		
IENTILE JAMES R &	13,625.18		
KERR CATHY	125.79		
KOEPELE DAVID ERIC	1,248.50		
KOEPELE DAVID ERIC	6,432.78		
LANPHERE VICKI JO	587.32		
LAVOIE PAUL & MICHELLE	2,131.40		
MAD RIVER EQUITIES	1,476.54	470.80	
MARQUARDT HELEN J	841.38	287.36	
MESSIER LORI	229.68	228.62	
MILLER LESTER R	278.90 *		
MOULTON CAROLYN A	15.00	204.66	
ORR REGINALD	2,272.96 *		
PAPANI REALTY TRUST	951.54		
PETTERSON THOMAS	669.36		
PIERCE EYDYE	76.92		
PIERCE RENEE	183.74		
PITT HOLDINGS LLC	2,416.19		

**DELINQUENT TAX LIST**  
**As of December 31, 2012**

<b>NAME</b>	<b>2012</b>	<b>2011</b>	<b>2010</b>
RODETIS SUSAN E	2,305.04 *		
SHARPE JAMES A	2,875.21		
SMITH JASON	555.04		
STORMCREST LIMITED	405.50		
SULLIVAN DAVID & H	936.78 *		
TWO ROUTE SEVENTEEN	8,760.80		
VON TRAPP BERNHARD	5,450.08	5,424.82	4,647.87
WERON LLC	6,726.46		
WHITE CANDICE	267.21		
YOUNG DAVID & LINDA	220.16		
<b>TOTALS AS OF 12/31/12</b>	<b>100,331.29</b>	<b>14,597.20</b>	<b>4,647.87</b>

\*PAID SINCE 12/31/12

**TOWN CLERK**  
**2012 STATEMENT OF FEES COLLECTED**

Recording Fees:	\$24,670
Search Fees:	\$747
Copies:	\$6,271
Permit Fees:	\$162
Marriage/Civil Union Licenses (less state fees):	\$420
Miscellaneous Fees:	\$301
Passport Fees:	\$1,530
Dog Licenses (less state fees):	\$24,670
(Dog Licenses Issued: 332)	
Total Fees Collected:	\$34,101

**VITAL STATISTICS**

Births:	20
Deaths:	11
Marriages:	42
	73

TOWN OF WAITSFIELD 2013 PROPOSED BUDGET	ACTUAL 2011	BUDGET 2012	ACTUAL 2012	BUDGET 2013	% Chg '12-'13
<b>EXPENSES</b>					
<b>TOWN MEETING</b>					
<i>Expenses</i>					
Elections	131	450	318	200	-55.6%
Town Report	2,271	2,300	2,547	2,600	13.0%
<b>TOT. TOWN MEETING</b>	<b>2,403</b>	<b>2,750</b>	<b>2,865</b>	<b>2,800</b>	<b>1.8%</b>
<b>LEGAL &amp; AUDITING</b>					
Legal Services	3,654	7,500	1,940	10,000	33.3%
Audit Services	4,700	5,950	6,950	5,950	0.0%
<b>TOT. LEGAL &amp; AUDITING</b>	<b>8,354</b>	<b>13,450</b>	<b>8,890</b>	<b>15,950</b>	<b>18.6%</b>
<b>TOWN OFFICE OPERATIONS</b>					
Insurance & Bonds	8,654	12,607	13,748	14,468	14.8%
Office Rent/Utilities	23,326	22,460	22,393	23,183	3.2%
Office Repairs	0	1,000	0	1,000	0.0%
Postage	3,847	3,850	3,942	3,950	2.6%
Supplies	7,211	8,000	8,631	8,000	0.0%
Computer Services	1,632	1,600	934	1,600	0.0%
Training	512	1,000	488	1,000	0.0%
Cleaning	1,967	2,300	2,196	2,300	0.0%
Equipment Maint. & Contracts	5,614	6,175	6,360	6,175	0.0%
Telephone	2,490	2,500	2,545	2,600	4.0%
New Office Equipment	35	4,000	1,939	4,000	0.0%
Public Notice Expense	2,666	3,500	3,428	3,500	0.0%
<b>TOTAL TOWN OFFICE</b>	<b>58,093</b>	<b>68,992</b>	<b>66,779</b>	<b>71,776</b>	<b>4.0%</b>
<b>TOWN CLERK &amp; TREASURER</b>					
<i>Expenses</i>					
Town Clerk/Treasurer & Tax Anticipation Interest	74,363	76,639	77,086	78,645	2.6%
Tax Anticipation Interest	9,269	4,000	333	4,000	0.0%
Ballot Clerks	242	900	374	900	0.0%
<b>Subtotal Expenses</b>	<b>83,875</b>	<b>81,539</b>	<b>77,793</b>	<b>83,545</b>	<b>2.5%</b>
<b>NET CLERK/TREASURER</b>	<b>53,062</b>	<b>45,239</b>	<b>43,415</b>	<b>47,245</b>	<b>4.4%</b>
<b>SELECTBOARD</b>					
<i>Expenses</i>					
Selectboard Stipends	3,250	3,250	3,250	3,250	0.0%
Town Web site	749	750	767	800	6.7%
Town Administrator	58,450	60,299	60,296	62,022	2.9%
Training	584	440	265	440	0.0%
Mileage Reimbursement		200	95	200	0.0%
Recording Secretary	2,219	2,400	2,633	2,500	4.2%
Communications	0	200	0	200	0.0%
<b>TOTAL SELECTBOARD</b>	<b>65,253</b>	<b>67,539</b>	<b>67,306</b>	<b>69,412</b>	<b>2.8%</b>

NOTE: Net expenses include revenues, which begin on p. 48.

TOWN OF WAITSFIELD 2013 PROPOSED BUDGET	ACTUAL 2011	BUDGET 2012	ACTUAL 2012	BUDGET 2013	% Chg '12-'13
<b>CONSERVATION COMMISSION</b>					
<i>Expenses</i>					
Special Projects	700	1,000	700	2,000	100.0%
<b>Subtotal Expenses</b>	<b>700</b>	<b>1,000</b>	<b>700</b>	<b>2,000</b>	<b>100.0%</b>
<b>NET CONS. COMMISSION</b>	<b>700</b>	<b>1,000</b>	<b>700</b>	<b>2,000</b>	<b>100.0%</b>

**PLANNING & DEVEL. REVIEW***Expenses*

Recording Secretary	1,031	1,000	882	1,000	0.0%
Special Planning Projects	21,004	7,500	4,455	4,500	-40.0%
Zoning Administrator	33,451	39,516	39,537	41,027	3.8%
Training (for staff and boards)	394	700	308	700	0.0%
Computer Equipment/Services	0	960	0	960	0.0%
Mileage Reimbursement	112	250	412	250	0.0%
<b>Subtotal Expenses</b>	<b>57,802</b>	<b>49,926</b>	<b>45,593</b>	<b>48,437</b>	<b>-3.0%</b>
<b>NET PLANNING &amp; DEV. REV.</b>	<b>50,061</b>	<b>43,926</b>	<b>38,625</b>	<b>48,437</b>	<b>10.3%</b>

**BOARD OF LISTERS***Expenses*

Assessor's Contract	10,800	10,800	10,800	15,000	38.9%
Computer Equipment/Services	232	1,000	622	1,000	0.0%
Training & Meetings	0	200	75	200	0.0%
<b>Subtotal Expenses</b>	<b>11,032</b>	<b>12,000</b>	<b>11,497</b>	<b>16,200</b>	<b>35.0%</b>
<b>NET LISTERS' EXPENSES</b>	<b>496</b>	<b>2,000</b>	<b>914</b>	<b>6,200</b>	<b>210.0%</b>

**COLLECTOR OF DELINQUENT***Expenses*

Collector's Fees	17,114	19,000	17,549	19,000	0.0%
<b>NET DELINQUENT TAXES</b>	<b>(1,138)</b>	<b>0</b>	<b>988</b>	<b>0</b>	<b>0.0%</b>

**ROAD DEPARTMENT***Expenses*

<b>Labor</b>	115,908	131,960	128,480	135,890	3.0%
<b>Equipment Operations &amp;</b>					
Insurance	5,146	6,548	6,939	7,926	21.0%
Gas, Oil, Grease	5,616	5,000	6,670	5,000	0.0%
Diesel	35,477	30,000	26,091	25,000	-16.7%
2005 Int'l Dump Truck	12,150	7,500	2,177	7,500	0.0%
2008 Pickup Truck	317	1,500	2,004	1,500	0.0%
2013 International Dump Truck			853	1,500	
2010 Int'l Low Profile Truck	1,323	1,500	2,400	3,000	100.0%
1997 Int'l. Dump Truck	0	1,000	0	5,000	400.0%
2008 International Dump Truck	7,600	4,000	5,031	4,000	0.0%
2009 John Deere Loader	1,523	750	735	1,000	33.3%
1998 Galion Grader	1,158	3,000	1,732	8,000	166.7%
2008 Cat Backhoe	3,064	2,500	1,210	2,500	0.0%
Roadside Mower	222	280	246	280	0.0%

TOWN OF WAITSFIELD 2013 PROPOSED BUDGET	ACTUAL 2011	BUDGET 2012	ACTUAL 2012	BUDGET 2013	% Chg '12-'13
Steel pole / chain saw	65	300	1,274	300	0.0%
Garage Repairs	851	500	694	500	0.0%
Garage Trash Removal	1,689	2,000	1,672	1,500	-25.0%
Uniforms	2,693	3,000	2,914	3,000	0.0%
Garage Heat	4,140	4,000	2,522	3,000	-25.0%
Garage Telephone	1,124	1,100	1,103	1,100	0.0%
Garage Electricity	1,547	1,500	1,582	1,500	0.0%
Garage Supplies & Hardware	3,190	3,000	4,420	3,000	0.0%
Garage Misc. Other	1,473	1,500	1,227	1,500	0.0%
Chipper & Rake	417	750	166	500	-33.3%
Garage Alarm System	838	500	1,092	1,000	100.0%
Water service	0	300	705	840	180.0%
Plow Blades/Shoes/Chains	6,767	7,000	6,757	9,600	37.1%
<i>Subtotal Equipment Operations</i>	<i>98,388</i>	<i>89,028</i>	<i>82,214</i>	<i>99,546</i>	<i>11.8%</i>
<b>Hired Equipment &amp; Labor</b>					
Sidewalk Mowing	1,250	1,875	600	1,875	0.0%
Sidewalk Plowing	5,000	5,000	5,360	8,000	60.0%
Other Equipment Rental	183	3,000	3,350	8,000	166.7%
Contracted Plowing	1,980	2,000	1,920	2,000	0.0%
Grading	240	1,000	450	500	-50.0%
<i>Subtotal Hired Equip. &amp; Labor</i>	<i>8,653</i>	<i>12,875</i>	<i>11,680</i>	<i>20,375</i>	<i>58.3%</i>
<b>Materials</b>					
Salt	25,740	20,000	29,835	22,000	10.0%
Sand	32,774	42,000	42,000	45,000	7.1%
Chloride	7,485	8,000	8,445	8,000	0.0%
Crushed Gravel	16,292	15,000	16,117	0	-100.0%
Stone (ditch)	1,982	3,000	5,110	5,000	66.7%
Culverts	13,202	7,200	3,522	7,200	0.0%
Guardrails	82	1,000	85	1,000	0.0%
Tools	3,636	3,000	2,173	3,000	0.0%
Signs	884	1,500	2,229	1,700	13.3%
Fabric	294	500	0	500	0.0%
Cold Patch, Hay & Seed	214	2,000	1,105	2,000	0.0%
<i>Subtotal Materials Expenses</i>	<i>102,587</i>	<i>103,200</i>	<i>110,620</i>	<i>95,400</i>	<i>-7.6%</i>
<b>Miscellaneous</b>					
Fayston Winter Agreement	4,800	4,800	4,800	5,500	14.6%
Bridge Repairs	0	500	552	500	0.0%
Gravel pit management	1,991	4,000	1,664	4,000	0.0%
Pavement Crack Sealing	0	6,000	0	6,000	0.0%
Line Painting	525	750	650	750	0.0%
Bridge lights	243	250	291	250	0.0%
Radios & Pagers	859	750	901	1,000	33.3%
Training	205	500	75	500	0.0%
<i>Subtotal Miscellaneous</i>	<i>14,110</i>	<i>23,050</i>	<i>14,362</i>	<i>24,000</i>	<i>4.1%</i>

TOWN OF WAITSFIELD 2013 PROPOSED BUDGET	ACTUAL 2011	BUDGET 2012	ACTUAL 2012	BUDGET 2013	% Chg '12-'13
<b>Subtotal Road Department</b>	<b>339,645</b>	<b>360,113</b>	<b>347,357</b>	<b>375,211</b>	<b>4.2%</b>
<b>NET ROAD DEPARTMENT</b>	<b>254,468</b>	<b>311,538</b>	<b>292,341</b>	<b>307,211</b>	<b>-1.4%</b>

**EMPLOYEE BENEFITS***Expenses*

FICA/Medicare	18,875	19,342	19,376	20,053	3.7%
Medicare	4,415	4,479	4,532	4,479	0.0%
Retirement	14,876	15,421	16,191	16,276	5.5%
Unemployment	2,282	2,826	2,826	2,626	-7.1%
Workers Compensation	5,536	5,695	5,694	5,778	1.5%
Health Insurance	64,316	73,564	69,230	78,470	6.7%
Life & Disability Insurance	2,574	2,160	2,309	2,520	16.7%
<b>TOTAL EMPLOYEE BENEFITS</b>	<b>112,583</b>	<b>123,487</b>	<b>120,158</b>	<b>130,202</b>	<b>5.4%</b>

**FIRE DEPARTMENT***Expenses*

Gas, Oil, Grease	2,400	2,200	2,870	3,000	36.4%
Insurance	4,928	6,504	6,524	7,859	20.8%
Telephone & Communications	16,079	17,000	22,601	20,000	17.6%
Electricity	1,832	2,000	1,562	1,800	-10.0%
Heat	6,135	5,000	4,274	5,000	0.0%
Water	9	500		1,350	170.0%
Building Repairs/Supplies	618	2,000	4,596	2,000	0.0%
Fire Alarm	360	250	290	300	20.0%
Truck Repairs	6,739	6,650	2,585	5,500	-17.3%
Equipment Repairs	1,785	3,000	1,468	3,000	0.0%
Bottled Gas	957	1,000	408	600	-40.0%
Training	3,002	3,250	3,189	3,250	0.0%
Hose & Equipment	4,006	3,500	6,900	3,500	0.0%
Gear	3,200	3,200	3,622	5,470	70.9%
Fire Prevention	414	100	0	400	300.0%
Miscellaneous	492	500	806	500	0.0%
Dues	391	400	357	450	12.5%
Physical Exams	1,760	2,000	0	2,000	0.0%
Fire Dept. Labor	16,198	15,000	19,404	18,000	20.0%
FICA/Medicare	0	1,300	1,484	1,377	5.9%
<b>Subtotal Expenses</b>	<b>72,543</b>	<b>75,354</b>	<b>82,940</b>	<b>85,356</b>	<b>13.3%</b>
<b>NET FIRE DEPARTMENT</b>	<b>42,247</b>	<b>45,212</b>	<b>46,063</b>	<b>51,214</b>	<b>13.3%</b>

**POLICE PROGRAM***Expenses*

Sheriff's Department Billings	20,452	31,308	28,790	31,678	1.2%
Gasoline	2,816	0	111	0	0.0%
Repairs/Maintenance	113	0	436	0	0.0%
Insurance	516	1,899	1,899	1,452	-23.5%
Training	0	800	0	0	-100.0%
Equipment	1,620	0	0	0	0.0%

TOWN OF WAITSFIELD 2013 PROPOSED BUDGET	ACTUAL 2011	BUDGET 2012	ACTUAL 2012	BUDGET 2013	% Chg '12-'13
<b>Subtotal Expenses</b>	<b>25,518</b>	<b>34,007</b>	<b>31,236</b>	<b>33,130</b>	<b>-2.6%</b>
<b>NET POLICE PROGRAM</b>	<b>13,112</b>	<b>8,007</b>	<b>15,141</b>	<b>25,130</b>	<b>213.8%</b>

**DUES & ASSESSMENTS***Expenses*

CV Regional Planning	1,866	1,805	1,805	1,805	0.0%
Joslin Memorial Library	32,043	32,847	32,914	45,582	38.8%
Mad River Resource Mgmt	3,366	3,420	3,438	3,438	0.5%
Mad River Valley Planning	21,010	21,010	21,010	23,842	13.5%
Mad River Valley Recreation	12,500	12,500	12,500	12,500	0.0%
VT League of Cities & Towns	2,358	2,474	2,474	3,303	33.5%
Washington County Tax	23,353	25,069	25,069	26,022	3.8%
<b>TOTAL DUES &amp; ASSESS.</b>	<b>96,495</b>	<b>99,125</b>	<b>99,210</b>	<b>116,491</b>	<b>17.5%</b>

**SPECIAL APPROPRIATIONS***Expenses*

Battered Women's Services &	350	350	350	350	0.0%
CV Adult Basic Education	600	600	600	600	0.0%
CV Community Action Council	300	300	300	300	0.0%
Central Vermont Community	1,000	1,000	1,000	1,000	0.0%
CV Council on Aging	1,200	1,200	1,200	1,200	0.0%
CV Economic Development	800	800	800	800	0.0%
CV Home Health & Hospice	2,600	2,600	2,600	3,350	28.8%
Family Center of Washington	500	500	500	500	0.0%
Good Beginnings of Central VT	300	300	300	300	0.0%
Green Up Vermont	100	100	100	100	0.0%
Green Mountain Transit Agency	923	923	923	923	0.0%
Mad River Valley Health Center	5,000	5,000	5,000	5,000	0.0%
Mad River Valley Senior	7,000	7,000	7,000	7,000	0.0%
Northern Vermont RC&D	75	100	100	100	0.0%
People's Health & Wellness	500	500	500	500	0.0%
Retired Senior Volunteer	300	300	300	300	0.0%
Sexual Assault Crisis Team	250	250	250	250	0.0%
Vt Center for Independent	620	620	620	620	0.0%
Washington County Youth	750	750	750	750	0.0%
<b>TOTAL SPECIAL APPROP.</b>	<b>23,168</b>	<b>23,193</b>	<b>23,193</b>	<b>23,943</b>	<b>3.2%</b>

**MISCELLANEOUS**

Dog Warden Salary & Fees	735	1,000	769	1,000	0.0%
Dog Pound Fees	50	100	324	100	0.0%
Emergency Management	-	-	-	500	-
Administrative Fees	10	600	33	300	-50.0%
Fire Warden		250	250	250	0.0%
Maintenance of Parks	9,237	11,410	8,434	12,585	10.3%
Trail Maintenance	2,260	1,500	1,500	1,500	0.0%
Fire Hydrant Maintenance	-	1,000	360	3,000	200.0%
Generator Expense	756	1,350	1,170	1,350	0.0%

TOWN OF WAITSFIELD 2013 PROPOSED BUDGET	ACTUAL 2011	BUDGET 2012	ACTUAL 2012	BUDGET 2013	% Chg '12-'13
Memberships & Dues	125	185	125	185	0.0%
Community Share School Maint.	56,000	56,006	56,000	56,006	0.0%
Cemeteries - Veteran's Flags	63	100		100	0.0%
MRVTV Hearing Coverage	3,000	3,000	3,000	3,000	0.0%
Energy Efficiency Improvements	32,361	0	0	0	0.0%
Tax Adjustments	23,854	10,000	14,523	10,000	0.0%
Other	819	250	30	500	100.0%
<b>Subtotal Expenses</b>	<b>129,270</b>	<b>86,751</b>	<b>86,517</b>	<b>90,376</b>	<b>4.2%</b>
<b>NET MISCELLANEOUS</b>	<b>(4,471)</b>	<b>(11,949)</b>	<b>(4,984)</b>	<b>(233)</b>	<b>-98.0%</b>

### CONTRIBUTIONS TO RESERVE FUNDS

#### Expenses

Equipment Res. Fund - Truck	40,000	40,000	40,000	40,000	0.0%
Heavy Equipment Res. Fund	15,000	15,000	15,000	20,000	33.3%
Fire Dept. Res. Fund - Truck	18,000	18,000	18,000	33,000	83.3%
Fire Dept. Roof Res. Fund	25,000	0	0	0	0.0%
Restroom/Rec./Cons.	10,000	10,000	10,000	10,000	0.0%
Rt. 100 Transportation Path	20,000	20,000	20,000	20,000	0.0%
Culvert Replacement Reserve	18,000	50,000	50,000	50,000	0.0%
Reappraisal Reserve	15,000	15,000	15,000	5,000	-66.7%
Covered Bridge Repair Reserve	10,000	5,000	5,000	10,000	100.0%
Energy Reserve Fund	5,000	5,000	5,000	0	-100.0%
Street Tree Planting &	2,500	2,500	2,500	3,500	40.0%
Town Office Reserve Fund	-	-	50,000	10,000	-
<b>TOTAL RESERVE FUND</b>	<b>178,500</b>	<b>180,500</b>	<b>230,500</b>	<b>201,500</b>	<b>11.6%</b>

### SPECIAL ARTICLES

#### Expenses

Town Office Study (moved to Res Funds)		50,000	50,000	0	-
Cem. Comm. (moved to K & One-time Exp)		10,000	10,000	0	-
Agricultural Support Reserve		0	0	5,000	-
<b>TOTAL SPEC. ARTICLES</b>	<b>0</b>	<b>60,000</b>	<b>60,000</b>	<b>5,000</b>	<b>-91.7%</b>

### CAPITAL & ONE-TIME EXP

Brook Road Culvert	0	177,782	1,765	176,017	-1.0%
Airport Road Embankment	0	0	2,203	0	0.0%
Woodruff catch basin	-	4,400	4,400	0	-100.0%
Palmer Hill ditching	-	7,500	0	0	-100.0%
Bridge St storm drainage design	0	16,900	10,320	7,000	-58.6%
Pine Brook Bridge Re-decking	-	3,000	0	8,000	166.7%
Town Garage	25,566	15,000	9,350	10,000	-33.3%
Town Office Task Force	8,303	10,000	7,987	0	-100.0%
Village Streambank Stabilization	-	144,460	3,486	140,974	-2.4%
Fire Dept FEMA AFG Repaymt	-	12,000	0	12,000	0.0%
Reimb to Water Project	-	-	-	5,870	-
Cemetery Commission	-	10,000	10,000	0	-

TOWN OF WAITSFIELD 2013 PROPOSED BUDGET	ACTUAL 2011	BUDGET 2012	ACTUAL 2012	BUDGET 2013	% Chg '12-'13
<b>Debt Service</b>					
Flood Expenses Debt Service	-	40,000	0	17,094	-57.3%
Gravel Pit Purchase	50,106	48,960	48,957	0	-100.0%
2010 International Dump Truck	21,071	20,687	20,687	20,304	-1.9%
2009 John Deere Loader	13,660	13,298	13,298	12,932	-2.8%
Paving Bond Payment (debt)	97,226	0	0	0	0.0%
Police Cruiser Purchase	7,674	0	0	0	0.0%
Roadside Mowing	12,064	12,065	12,064	12,064	0.0%
Wastewater Loan RF1-058	-	-	-	36,484	-
<b>TOT. CAP. &amp; ONE TIME EXP.</b>	<b>235,669</b>	<b>526,052</b>	<b>144,517</b>	<b>458,739</b>	<b>-12.8%</b>
<b>NET CAP. &amp; ONE TIME EXP.</b>	<b>235,669</b>	<b>151,531</b>	<b>104,183</b>	<b>151,531</b>	<b>0.0%</b>
<i>Percent Total Expenses</i>	<i>15.52%</i>	<i>29.62%</i>	<i>9.87%</i>	<i>24.88%</i>	<i>-16.0%</i>
<b>REVENUES</b>					
<i>Town Clerk Revenues</i>					
Town Clerk Fees	26,487	32,000	29,789	32,000	0.0%
Money Market Interest	2,091	2,000	1,594	2,000	0.0%
Beverage Sale Permits	2,095	2,300	2,815	2,300	0.0%
<b>Subtotal Revenues</b>	<b>30,812</b>	<b>36,300</b>	<b>34,378</b>	<b>36,300</b>	<b>0.0%</b>
<i>Planning Revenues</i>					
Grants	2,535	0	0	0	0.0%
Zoning Fees	5,206	6,000	6,969	0	-100.0%
<b>Subtotal Revenues</b>	<b>7,741</b>	<b>6,000</b>	<b>6,969</b>	<b>0</b>	<b>-100.0%</b>
<i>Listers Revenues</i>					
Act 60 Annual Support	10,536	10,000	10,583	10,000	0.0%
<b>Subtotal Revenues</b>	<b>10,536</b>	<b>10,000</b>	<b>10,583</b>	<b>10,000</b>	<b>0.0%</b>
<i>Road Dept. Revenues</i>					
State Aid for Highways	83,949	48,000	51,700	67,000	39.6%
Misc. Road Dept. Income	1,228	575	3,316	1,000	73.9%
<b>Subtotal Revenues</b>	<b>85,177</b>	<b>48,575</b>	<b>55,015</b>	<b>68,000</b>	<b>40.0%</b>
<i>Fire Dept. Revenues</i>					
Fayston 40% Share	30,296	30,142	30,997	34,142	13.3%
Grant Revenue	-	-	5,880	-	-
<b>Subtotal Revenues</b>	<b>30,296</b>	<b>30,142</b>	<b>36,877</b>	<b>34,142</b>	<b>13.3%</b>
<i>Police Revenues</i>					
Traffic Control Income	10,975	10,000	6,095	6,000	-40.0%
Sale of Cruiser	-	15,000	10,000	0	-
Misc. Income	1,431	1,000	0	2,000	100.0%
<b>Subtotal Revenues</b>	<b>12,406</b>	<b>26,000</b>	<b>16,095</b>	<b>8,000</b>	<b>-69.2%</b>

TOWN OF WAITSFIELD 2013 PROPOSED BUDGET	ACTUAL 2011	BUDGET 2012	ACTUAL 2012	BUDGET 2013	% Chg '12-'13
<i>Misc. Revenues</i>					
Dog Fine & Impoundment Fees	161	200	402	200	0.0%
State Forest Land Payment	5,862	5,500	5,824	5,500	0.0%
Current Use Hold Harmless	68,750	75,000	68,051	68,000	-9.3%
Delinquent Tax Interest	17,888	15,000	13,636	15,000	0.0%
Library insurance	2,976	3,000	3,000	1,909	-36.4%
Other / Misc.	38,105	0	589	0	0.0%
<b>Subtotal Revenues</b>	<b>133,742</b>	<b>98,700</b>	<b>91,502</b>	<b>90,609</b>	<b>-8.2%</b>
<i>Del. Tax. Collector Revenues</i>					
<b>Penalty Fees</b>	<b>18,252</b>	<b>19,000</b>	<b>16,561</b>	<b>19,000</b>	<b>0.0%</b>
<i>Capital &amp; One-Time Revenues</i>					
Village Streambank	0	144,460	0	144,460	0.0%
Energy Efficiency Grant	0	31,500	32,077	0	-100.0%
VTrans Grant Proceeds	0	171,004	8,256	162,748	-4.8%
<b>Subtotal Revenues</b>	<b>0</b>	<b>346,964</b>	<b>40,333</b>	<b>307,208</b>	<b>-11.5%</b>
<b>TOTAL REVENUES</b>	<b>329,346</b>	<b>621,681</b>	<b>308,314</b>	<b>573,259</b>	<b>-7.8%</b>
<b>2013 BUDGET</b>					
Total Operating Budget	1,104,231	1,118,226	1,089,584	1,183,829	5.9%
Total Reserve Fund	178,500	180,500	230,500	201,500	11.6%
Total Capital & One-Time	235,669	526,052	144,517	458,739	-12.8%
Budget Stabilization Reserve	0	(49,000)	0	0	-
<b>SUBTOTAL EXPENSES</b>	<b>1,518,401</b>	<b>1,775,779</b>	<b>1,464,601</b>	<b>1,844,068</b>	<b>3.8%</b>
Total Special Articles	-	60,000	(See p. 47)	\$5,000	-91.7%
<b>TOTAL EXPENSES</b>	<b>1,518,401</b>	<b>1,835,779</b>	<b>1,464,601</b>	<b>1,849,068</b>	<b>0.7%</b>
<b>TOTAL REVENUES</b>	<b>329,346</b>	<b>621,681</b>	<b>308,314</b>	<b>573,259</b>	<b>-7.8%</b>
<b>NET TOTAL EXPENSES</b>	<b>1,189,055</b>	<b>1,214,098</b>	<b>1,156,287</b>	<b>1,275,809</b>	<b>5.1%</b>
<b>BEGIN. YR FUND BALANCE</b>	<b>152,709</b>	<b>56,648</b>	<b>56,648</b>	<b>63,432</b>	<b>12.0%</b>
<b>TAX REVENUES</b>	<b>1,077,503</b>	<b>1,157,450</b>	<b>1,163,071</b>	<b>1,212,377</b>	<b>4.7%</b>
<b>YEAR END SURPLUS / (DEFICIT)</b>	<b>56,648</b>	<b>0</b>	<b>63,432</b>	<b>0</b>	<b>-</b>

**NOTE:** Audited 2012 expense figures were not available at press time for this report and are subject to change.

**Town of Waitsfield, Vermont  
Capital Budget and Program  
2013 - 2018**

<b>TABLE 1. Capital Projects and Funding Sources</b>	<b>Other Funds</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>TOTAL PROJ. COST</b>
<b>Financed by Reserve Funds:</b>								
Covered Bridge Rep. & Maint.	Fed (80%)	257,790						343,720
Culvert Replacement Projects	State/Fed	200,000	100,000	70,000	70,000	70,000	70,000	580,000
Brook Road Culvert Replacement	State 90%	177,782						177,782
Replace 98 Gallon Grader								200,000
Replace 08 Tandem Dump Truck					170,000			170,000
Replace 08 Pickup Truck								24,000
Replace 08 Backhoe								105,000
Replace 09 Bucket Loader								150,000
Rt. 100 Trans. Path (Town 10%)	State/Fed 90%	900,000						1,000,000
Replace Fire Tanker	Fayston (40%)	260,000						260,000
Replace Fire Pumper	Fayston (40%)							350,000
Fire Dept. Pickup Truck								25,000
Village West Sidewalk	100% SRTS	125,000	125,000					250,000
<b>Financed by Borrowing:</b>								
Municipal Water System	Fed/Users							3,014,000
Bridge Street retaining wall	FEMA 75%	25,000						25,000

	Other Funds	2013	2014	2015	2016	2017	2018	TOTAL PROJ. COST
Bridge Street Stormwater	State 80%	189,000						189,000
Centralized Wastewater Design (CWSRF RF1-058)								547,262
Decentralized Wastewater, Ph1	Fed/Users	250,000						250,000
Decentralized Wastewater, Ph 2	Fed/Users		595,000					595,000
Decentralized Wastewater, Ph 3	Fed/Users			935,000				935,000
Roadside Mower (lease/purch.)	-							96,514
Paving / Road Recon. Projects			700,000	300,000				1,000,000
Town Garage Addition	-		650,000					650,000
New Municipal Building		1,600,000						1,600,000
Purchase of Flemer Barns			250,000					250,000
Flood-Related Expenses								100,000
<b>Financed by Operating Funds:</b>								
Town Garage Repairs/Imprvmts		10,000						10,000
Town Pond Repair/Maintenance			5,000					5,000
Joslin Hill Reconstr. Engineering			50,000					50,000
Bridge Street Culvert Analysis	Vtrans 80%	7,000						17,200
Safe Routes to School Projects	Vtrans 100%	70,500						70,500
Village Streambank Stabilization	FEMA 100%	144,460						144,460
Replace Salt Shed				50,000				50,000
<b>Total Annual Project Costs</b>		4,266,532	2,475,000	1,355,000	240,000	70,000	70,000	8,451,532

**TABLE 2. Contributions to Reserve Funds**

	12/31/12 Balance	2013	2014	2015	2016	2017	2018	TOTAL
Budget Stabilization Reserve Fund	1,057							1,057
Covered Bridge Maintenance	25,634	10,000	5,000	5,000	5,000	5,000	5,000	60,634
Culvert Replacement Projects	63,435	50,000	35,000	35,000	35,000	35,000	35,000	288,435
Energy Efficiency Reserve Fund	10,002							10,002
Fire Dept. Roof Repair	14,712							14,712
Fire Truck Replacement	136,770	33,000	33,000	33,000	33,000	33,000	33,000	334,770
Lareau Park Reserve	5,432							5,432
Reappraisal Reserve	36,698	5,000	5,000	5,000	5,000	5,000	5,000	66,698
Restroom/Recreation/Conservation	46,768	10,000	10,000	10,000	10,000	10,000	10,000	106,768
Forest Stewardship Account	4,659							4,659
Road Dept. Truck	65,459	40,000	40,000	40,000	40,000	40,000	40,000	305,459
Road Dept. Heavy Equipment	41,110	20,000	20,000	20,000	20,000	20,000	20,000	161,110
Rt. 100 Transportation Path	59,700	20,000	20,000	20,000	20,000	20,000	20,000	179,700
Street Trees	5,224	3,500	3,500	3,500	3,500	3,500	3,500	26,224
Town Office	49,477	10,000						59,477
<b>Total Annual Reserve Costs</b>		201,500	171,500	171,500	171,500	171,500	171,500	1,624,081

**TABLE 3. Debt Service Payments**

	2013	2014	2015	2016	2017	2018	TOTAL
2010 Dump Truck	20,304	19,921	19,538				59,764
New Municipal Building Bond		15,000	126,060	126,060	126,060	126,060	2,410,140
Garage Addition Bond (\$650,000 @ 3.12% 20 yrs)			32,500	32,500	32,500	32,500	869,000
2009 Bucket Loader	12,932	12,566					25,498

**TABLE 3. Debt Service Payments (cont.)**

	2013	2014	2015	2016	2017	2018	TOTAL
Roadside Mower (lease/purchase ends 2018)	12,064	12,064	12,064	12,064	12,064	12,064	96,514
Road Paving Projects Debt			80,000	80,000	80,000	80,000	320,000
Tremblay Road Culvert **		50,000	50,000	50,000	50,000		200,000
Wastewater Loan RF1-058, 15-yr no interest*	36,484	36,484	36,484	36,484	36,484	36,484	547,263
Wastewater Loan RF1-164, 15-yr no interest						21,020	210,203
Phase 1 Decentralized Wastewater SRF (\$250,000 @ 2% 20 yrs)*		[7,018]	[7,018]	[7,018]	[7,018]	[7,018]	112,500
Phase 2 Decentralized Wastewater SRF (\$250,000 @ 2% 20 yrs)*			[7,018]	[7,018]	[7,018]	[7,018]	112,500
Municipal Water System	[127,000]	[127,000]	[127,000]	[127,000]	[127,000]	[127,000]	3,014,000
Bridge Street Stormwater **		54,168	54,168	54,168	54,168	54,168	270,000
Bridge Street Power Line Relocation		10,848	10,848	10,848	10,848	10,848	54,173
Non-reimbursed Flood Costs (VEDA Loan)	17,094	20,512	20,512	20,512	20,512		99,143
<b>Total (Loans) Annual Debt Service</b>	98,878	231,564	442,175	442,637	442,637	373,145	8,400,698

\* Actual dates for repayment start may be later.

\*\* Conservative estimates. A loan would be sought if grants are not available.

**TABLE 4. Operating Expenses**

	2013	2014	2015	2016	2017	2018	TOTAL
Bridge Street Stormwater Engineering Services	7,000						7,000
Town Garage Repairs	10,000						10,000
Town Pond Repair/Maintenance		5,000					5,000
<b>Total General Fund Expense</b>	17,000	5,000	0	0	0	0	22,000
<b>TOTAL ANNUAL C.I.P. EXPENSES</b>	<b>317,378</b>	<b>408,064</b>	<b>613,675</b>	<b>594,137</b>	<b>594,137</b>	<b>544,645</b>	<b>10,046,779</b>

NOTE: Total annual CIP costs include funds from the operating year budget, contributions to reserve funds, and debt service repayments.

**TABLE 5. Grant and Other Non-Debt Revenues**

	2013	2014	2015	2016	2017	2018	TOTAL
Bridge Street: VTrans stormwater grant	6,000						6,000
Brook Road Culvert: VTrans Culvert Grant Program	142,226						142,226
Covered Bridge Rehab.: VTrans Enhancement Grant	200,000						200,000
Decentralized Wastewater SRF Program: EPA STAG	190,000	137,500					327,500
Decentralized WW SRF Program: User Loan Repaymnts		7,018	7,018	7,018	7,018	7,018	112,500
Fire Trucks: Town of Fayston (40%)	104,000						104,000
Joslin Hill Rd Culvert: FEMA or VTrans Grant Program*	124,125						124,125
Paving: VTrans Town Highways Grant Program*		50,000	50,000				100,000
Rte100 TranspIn Path: VTrans Enhancemt Grant (90%)	765,000						765,000
Rural Development Water Loan (paid by customers)	127,000	127,000	127,000	127,000	127,000	127,000	3,014,000
SRTS Infrastructure Grant: OCR & Signs	70,500						70,500
SRTS Infrastructure Grant: Village West Sidewalk	125,000	125,000					250,000
Tremblay Road Culvert: VTrans Culvert Grant Program*	157,500						157,500
Village Streambank Stabilization	144,460						144,460
Water Project: Rural Development Grant							2,451,000
Water Project: EPA State & Tribal Grant							2,800,000
<b>Total Grant and Other Revenues</b>	<b>2,028,811</b>	<b>319,518</b>	<b>57,018</b>	<b>7,018</b>	<b>7,018</b>	<b>7,018</b>	<b>2,426,401</b>

\* Not yet secured.

NOTE: Reserve Fund balances in Table 2 reflect the bank statement balance as of 12/31/2012 may not reflect 2012 expenditures approved in January, 2013 nor reimbursements and deposits received after the bank statement was issued.

## LONG TERM INDEBTEDNESS

**Capital Improvement - Municipal Gravel Pit***Original Date of Borrowing - June 20, 2006 (\$240,000)*

Loan Balance on December 31, 2011	\$48,000
Principal Repayment on June 14, 2012	-\$48,000
Note Balance on December 31, 2012 - People's United Bank	\$0

**Capital Equipment - Bucket Loader***Original Date of Borrowing - June 3, 2009 (\$61,000)*

Loan Balance on December 31, 2011	\$36,600
Principal Repayment on May 31, 2012	-\$12,200
Note Balance on December 31, 2012 - People's United Bank	\$24,400
(Due 5/30/13 Interest Rate 3.00%)	

**Capital Equipment - Dump Truck***Original Date of Borrowing - June 30, 2010 (\$95,775)*

Loan Balance on December 31, 2011	\$76,620
Principal Repayment on June 30, 2012	-\$19,155
Note Balance on December 31, 2012 - State of Vermont	\$57,465
(Due 6/30/13 Interest Rate 2.00%)	

**Capital Improvement - Wait House***Original Date of Borrowing - September 13, 2010 (\$20,000)*

Loan Balance on December 31, 2011	\$16,000
Principal Repayment on September 13, 2012	-\$4,000
Note Balance on December 31, 2012 - People's United Bank	\$12,000
(Due 9/13/13 Interest Rate 3.05%)	

**Current Expense Note - Flood Repairs (Line of Credit)***Original Date of Borrowing - June 28, 2011 (\$500,000) @ 1.75% interest - Merchants Bank*

Amount of Line of Credit	\$500,000
Total draw on Line of Credit	\$447,590
Final Repayment on May 15, 2012	-\$447,590
Line of Credit Status on December 31, 2012 - Paid and closed	\$0

**Bond Anticipation Note - Municipal Water (Line of Credit)**

*Original Date of Borrowing - August 19, 2010 (\$3,500,000) @ 1.85% interest - People's Bank*

Amount of Line of Credit	\$3,500,000
Total draw on Line of Credit	\$3,500,000
Final Repayment on September 27, 2012	<u>-\$3,500,000</u>
Line of Credit Status on December 31, 2012 - Paid and closed	\$0

**Bond Anticipation Note - Municipal Water (Line of Credit)**

*Original Date of Borrowing - May 10, 2011 (\$2,600,000) @ 1.91% interest - Merchants Bank*

Amount of Line of Credit	\$2,600,000
Total draw on Line of Credit	\$1,456,478
Final Repayment on September 27, 2012	<u>-\$1,456,478</u>
Line of Credit Status on December 31, 2012 - Paid and closed	\$0

**Hurricane Irene Flood Assistance Loan**

*Original Date of Borrowing - March 12, 2012 (\$100,000)*

Loan Balance on December 31, 2011	\$0
Loan Proceeds March 12, 2012	<u>\$100,000</u>
Note Balance on December 31, 2012 - Vermont Small Business Development Corp.	\$100,000
(Due 3/12/2013 Interest Rate 1.00%)	

**Municipal Water and Wastewater Planning**

VT-EPA State Revolving Loan Fund - loaned to the Town without interest. Two loans for water project planning and design were rolled into the water project construction financing with 55% paid by the EPA STAG grant. Both loans repayable over 15 years beginning May 2013.

**Decentralized Wastewater - Loan RF1-164**

*Original Date of Borrowing - April 9, 2012 (\$155,507) @ 0.0% interest - Vermont Dept. of Environmental Conservation*

Loan Amended, Balance as of December 31, 2011	\$210,203
Principal Repayment	<u>\$0</u>
Loan Balance December 31, 2012	\$210,203
(Due 2/1/18 at 0% interest: \$21,020.29)	

**Centralized Waster (Big Pipe) - Loan RF1-058**

*Original Date of Borrowing - March 16, 1999 (\$200,000) @ 0.0% interest - Vermont Department of Environmental Conservation*

Loan Amended, Balance as of December 31, 2011	\$672,769
Rollover to Loan RF1-164	-\$125,507
Principal Repayment	<u>\$0</u>
Loan Balance December 31, 2012	\$547,263
(Due 5/1/13 at no interest: \$36,484.22)	

**Water Planning - Loan WPL-003**

*Original Date of Borrowing - February 22, 1999 (\$48,550) @ 0.0% interest - Vermont Department of Environmental Conservation*

Loan Amended, Balance as of December 31, 2012	\$210,747
Principal Repayment - Paid May 15, 2012	<u>-\$210,747</u>
Loan Balance December 31, 2012 - Paid and closed	\$0

**Water Planning - Loan WPL-093**

*Original Date of Borrowing - May 4, 2007 (\$100,000) @ 0.0% interest - Vermont Department of Environmental Conservation*

Loan Amended, Balance as of December 31, 2011	\$93,215
ANR Loan forgiveness	-\$50,000
Principal Repayment - Paid May 15, 2012	<u>-\$43,215</u>
Loan Balance December 31, 2012 - Paid and closed	\$0

**Water Construction**

*Original Date of Borrowing - September 17, 2012 (\$3,014,000)*

Loan Balance on December 31, 2011	\$0
Loan Proceeds September 17, 2012	<u>\$3,014,000</u>
Note Balance on December 31, 2012 - United States Department of Agriculture	\$3,014,000
(Due 3/17/2013 Interest Rate 2.75%)	

**Water Bond Anticipation Note (Line of Credit)**

*Original Date of Borrowing - September 10, 2012 (\$700,000) @ 1.65% interest - People's United Bank*

Amount of Line of Credit	\$700,000
Total draw on Line of Credit	<u>-\$553,292</u>
Available Funds	\$146,708
(Due 2/15/13)	

**TOWN RESERVE FUNDS  
EQUIPMENT RESERVES**

**Road Department--Trucks**

Balance December 31, 2011	\$147,705
Deposits	\$40,000
Withdrawals	(\$122,306)
Interest Earned	\$70
Balance December 31, 2012	\$65,469

**Road Department--Heavy Equipment**

Balance December 31, 2011	\$26,097
Deposits	\$15,000
Withdrawals	\$0
Interest Earned	\$13
Balance December 31, 2012	\$41,110

**Fire Department--Trucks**

Balance December 31, 2011	\$118,714
Deposits	\$18,000
Withdrawals	\$0
Interest Earned	\$56
Balance December 31, 2012	\$136,770

**BUDGET STABILIZATION FUND**

Balance December 31, 2011	\$50,034
Deposits	\$0
Withdrawals	(\$49,000)
Interest Earned	\$23
Balance December 31, 2012	\$1,057

**FIRE DEPARTMENT ROOF RESERVE FUND**

Balance December 31, 2011	(\$1,054)
Deposits	\$15,760
Withdrawals	\$0
Interest Earned	\$6
Balance December 31, 2012	\$14,712

**RESTROOM, RECREATION & CONSERVATION RESERVE**

Balance December 31, 2011	\$58,524
Deposits	\$10,000
Withdrawals	(\$21,783)
Interest Earned	\$27
Balance December 31, 2012	\$46,768

**ROUTE 100 TRANSPORTATION PATH RESERVE**

Balance December 31, 2011	\$152,534
Deposits	\$20,000
2012 State Reimbursements	\$0
Withdrawals	(\$113,383)
Interest Earned	\$549
Balance December 31, 2012	\$59,700

**TOWN RESERVE FUNDS****LAREAU PARK IMPROVEMENT RESERVE**

Balance December 31, 2011	\$5,443
Deposits	\$0
Withdrawals	(\$13)
Interest Earned	\$2
Balance December 31, 2012	<u>\$5,432</u>

**STREET TREES RESERVE**

Balance December 31, 2011	\$9,128
Deposits	\$2,500
Withdrawals	(\$6,414)
Interest Earned	\$10
Balance December 31, 2012	<u>\$5,224</u>

**REAPPRAISAL RESERVE**

Balance December 31, 2011	\$21,687
Deposits	\$15,000
Withdrawals	\$0
Interest Earned	\$11
Balance December 31, 2012	<u>\$36,698</u>

**TOWN FOREST STEWARDSHIP RESERVE**

Balance December 31, 2011	\$4,060
Deposits (correction -- not withdrawn in 2011)	\$962
Withdrawals	(\$365)
Interest Earned	\$2
Balance December 31, 2012	<u>\$4,659</u>

**COVERED BRIDGE REPAIR RESERVE**

Balance December 31, 2011	\$29,920
Deposits	\$5,000
Withdrawals	(\$9,300)
Interest Earned	\$14
Balance December 31, 2012	<u>\$25,634</u>

**ENERGY PROJECTS**

Balance December 31, 2011	\$5,000
Deposits	\$5,000
Withdrawals	\$0
Interest Earned	\$3
Balance December 31, 2012	<u>\$10,003</u>

**TOWN RESERVE FUNDS****CULVERT REPLACEMENT**

Balance December 31, 2011	\$13,430
Deposits	\$50,000
Withdrawals	\$0
Interest Earned	\$7
Balance December 31, 2012	<u>\$63,437</u>

**TOWN OFFICE FACILITY**

Balance December 31, 2011	\$0
Deposits	\$50,500
Withdrawals	(\$1,030)
Interest Earned	\$7
Balance December 31, 2012	<u>\$49,477</u>

**OTHER TOWN FUNDS****GENERAL WAIT HOUSE MAINTENANCE ACCOUNT**

Balance December 31, 2011	\$2,036
Deposits	\$17,891
Withdrawals	(\$18,351)
Balance December 31, 2012	<u>\$1,576</u>

**RECORDS RESTORATION**

Balance December 31, 2011	\$14,446
Deposits	\$5,062
Withdrawals	\$0
Balance December 31, 2012	<u>\$19,508</u>

**BELDEN FUND****(for the Town Clock at the Waitsfield United Church of Christ)**

Balance December 31, 2011	\$1,858
Withdrawals	\$0
Interest Earned	\$20
Balance December 31, 2012	<u>\$1,878</u>

## TOWN OF WAITSFIELD CAPITAL PROJECTS

### Irasville and Waitsfield Village Community Water System

Previous reports and other documents describe the long planning history, design efforts that began in the 1990s, and decisions that led to the drilling of a well in the southeast quadrant of town in 2006 for a municipal water system. Previous reports also describe the construction components and funding sources.

The community water system begins at the well head off of Long Road and follows the Town's rights-of-way along Long Road, East Road, and Bushnell Road to a 400,000 gallon storage tank constructed on the Town-owned former LeClair gravel pit site. From the tank, the transmission main follows a right-of-way to North Road, then along Tremblay Road to Route 100, and continues on to the Village and Irasville. More than two dozen hydrants provide fire protection. An alternative route following Old County Road was included, primarily for fire protection for the residential neighborhood.

Construction of the water system began in 2010 under five separate contracts. A sixth contract was added in 2012 for construction of the service lines from the road right-of-way to the buildings whose owners signed on to be connected. USDA Rural Development and EPA grant funds were used to pay for this project cost as an additional incentive to encourage property owners to connect under three conditions: (1) the property needed to be within the Irasville and Waitsfield Village service area, (2) a permanent easement for the water service line needed to be granted to the Town, and (3) the Town agreed to own and maintain those service lines. The immediate and long-term benefit this provided to connecting properties cannot be overstated. Unfortunately, this benefit was not available to properties outside the Irasville and Waitsfield Village service area (Old County Road, Tremblay Road) because of restrictions on the grant funding.

Construction of the pump house under contract 5 began in the spring of 2012 and was substantially completed by the close of 2012. Small punch list items will be addressed in spring 2013. Legal issues related to the underground power to serve the building contributed significantly to the delay in its completion and ability to provide water to the tank for testing and flushing of the transmission mains and hydrants. Meters were not able to be installed until all the storage tank and transmission and service mains passed bacterial and pressure tests, which required water from the well.

One consequence of Judge Crawford's 2010 determination that the former Reed Road was not a Town highway was the need to proceed with the condemnation process and obtain local subdivision approval and conditional use review to secure the wellhead protection area and access to the well house. The Vermont Superior Court found in favor of Waitsfield's necessity to acquire the wellhead protection area and associated access. The Town reached a settlement agreement with the Richards/Damon family in 2011. A Vermont Superior Court trial determined the value to be granted to Ms. Houston, which was appealed by Ms. Houston to the Vermont Supreme Court. The Waitsfield DRB issued their approvals in April 2012, which were appealed by Ms. Houston to the Environmental Court. Ms. Houston's appeal of the Act 250 permit and other litigation were also pending. Despite the ongoing cases, the courts cleared the way for continued construction.

The Town received an additional grant from USDA Rural Development of \$451,000 to cover the contract 6 work and on-going litigation costs.

By the close of 2012, the full system was substantially complete; the tank and entire distribution system had passed all tests; meter installation was underway; and the system was ready to provide water to customers. The five-member Water Commission was appointed and set the water rates. Simon Operating Services of Waterbury was hired as our contract system operator. Meter installations and the physical connection of the new water system will continue into 2013.

### **Irasville and Waitsfield Village Wastewater Management**

Previous reports and other documents describe the long planning history, design efforts, and decisions that led to the defeat of the bond vote in 2008 for a tertiary wastewater treatment system (the big pipe plan). The studies that resulted in the big pipe plan were funded through \$672,770 of the \$768,500 available in no-interest revolving loan funds through the Vermont Agency of Natural Resources. The \$95,730 balance that was available has been used for further planning, engineering, permitting, etc., necessary to advance a community decentralized wastewater disposal solution instead.

A 2010 study prepared by Stone Environmental, Inc. and Tetra Tech, Inc. concluded that existing or new decentralized wastewater systems within the Irasville and Waitsfield Village areas, if upgraded and effectively managed to ensure their performance, would be a feasible

option for meeting the community's demonstrated wastewater management needs and may provide some capacity to support future growth, particularly in Irasville. The report noted there are legal mechanisms available to use public funds to support the installation, repair or upgrade of privately owned, properly managed decentralized wastewater systems by creating a community-based loan fund.

Much was accomplished in 2012 to develop such a voluntary loan program that provides low-interest loans to property owners who agree to adhere to proper management guidelines for their systems. The loan program will enable privately owned wastewater associations to finance the construction costs of new or upgraded town-approved systems using low fixed-rate long-term loans from the Town. The Town will in turn obtain 45% of the loaned funds from the State Revolving Loan Fund and 55% from the remaining \$906,100 in federal grant funds from the EPA State and Tribal Assistance Grant (STAG) program. This will enable the Town to use 55% of the landowner association loan payments to pay down its SRF loan balance.

The Selectboard was able to roll over \$125,507 from the existing SRF planning loan balance to the new planning advance loan. This reduced the balance due from \$672,770 to \$547,263 and the annual payments due beginning May 2013 to \$36,484.

Use of the State Revolving Fund program for construction requires a bond vote, which voters approved for phase 1 at the March 6, 2012 Town Meeting. The phase 1 project will be construction of a decentralized wastewater system to serve Winter Park and other Irasville properties. The phase 2 project is expected to coincide with development of a new Town Office that could provide decentralized wastewater capacity to other Village properties. A phase 3 project has not yet been identified.

### **Route 100 Transportation Path Project**

Previous reports and other documents describe the early history, design efforts, and decisions that span almost two decades and led to the final design of the Route 100 Transportation Path Project.

The Town and Vermont Agency of Transportation (VTrans) entered a Cooperative Agreement in 1994, which would provide 90% grant funding for the construction of bicycle and pedestrian transportation improvements on Route 100 between the Waitsfield Elementary School and Route 17 intersection. Improvements include construction of a five

foot wide concrete sidewalk on the alignment of the existing gravel Irasville and Waitsfield Village sidewalks, construction of additional sidewalk segments in Irasville to continue to Bragg Hill Road, installation of curbing where necessary, re-stripping the white lines dividing traveled lanes and shoulder, widening and paving shoulders where necessary, painting bicycle symbols and installing signs, and various landscaping improvements. The total project cost was estimated to be \$1.2 million.

After competitive bid processes, Kingsbury Companies of Waitsfield was selected, and construction began in October 2012 at the Irasville and Waitsfield Village ends of the project. Dufresne Associates was hired for inspection and construction management services. Construction will resume in spring 2013 and is expected to be complete by summer 2013.

The Town began setting aside funds in 1997 in a Transportation Path reserve fund to meet its 10% match, which totaled \$59,700 at the close of 2012. This balance reflects a number of major expenditures for engineering, inspection, and construction, 90% of which will be reimbursed in 2013.

Although it was originally set up for this specific project, voters agreed that this reserve fund should serve as an on-going fund with a continued annual contribution for planning and design of future sidewalk projects, such as in Irasville on the other side of the street from the Mad River Green shopping center and the west side in Waitsfield Village.

A conceptual design and feasibility study was initiated in 2011 with funds from the Central Vermont Regional Planning Commission that showed it will be possible to accommodate an improved sidewalk on the west side of Main Street in Waitsfield Village along with green space and on-street parking in some areas. See the SRTS Projects below.

### **Safe Routes to School Projects**

Waitsfield's Safe Routes to School team, which includes support from the Central Vermont Regional Planning Commission, was instrumental in securing two infrastructure grants that provide 100% grant funding with no match required. The Town is responsible for costs that are outside the project scope or that exceed expected costs.

Old County Road Realignment/Radar Feedback Signs. The Town was awarded a grant of up to \$141,000 in 2010 for three projects: (1) four radar speed feedback signs at critical locations to the school, (2) installation of a crosswalk over Route 100/Main Street near the Old County Road, and (3) the re-alignment of the southerly Old County Road/Route 100 intersection into a “T.” The design includes a new sidewalk segment on the southern side of the Old County Road intersection with Route 100. VTrans hired Stantec Engineers, who completed its design for the Old County Road/Route 100 intersection in 2011, but issues concerning the relocation of the Green Mountain Power pole and overhead lines have required more time to address. The estimated \$14,000 cost for undergrounding the utility line would not be an eligible project cost and could be paid from the Rt. 100 Transportation Path Reserve Fund. Construction may occur as early as 2013.

Village West Sidewalk. Waitsfield received notice of award in January 2013 of a \$250,000 grant to design and construct the missing segment of sidewalk that would connect Waitsfield Village from the Valley Players Theater to the Old County Road and the new segment of sidewalk noted above. This grant will not require a match; however the Town will be responsible for costs beyond \$250,000. The location and timing of the sidewalk could dovetail perfectly with the selection of the Farm Stand site for the new Town Office if the bond vote passes.

### **Culvert Replacement Projects**

There are more than 260 culverts in Waitsfield that manage the movement of water under and near Waitsfield’s 30 miles of Town roads. Blocked or undersized culverts can result in serious damage to roads and private property—a lesson that was learned many times over in the floods of May and August 2011.

A culvert reserve fund was established in 2011 to plan for and ensure funds will be available to replace inadequate major culverts. The Town has been successful in securing grants through the VTrans culvert grant program, but funding from year to year cannot be guaranteed. Projected over time, the recommended annual allocation is approximately \$70,000 for culvert replacement projects. The Capital Plan presumes that 50% of the funding will come from grants over time; thus, only \$35,000 is proposed to be appropriated per year. Replacement of a major culvert on Brook Road in 2013, for example, is expected to cost more than \$177,000, with \$160,000 in grant funding. This year the Selectboard

proposes increasing this allocation to \$50,000 to ensure funds are available to help address immediate needs and to be available to leverage grants or other resources.

Tremblay Road Culvert. In 2011, the May 20 and August 28 storms caused extensive damage to Tremblay Road as the volume of water and debris overtook the culvert across from the Town Garage. Tremblay Road is the only route in Waitsfield where trucks and oversized vehicles can get from Route 100 to the other side of the Mad River. It is also the main alternative route for residents and visitors between the two sides of the river when the Covered Bridge is closed. Replacement of this culvert with one that is appropriately sized and installed is expected to cost between \$150,000 and \$200,000. The current condition of the road due to the water project and two storms, the need for it to be resurfaced, and the threat of damage from future storms have elevated this project to be a high priority for replacement. FEMA funds are not available toward its replacement because the culvert itself was not damaged in either case and the project does not meet the thresholds for a FEMA Hazard Mitigation Grant. A grant will be sought through the VTrans Structures Grant Program in 2013, which could provide up to \$175,000 for a culvert project. In the event it is not forthcoming, ARTICLE 8 seeks voter approval to borrow up to \$200,000 in 2013 (or 2014 in the event of unanticipated delays) to move the project forward. Funds from the culvert reserve fund would also be used. This will need to be carefully coordinated with the closure of Bridge Street for the planned Covered Bridge and culvert replacement projects.

Joslin Hill Road Culvert. The Joslin Hill Road culvert at the bottom of Brook Road is 130 feet long and 12 feet high. The August 28, 2011 storm scoured material from below the culvert causing it to begin to buckle. Funded in part with FEMA funds, DuBois & King examined the culvert, considered the alternatives for its repair or replacement, and in early 2013, made recommended to the Selectboard that the culvert be repaired rather than be replaced, including repair of the roadway and embankment. The cost estimate, which includes repaving 100 feet of road, design, permitting, and the fixes described above, totals \$165,000, which includes a 20% contingency. The Town will seek additional FEMA funds for construction, which will require a request for a scope change and time extension. Borrowing will be required if the grant funds are not available. Construction will be targeted to occur after the work

on Bridge Street and Tremblay Road is complete and can be coordinated with other improvements to Joslin Hill.

Other priority culvert repairs are on upper Brook Road and Carroll Road.

### **Bridge Street Culverts and Paving**

The culverts under Bridge Street, which were installed in 1941 by the State of Vermont, began showing signs of failure, including a hole that formed in the center of Bridge Street in 2010. The engineering firm of DuBois & King, Inc. was hired through the assistance of a VTrans stormwater grant to examine this and provide recommendations that include opportunities for improved stormwater management. In January 2012, DuBois & King recommended to the Selectboard that the culverts, catch basins, and associated infrastructure be replaced and that sumps be included in new basins. There was agreement that complete resurfacing of Bridge Street would be the most appropriate investment. The threat of a culvert failure under Bridge Street and the opportunity to coordinate this work—and closure of Bridge Street—with the Covered Bridge restoration and retaining wall repair work has prioritized this project for 2013.

Voters originally authorized borrowing last year for this project, but the various delays have moved it to 2013. ARTICLE 6 again asks voters to authorize the Selectboard to borrow up to \$250,000 for five years, with the approval extendable into 2014 in the event the project encounters additional delays. This sum includes repair of the Bridge Street retaining wall and additional engineering costs to incorporate sidewalk enhancements. Additional stormwater and FEMA grant funding will be sought to offset these costs.

In response to citizen input, considerable effort was made in 2012 to explore the opportunity for burying the overhead utilities and eliminating two power poles on Bridge Street in conjunction with the stormwater project. Burial of the utilities is expected to cost at least \$75,000 and will require consideration of a number of details. ARTICLE 7 asks voters if they would authorize the Selectboard to borrow up to \$50,000 for burial of the conduit necessary while the street is opened up, which would allow for underground relocation of the utility lines phased over future dates and budgets. Elimination of the power poles would require installation of standard-mounted streetlights. The power pole by the Covered Bridge must remain, however, as it provides essential three-

phase power up East Warren Road to Warren. Updated cost estimates and other details will be provided during the floor discussion at Town Meeting.

### **Waitsfield Historic Covered Bridge**

With assistance from a \$270,000 VTrans Enhancement Grant, DuBois and King was hired in 2010 to design a solution to the cantilevered sidewalk on the north side of the Waitsfield Village 1833 Covered Bridge and repair the bridge's abutments. The Covered Bridge Repair Reserve Fund was re-established in 2008 to set aside monies to meet the Town's matching funds obligation of approximately \$70,000 and future structural issues. The 1833 Village Covered Bridge is confirmed to be *the* oldest covered bridge in Vermont still in everyday use and the Town is committed to preserving this historic Vermont landmark.

A final design plan was in the process of being selected when Tropical Storm Irene struck Vermont and pummeled the bridge, causing enough damage to require the bridge be closed for a time. Final repairs, coupled with implementation of the restoration plan, were planned for 2012, but the project encountered delays during the VTrans review process.

In an effort to expedite replacement of the deteriorating deck, it was put out to bid separately in 2012, but the bids came in much higher than expected and all were rejected.

The entire project is now slated for 2013 and will require the bridge and Bridge Street be closed for several weeks. Although funds reimbursed through VTrans Enhancement Grant, FEMA, insurance, and the reserve fund will offset the costs, the engineer's cost estimates currently exceed early project estimates. As project costs increase, however, so, too will the Town's matching share. The real costs will not be known, however, until construction bids come in.

ARTICLE 9 asks voters to borrow up to \$50,000 over five years to address an expected funding shortfall in the event additional grant funds are not available. This was on the warning for last year's Town Meeting and, in light of the delay experienced and efforts to combine multiple projects, the Town is asking for voter approval into 2014 in the event of further delay.

### **Pine Brook Covered Bridge**

The deck on the Pine Brook covered bridge on North Road has suffered extensive wear and must be replaced. Funds are included in the 2013 budget for the deck replacement, although more extensive repairs may be necessary. Looking ahead to 2014, we should consider broadening the scope of the Covered Bridge Repair Reserve Fund to include the Pine Brook covered bridge. Since bridges are a form of culvert, use of the Culvert Reserve Fund could be used in an emergency. We may want to consider consolidating both reserve funds into a single Bridge and Culvert Reserve Fund.

### **Waitsfield-Fayston Volunteer Fire Department**

Fire Station. The Waitsfield-Fayston Fire Department building was constructed in 1974. Its roof was replaced in 2011 and beefed up with 3 inches of ISO board insulation. The 23-year old boiler was replaced with an energy efficient unit and the hot water heater replaced with an on-demand unit with grant funds through the ARRA Energy Efficiency and Conservation Block Grant Program. It is in line to be connected to the community water system in early 2013.

Fire Truck. The 1982 GMC tanker truck was slated for replacement in 2012, but grant funds did not come through. The Waitsfield and Fayston Selectboards agreed to purchase the new vehicle with reserve funds and the order was placed in December 2012. Payment of the \$260,000 price will occur upon delivery, which is expected to be July 2013

### **Road Department Vehicles**

The 2005 International dump truck was replaced in 2012 with a 2013 International 4300 M7 dump truck. Factoring in the \$13,066 trade-in value, the purchase price was \$115,078 (\$74,025 from Clark's and \$54,078 from Fairfield). It was paid for through a \$95,775 5-year loan from the municipal equipment fund at 2% and \$19,303 from the Heavy Equipment Reserve funds.

On an 8-year replacement plan, the next up will be the 2008 International dump truck in 2016, which has an estimated purchase price of \$170,000.

### **Road Department Buildings**

Salt Shed. The existing salt shed does not meet state requirements to stockpile the material needed. A new "bunker silo" style shed with concrete floor and walls is planned with a truss roof. A new facility

would also help to prevent possible ground water contamination. State storm water management regulations have been under revision and such improvements may ultimately be mandated.

Town Garage. The Town Garage, which was rebuilt in 1986 after a fire, has suffered from many years of deferred maintenance. The space of the existing building, approximately 3,000 square feet, is no longer adequate for the storage of vehicles, work space, and necessary employee facilities. The construction of a required room enclosure for the new energy efficient heating system compounded the tightness of space. Despite the energy efficiency improvements, adequate heat in winter continues to be a challenge. This is particularly important because diesel equipment must be warm to start reliably and packed snow and ice must be removed. It is important that this equipment be maintained in good working order so to be at the ready to protect the traveling public on Town roads in all weather conditions. The concrete floors are cold and wet most of the winter, making servicing equipment difficult. The current floor drains are inadequate for separating oil or fuel spills. The floors of the existing bays are each at different levels, which complicates moving heavy equipment from one bay to another. They are also subject to spring flooding due to being too low on the site. The bay doors are 12 feet wide and give only inches to spare for the trucks and the plow wings. Doors should be at least 14 feet wide to accommodate modern truck dimensions. The varied levels and tightness of space create trip hazards for everyday operations. Worker injuries and workflow inefficiencies impact the Town's ability to deliver core services for public safety.

Following a competitive bid process, The Architectural Association, in conjunction with Engineering Ventures, Inc., and Erickson Consulting were hired with funds budgeted in 2012 to develop a site analysis and site plan for an addition that would meet codes and meet the needs of the department now and into the future.

To address the above and other deficiencies, they developed a conceptual plan for a 3-bay, 3,000 foot addition off the southern bay suitable for modern, larger plow trucks with wings. Radiant heat floors would make for more efficient and effective heat distribution and have proper floor drains with an oil separator. Total cost for final plan development, permitting, construction, and construction management is approximately \$650,000. An addition would be paid for through a bond, possibly as

soon as 2014. In the meantime, funds are budgeted in the general fund for repairs and maintenance to the existing building. The Town Garage was the very first building to be connected to the new community water system in fall 2012—coincidentally just days after its long-time water supply from the nearby spring failed.

### **Paving Projects**

Borrowing was planned to begin major re-paving of Joslin Hill Road in 2012 after the debt service on the 2006 paving note was paid off 2011. However, the floods from the federally-declared disasters May 20 and August 28, 2011 created new priorities for road and culvert repair. The culvert on Tremblay Road across from the Town Garage was overtaken during both flood events, causing extensive damage to the travelable portion of Tremblay Road. The major repaving of Joslin Hill should be coordinated with the replacement or repair of the failing culvert at the bottom of Joslin Hill and Brook Road.

Citizens have been calling for the improvement of Joslin Hill Road for many years. After further consideration, consensus was reached that the project should be designed by an engineer to fully consider drainage issues and to explore the possibilities for accommodating a pedestrian facility, whether it is a sufficiently wide shoulder, pathway, or sidewalk. Grant funds will be sought through the VTrans Class Road Paving Program in 2013 for funds to engineer this project, develop cost estimates, and construction documents.

Paving Bridge Street no later than 2014 is included in ARTICLE 6. Future paving projects include Old County Road, Tremblay Road, North Road. The repaving of Route 100 by VTrans south of Route 17 through the town of Warren is expected to begin in spring 2013, though it is not known at which end the paving contractor will start. The long-awaited paving of Route 100 through Waitsfield Village and Irasville has been slotted for 2014 to allow for completion of the water project and sidewalk project.

### **New Municipal Building**

According to a 1984 history of the Joslin Library, the Town Clerk's office was located in the lower level of the Joslin Memorial Library building since 1913. Long-time Waitsfield residents recall when Town Clerk functions were carried out in Emily Eaton's house on Bridge Street in the late 1940s and early 1950s. The Library space no longer meets the

needs of Town Office functions, where it has been since 1972. The vault has run out of space to store the Town's vital, historic, and land records. Space for day-to-day records storage, supplies, and basic operations is increasingly stressed. Prior years' financial records are stored off-site in a rented, non-heated storage unit. Zoning permits are stored in expensive, free-standing fireproof file cabinets, which are nearly at capacity. If additional cabinets are

needed, there is no place to put them. The Town Office is not accessible to persons using wheelchairs. The need for increased Town Office space was identified as far back as the 1980s with a study of an addition at the Waitsfield Elementary School in 1981 and has been included in the capital budget since it first appeared in 1990. New Town Office space will need a larger vault and should provide increased town clerk space, a separate meeting room from the lobby and research area for town boards and committees that could reasonably accommodate up to 40 persons, and office space for the town administrator, planning & zoning administrator, and assessor.

“The lower floor of the library building, called in the past the library hall, then consisted of one room for the town clerk's office and a vault that was built under the front entrance of the library. The remainder of the lower floor consisted primarily of one room, and town meetings were held in the library hall continuously from 1913 through the year 1935. In 1961 the library hall, so-called, was renovated and the Montpelier Savings Bank (now the Howard Bank) became the first bank facility in Waitsfield. The Howard Bank remained at this location until 1972. Soon after this, the town offices were to take over all the space vacated by the bank.”

Excerpt from *A Brief History of the Joslin Memorial Library, 1984 Waitsfield Town Report*

A Town Office Task Force was formed in 2010 to evaluate the various options, solicit public input, and make recommendations to the Selectboard regarding the expansion or relocation of the Town Office. Guiding principles were developed and, following a process of elimination, three sites were selected for further study for feasibility: (1) expansion of the Joslin Memorial Library; (2) a new building between the General Wait House and the Fire Station; and the Flemer barns adjacent to the Town-owned Flemer Field Community Green. Maclay Architects of Waitsfield was hired in 2011 through a competitive bid process to support the work of the Task Force. The Town Office suffered flood damage by Tropical Storm Irene in August 2011. Its location in the flood zone, combined with lack of septic capacity and increased pressure for parking effectively eliminated the Library as a

practical option for Town Office expansion. Meanwhile, additional sites in Irasville were reconsidered in response to public comments.

Several public forums were held in 2011, 2012, and 2013, including a spirited discussion at the March 2012 Town Meeting. On June 25, 2012, the TOTF recommended to the Selectboard that the Town purchase one-year options for the purchase of either or both the farm stand site and the Flemer barns site. In August 2012 the Selectboard paid for a \$3,500 option to purchase the Flemer barns for \$250,000 and a \$2,500 option to purchase the farm stand site for \$100,000.

Although the Flemer barns were no longer considered a prospective site for a new Town Office, significant interest in their potential for other community purposes led to the formation of a Flemer Barns Task Force. The FBTF intends to present a recommendation to the Selectboard by July 2013.

After an extensive process of public input, site and preliminary design analyses, cost estimating, and other considerations, the Flemer farm stand site and the former Methodist Church, also known as the Luminosity building, became the final two contenders. The Town Office Task Force presented a resolution to the Selectboard on January 21, 2013 recommending the farm stand site for the new Town Office and to present to voters for a bond vote.

A bond article seeking voter approval by Australian ballot to borrow up to \$1.6 million has been warned for the March 5, 2013 Town Meeting. Grant funds through the Vermont Community Development Block Grant-Disaster Recovery (CDBG-DR) program will be sought early in 2013 for relocation of the Town Office out of the flood zone. More information is provided at [www.waitsfieldvt.us/townoffice](http://www.waitsfieldvt.us/townoffice).

### **General Wait House**

The General Wait House was purchased and renovated in the late 1990s with the help of grants and generous contributions from individuals and organizations. It provides office and meeting space for non-profit and community-based organizations that support the operation of the building through their rents. The building also serves as a visitor center, provides public restroom facilities, and includes storage and display areas for Waitsfield history and artifacts. The Waitsfield Historical Society renovated the carriage barn for meeting, storage, event, and display

space. A storage shed was constructed several years ago. A loan funded the replacement of the carriage barn roof and repainting of the buildings and shutters in 2010. A variety of energy efficiency improvements were made in 2011. Rent payments from the tenants cover the costs of operation and maintenance of the building.

### **Municipal Gravel Pit**

Waitsfield voters authorized the Selectboard in 2006 to purchase approximately 77 acres off of Route 100 belonging to Robert L. Howard and the Estate of Phyllis Tucker for development of a municipal gravel supply and for future redevelopment. Construction of the new access and bridge, in collaboration with AmeriGas, were completed and gravel extraction began in 2010. Approximately 5,000 yards of material are crushed on site per year. On-going expenses will include state and local permit compliance and stormwater monitoring and reporting.

### **Community Development Fund**

The Town has two long-term loans receivable as a result of a 1999 Vermont Community Development Program grant, which funded two affordable housing projects at the Verd-Mont Mobile Home Park and the Evergreen Place Senior Citizens Center. Repayments of the loans from these projects to the Town will be re-usable for community development eligible activities subject to the negotiation of a close-out agreement with the Vermont Community Development Program. In addition, the Town renegotiated the terms of the original Evergreen Place note in 2005 and obtained an additional VCDP grant for the Evergreen Place Project, which were then loaned to the Central Vermont Community Land Trust to refurbish and build an addition to the facility. These notes are due as follows:

#### Evergreen Place Senior Citizens Center:

Mortgagee: Evergreen Place, Inc. (this note was originally issued to the Mad River Valley Senior Citizens, Inc., and was transferred to EPI in 2002 and transferred to CVCLT/EPHLP in 2005)

Principal Amount of First Note (1999): \$150,000

Interest Rate: 0%

Payment Schedule: 30 annual payments of \$5,000 beginning July 2021.

Principal Amount of Second Note (2005): \$247,000

Interest Rate: 0%

Payment Schedule: deferred, payment in full due May 31, 2035.

Verd-Mont Mobile Home Park:

Mortgagee: Central Vermont Community Land Trust

Principal Amount of Note: \$115,000

Interest Rate: 0%

Payment Schedule: \$20,000 due January 2019, with 14 annual payments of \$6,786 beginning January 2020.

**VCDP Grant for Verd-Mont Mobile Home Park**

The Town collaborated with the Central Vermont Community Land Trust (CVCLT) to secure a grant through the Vermont Community Development Program for up to \$165,525 for infrastructure improvements to the Verd-Mont Mobile Home Park, including connection to the community water system, installation of concrete slabs, stormwater drainage improvements, and paving the interior road. Grant conditions and other requirements were met to enable execution of the mortgage note in 2012.

**Townwide Reappraisal**

In 2011, Waitsfield's Assessor reported that the common level of appraisal (CLA) for the April 1, 2011 Grand List was 101.57% and the coefficient of dispersion (COD) was 18.6%. They were 96.5% and 16.3% in the previous year. A CLA of less than 80 percent or a COD of greater than 20 percent would lead to the Town being notified that a reappraisal must be conducted. This could happen if Waitsfield's COD continues to increase. The CLA for 2012 was 105.74 and COD was 12.43.

The CLA and COD are determined annually by the Department of Taxes. If the Town fails to submit an acceptable compliance plan or fails to carry it out, the State can withhold education, transportation, and other funds until such time as the Department certifies that the Town has carried out the plan. Waitsfield's most recent town wide appraisal was completed in 2006. The cost of a town wide reappraisal could range from \$75,000 to \$100,000 or more. A Reappraisal Reserve Fund established years ago was reactivated in 2011 to prepare for this cost.

**WAITSFIELD-FAYSTON VOLUNTEER FIRE  
DEPARTMENT  
2012 Annual Report**

The Fire Department continues to operate under agreement of the towns of Waitsfield and Fayston with a 60-40% cost share arrangement. The department responded to 98 calls for the year.

<b>Calls by type</b>	<b>Waits.</b>	<b>Fayston</b>	<b>Mut. Aid Moretown</b>	<b>Mut.Aid Warren</b>	<b>Total</b>
Motor Vehicle Accident	15	15	1		31
Fire Alarm (smoke)	13	9			22
CO detector	2	2			4
GMP Assist (pwr line)	5	3			8
Chimney Fire	2	2			4
Structure Fire	1	2	4	2	9
Car Fire					
Gas/Propane leak					
Ambulance Assist	2	1			3
Service Calls	1		2	1	4
Gas Odor	2				2
Kitchen Fire		1			1
Appliance Malfunction	1				1
Brush Fire	1	1	2		4
Dumpster Fire	1				1
Good Intent	3	1			4
<b>TOTALS</b>	<b>49</b>	<b>37</b>	<b>9</b>	<b>3</b>	<b>98</b>
<b>Percent</b>	<b>50.0%</b>	<b>37.8%</b>	<b>9.2%</b>	<b>3.1%</b>	<b>100%</b>

This was a busy year for WFVFD, as illustrated by the response to 98 calls in contrast to the 75 calls we responded to in 2011. A number of them were for Mutual Aid. In addition to routine response to motor vehicle accidents included in our total calls for the year, we also assisted MRVAS with lift assistance on several occasions.

Individual firefighters attended various off-site training courses, including Electric/Hybrid Vehicle Emergency Response, Officer Training, Rural Water Supply Training, Rookie Class, and Leadership Course. Regular training continues twice monthly, and training with the municipal water and hydrant system is planned for 2013.

In December, a new tanker pumper truck was ordered to replace our 30 year old tanker pumper. It is expected to be delivered in May or June, 2013. This truck is a vacuum truck, which means it can be loaded to its 3,000 gallon capacity in 4 minutes. It will be the first of its kind in the Valley. Specialized training will be provided at the time of delivery.

Also during 2012, Waitsfield-Fayston Volunteer Fire Department was the recipient of two VCOMM grants, which enabled the upgrade and replacement of radios, as well as an upgrade in communications at the dispatch tower located in Waterbury Center. The total of both grants was in excess of \$10,000. The department has also applied for a grant for turnout gear replacement in the amount of \$77,000, and hope to hear it has been approved by Spring of 2013.

Our department numbered 24 members as of December 31st and is as follows:

**Officers for 2012 were:**

Chief	Bub Burbank (Waits.)
1 <sup>st</sup> Asst. Chief	Paul Hartshorn (Waits.)
2 <sup>nd</sup> Asst. Chief	Lester Miller, Jr. (Waits.)
Captain	Travis Michaud (Waits.)
Lieutenant	Adam Cook (Waits.)
Lieutenant	Tristan Weide (Waits.)
Secretary	Shannon Young (Waits.)
Treasurer	Gordon Eurich (Waits.)
Moderator	George Garbaree (Waits.)

**Active Firefighters:**

Adam Cook (Waits.)
Gaelen Brown (Fays.)
Todd Farnham (Waits.)
Eric Haskin (Waits.)
Andrew Johnson (Waits.)
Tripp Johnson (Waits.)
Lane LeBoeuff (Moret.)
Bob Lockett (Fays.)
Jake Lockett (Fays.)
Delbert Palmer (Waits.)
Theodore Tremper (Waits.)
Tristan Weide (Waits.)
Owen Wimble (Waits.)
Trey Winnicki (Waits.)
Jared Young (Waits.)
John Zimmerman (Waits.)

Respectfully Submitted,  
Bub Burbank, Chief

The members of the Waitsfield-Fayston Volunteer Fire Department are continuing to work toward meeting the growing needs and challenges, and to strive for excellence in protecting life and property of our community and our visitors.

## WAITSFIELD ROAD DEPARTMENT 2012 Report

What a difference one year can make. Following a year of historic weather events, a calm year of weather is just what we needed to get back on track maintaining our roads.

Even though it was a mild winter, it was still a busy one, keeping our roads ice free. A winter such as last year is expensive, because of the ice. Our salt budget was used up and the sand pile took a big hit. But, we did so well in the process of bidding our sand hauling, that we were able to buy an extra five hundred yards of sand to help rebuild our pile. Summer arrived, as it always does, but with something new. It was dry, and warm. What a treat! That gave the road department a chance to take on our summer work schedule with much less pressure. All of our roads got some sort of special attention. There are some areas that we are still dealing with from flooding, but for the most part we were able to carry out our usual maintenance work.

As the leaves began to fall and the temperatures did as well, our crew began the transition process of summer work to winter work. Preparing the trucks for winter maintenance is a process of changing tires, putting on plow frames, attaching plow equipment, and adjusting lights for those very early morning dark hours of winter. We have a new truck (that did need a bit of homework in order to figure out all the new controls and lighting), and, so far, it has worked out quite well.

It is now the end of the year, and winter has made its mark. For a few weeks, Mother Nature was putting us to the test, with one storm after another. Then, BOOM!, twenty-one inches fell in seventeen hours. That is a good storm in anybody's book, and, of course, our crew handled it just fine.

We have now had the same group of guys operating our equipment for a couple of years. Led by Forman Rodney Jones, our crew Josh Rodgers and Ken Bagley, continue to do an excellent job for our Town!

Charlie Goodman  
Road Commissioner

## DOG WARDEN 2012 Annual Report

Responsibilities include:

Phone calls for lost dogs	59
Phone calls for found dogs	23
Follow up on dogs running at large	36
Dogs brought to VAH	06



Two adopted dogs.

(Photo: Marie Leotta)

We are really fortunate to live in such a tight knit community because the people here are diligent in registering, spaying and neutering their pets. This year has brought me the most abandoned and neglected dogs I have seen in the five years I have held this position,

perhaps due in part to the economy. So, it is my hope that as members of this community we continue to do our part in assuring we register our pets and keep collar and tags on them. This will ensure that should you lose your pet I am able to call and bring it home as quickly as possible or at least to the Valley Animal Hospital. We are very fortunate to have Dr. Hadden and his staff assure that any dog brought to his facility is given the best care possible in this situation. *The Valley Reporter* has been another source of networking by posting lost or found pets on their Facebook page which has helped me locate owners or potential adoptees for dogs that have been abandoned. To those who have offered to foster, walk, network, adopt and generally just help in any way, I thank you all!

Marie Leotta  
Waitsfield Dog Warden

## WAITSFIELD EMERGENCY MANAGEMENT 2012 Annual Report

2012 was a quiet year compared to 2011, and the time was well spent in reviewing plans with lessons learned from T.S. Irene, and further improving communications among first responders, town officials, and residents.

We continued ongoing updates to the Waitsfield Emergency Operations Plan, adding annexes to increase details on resources and procedures to follow during emergencies. It was highly gratifying to have the Select Board, Fire Department, and Ambulance Service join us for a two evening class on how the Incident Command System dovetails with the Emergency Operations Center to provide an effective response to possible and actual events.

Both Emergency Managers have now completed over 100 hours of coursework and training each to earn the Level 1 and Level 2 Emergency Management Director Certifications from the State of Vermont Division of Emergency Management and Homeland security. This is all done on a volunteer basis, and includes Hazardous Materials Awareness, several levels of Incident Command System, First Aid & CPR, and Homeland Security Exercise & Evaluation – just to name a few! An online FEMA course was also completed on how to handle the type of Active Shooter situations we've seen all too much of in the news.

As part of preparations ahead of Hurricane Sandy, we coordinated the drop-off of our new Red Cross Shelter equipment and supplies – cots, blankets, water, toys, signage and paperwork with which to set up our own emergency shelter. One of the lessons learned from Irene was that the regional sheltering model isn't effective in Vermont, so the Local Shelter Initiative was created. The Red Cross provides the start-up items, and Waitsfield is responsible for replacements and additions to the basics.

If you are interested in becoming part of our shelter team, just contact us. We need your help to plan and prepare for future disasters.

Respectfully Submitted,  
Carla Straight-Messer, Emergency Management Coordinator  
Fred Messer, Emergency Management Director  
[Fmesser@madriver.com](mailto:Fmesser@madriver.com) 802-793-2238

**WAITSFIELD CEMETERY COMMISSION**  
**2012 Annual Report**

**Funds available – January 1, 2012**

Checkbook balance – TDBank North	10,169.49
Equipment reserve fund (CD) – Northfield Savings Bank	11,110.11

**Income – 2012**

New perpetual care funds	757.50
Sale of corner markers	300.00
Full Burials	1,700.00
Ash Burials	3,400.00
From Trustees	26,725.00
Interest from CD (Northfield Savings)	362.25
Interest from Checking	14.91
Tardy Foundation	300.00
Overpayment for Cremation	100.00
Town of Waitsfield Voter Approval	10,000.00
Cemetery Lot Fund	7,191.63
<b>Total Income</b>	<b>50,851.29</b>
<b>Funds available – 2012</b>	<b>72,130.89</b>

**Disbursements – 2012**

Robert Danaher	24,000.00
Contract	
Purchase of corner markers	235.00
Cremations	2,050.00
Full Burials	700.00
To Trustees – Perpetual Care Fund	757.50
Checks and Ledgers	118.35
VT Cemetery Association Dues & Meetings	247.50
Stone Wall & Fenc Repairs	3,042.50
Cemetery Supervisors Expenses	1,500.00
Treasurer of Cemetery Commission	1,000.00
Soils, Seeds, Flags, Etc.	494.57
Tree Service	3,161.00
Waitsfield Cemetery Trustee	225.00
Valley Reporter Advertisement	47.43
Refund for Overpayment for Cremation	100.00
<b>Total Expenditures</b>	<b>37,678.85</b>

**Funds Available Less Expenses**

Funds Available – January 1, 2013	
Checkbook balance – TDBank North	<b>22,979.68</b>
Equipment Reserve Fund CD – Northfield Savings Bank	<b>11,472.36</b>
<b>Total Funds Available January 1, 2013</b>	<b>34,452.04</b>

**WAITSFIELD CEMETERY TRUST**  
**Investments December 31, 2012**

MONEY MARKET FUNDS	7,957.38
MUTUAL FUNDS (at cost)	213,761.22
COMMON STOCKS (at cost)	73,930.65
CORPORATE BONDS (at cost)	32,283.67

COMPARATIVE BALANCE  
SHEET

ASSETS	<u>2011</u>	<u>2012</u>
Common Stock (at cost)	293,195.29	73,930.65
Mutual Funds (at cost)	63,761.22	213,761.22
Money Market Funds	6,824.22	7,957.38
Corporate Bonds (at cost)	17,888.00	32,283.67
Total Assets	<u>\$381,668.73</u>	<u>\$327,932.92</u>

**CEMETERY TRUST FUNDS  
2012 Earnings & Expense Statement**

**EARNINGS:**

**Total Earnings** 13,936.59

**EXPENSES:**

**Grant to Commissioners** 26,725.00

Total Expenses	(26,725.00)
Loss	(12,788.41)
New Funds	757.50
Net Loss	(12,030.91)

**ANALYSIS OF CHANGE IN FUNDS:**

Individual Funds 1-1-2011	381,668.73
Income	13,936.59
Less Expense	(26,725.00)
New Funds	757.50
Loss from Transactions	(41,704.90)
Individual Funds 12-31-11	327,932.92

	<b>2011</b>	<b>2012</b>
<b>INDIVIDUAL FUNDS:</b>	<b>381,668.73</b>	<b>327,932.92</b>

**CEMETERY LOT FUND:**

Linsco/Private Ledger 1-1-11	6,824.07
New Funds	0.00
Savings Interest	0.06
Paid to Commissioners	(6,824.13)
Linsco/Private Ledger 12-31-11	<u>\$0.00</u>

## JOSLIN MEMORIAL LIBRARY

### Town Report 2012

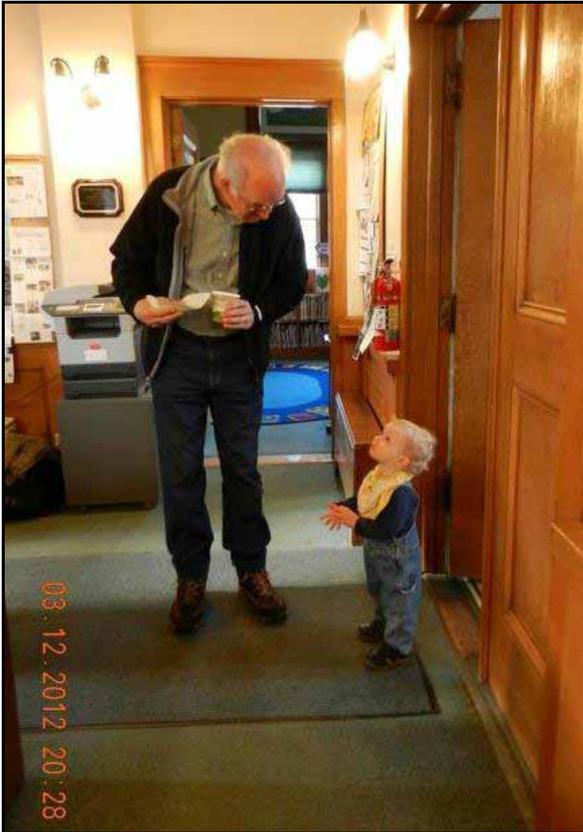
As we begin our 100<sup>th</sup> year, we're excited to both look back on the evolution of library services, and to look ahead at how we can continue growing as a vital and vibrant part of the Mad River Valley. In this community of avid readers with curiosity and interests that span a large spectrum, circulation of print materials remains strong. Additionally, use of our many electronic offerings consistently increases, with more people taking advantage of the library as a portal for downloading audio and eBooks, online classes and research. Many days see all of our public computers in use, our tables filled with people using our wireless Internet access, people reading books or magazines, and families reading aloud in the children's room. These moments project a palpable sense of the library as a welcoming physical space that brings people together. It is also these moments that highlight the library's unique position as a bridge between tradition and innovation.

In 2012 we increased collaborations with other local organizations to more effectively meet the community's needs through programming. We joined with the Warren and Moretown libraries to present programs as the Mad River Valley Libraries. We offered a program during the Festival of the Arts, held a book sale to aid flood relief, and hosted events at the Big Picture Theater and the Waitsfield United Church of Christ. Our programs in 2012 included bestselling Vermont authors, authors of children's literature, a musician, a financial planner, photographers, hikers, and more, reaching over 1,000 people throughout the year. As we develop future programs, we're committed to increasing and diversifying the library's scope and contribution to the community. A significant library staff change occurred in the winter of 2012 with the hiring of Children's Librarian, Lisa Italiano. Lisa brings great energy and creativity and years of experience working with children and youth to her work. Story time and other children's programs have a new joyful and artistic quality, resulting in much larger attendance, as well as improved ambiance in the children's room.

We also experienced a change in makeup of the board, with the retirement of Art Conway. His leadership and commitment to the library during his 10 years as a trustee are inspiring and much appreciated. We continue to be very fortunate in our pool of talented and dedicated volunteers, a Friends of the Library organization with the imagination and courage to approach almost any new idea with enthusiasm, a

supportive Board of Trustees, and loyal patrons.  
Here's to the next 100 years!  
Respectfully submitted,

Respectfully submitted,  
Joy Worland, Librarian



John Reilly and patron, Dec. 20, 2012 (Photo: Joy Worland)

**JOSLIN MEMORIAL LIBRARY  
2012–2013 Budget Report**

	<b>2012 Budget</b>	<b>2012 Actual</b>	<b>2013 Budget</b>	Notes
<b>INCOME</b>				
Rent for Waitsfield Town Office	\$18,000	\$18,000	\$18,000	1
Utilities (2/3 Electric, 1/2 fuel, 2/3 water)	\$4,260	\$4,246	\$5,156	1
Patrons Contributions	\$200	\$10,260	\$200	2
100th Anniversary celebration pledges	\$0	\$600	\$1,900	9
Interest on Bank Accounts	\$100	\$18	\$20	
Interest on Endowments	\$1,400	\$1,500	\$2,000	
Friends of the Library	\$3,000	\$4,436	\$3,000	
Misc. Income (Operational Services)	\$2,000	\$2,278	\$2,000	
Grants	\$250	\$208	\$250	
<b>Total Income</b>	<b>\$29,210</b>	<b>\$41,546</b>	<b>\$32,526</b>	
<b>TRANSFER OF FUNDS</b>				
Transfer 100th celebration pledges		-\$600	\$600	9
Transfer from Maint. and Reserve fund		\$5,329		
Transfer donation to Reserves for Stairs		-\$10,000		
Transfer fr. Joslin Repair fund for railing		\$973		
Carry over from previous year	-\$733		\$265	
<b>Operational Income</b>	<b>\$28,477</b>	<b>\$37,248</b>	<b>\$33,391</b>	
<b>EXPENSES</b>				
Collection Development	\$8,300	\$8,422	\$8,300	
Electronic resources	\$0	\$583	\$970	7
Library Supplies	\$2,000	\$1,944	\$1,500	5
Postage	\$1,200	\$1,353	\$1,500	
Mileage	\$300	\$140	\$250	
Periodicals	\$700	\$746	\$750	
Vermont KOHA Project (Automation)	\$300	\$304	\$300	
Maintenance & Repairs	\$5,000	\$7,215	\$6,000	
Extraordinary Maint./Reserve Fund	\$0	\$5,329	\$10,000	4
Water System hookup and operation	\$220	\$0	\$1,450	
Electricity	\$2,400	\$2,023	\$2,200	
Fuel	\$5,500	\$5,034	\$5,500	
Telephone	\$1,400	\$1,322	\$1,400	
Insurance (Building)	\$3,000	\$3,000	\$2,000	6
Insurance (Health)	\$1,200	\$1,200	\$1,200	
Copier	\$1,000	\$794	\$800	
Children's Programs	\$500	\$880	\$1,000	5
Staff Salaries (Gross)	\$37,940	\$37,634	\$38,386	
Payroll Taxes	\$2,883	\$2,620	\$2,672	

Membership & Conference Fees	\$1,500	\$2,173	\$2,000	5
Computers & Service	\$1,000	\$1,743	\$1,500	
Misc. Expenses	\$800	\$700	\$800	5
Programs	\$700	\$1,190	\$1,500	5
100th celebration event			\$2,500	9
<b>Totals Expenses</b>	<b>\$77,843</b>	<b>\$86,349</b>	<b>\$94,478</b>	

**TOWN SUPPORT**

Expenses - Operational Income	\$49,366	\$49,101	\$61,087	
Net Surplus/Deficit		\$265		
Waitsfield's Share , 71.2%	\$35,149	\$33,061	\$45,582	3
Fayston's Share, 28.8%	\$14,217	\$14,217	\$17,593	3

- 1 Budget shows Town Office Rent as Income.
- 2 \$10,000 Contribution from the Estate of Robert DiYeso.
- 3 Share determined by town's patron counts
  - From 11/11/2010 Patron Database with Adjustments from Fayston Review.
  - Waitsfield's 2013 support increased by 2012 shortfall of \$2,088.
- 4 Extraordinary Maintenance/Repairs funds are held in the Repair Reserve Fund.
  - The Library will hold and manage the repair reserve fund.
  - Year end 2012 Repair Reserve fund is at \$10,852.
  - Repair/Seal top landing of front steps in 2013.
- 5 The Friends of the library support will be applied to these line items.
- 6 Paid through the town for coverage.
- 7 Electronic resources create separate line item for purchase
- 9 100th celebration pledges - Rotary club \$ 800, Friends \$500, Lorraine Rogers \$600

**JOSLIN MEMORIAL LIBRARY  
Bank & Trust Fund Report 2012**

**TD BANK**

Cash in checking		\$ 17,076.01
Savings (Donations)		11,036.44
Joslin Repair Reserve Fund	01/01/2012	2,595.43
Interest		1.30
Deposits		10,827.00
Balance 12/31/2012		\$ 13,423.73

**NORTHFIELD SAVINGS BANK**

Geo. A Joslin Repair Fund	01/01/2012	\$ 970.34
Interest		2.65
Transfer to Checking		- 972.99
Balance 12/31/2012		\$ 0.00

Building Fund CD	01/01/2012	\$ 5,946.60
Interest		13.40
Balance	12/31/2012	\$ 5,960.00

**EDWARD JONES: Endowment Investments:**

Combined CD Accounts	12/31/2012	\$ 58,904.71
Income		1,278.36
Change in Value		3,359.66
Withdrawal (book purchases)	-	1,500.00
Balance	11/30/2012	\$62,042.73

**TOTAL FUNDS & INVESTMENTS** **\$109,538.91**

## Brief Description of Accounts:

TD Bank Checking.

The funds for the Joslin Repair Reserve Fund and several donations have been transferred to their respective accounts.

TD Bank: Savings.

Serves as a holding account for patron contributions and memorial gifts until it is decided how the contributions and memorial gifts are to be used.

TD Bank: Joslin Repair Reserve Fund.

Initially a repair fund set up by the library for small emergency repairs. It is partially funded by a patron gift that was specifically designated to be used for building maintenance. The name has changed to the Joslin Repair Reserve Fund and it now includes repair funds previously maintained by the Town of Waitsfield.

Northfield Savings Bank: George.A. Joslin Repair Fund.

An older fund, the balance of which has been earmarked by the Board to be used to install a hand rail at the entrance of the ground level town offices. The rail has been installed and the funds transferred to the TD checking account for payment. This account has been closed.

Northfield: Expansion Fund

CD Account

This account was established with a patron gift. It is to be used as needed for the expansion of the library. The interest is accrued and added back to into the account.

Respectfully submitted,

Joyce Travers

Joslin Memorial Library Board, Treasurer

**Please Bring This Report to Town Meeting**

**1984  
The Town of  
Waitsfield, Vermont**



**Annual Report of the Town Officers  
for the year ending December 31**

## A Brief History of the JOSLIN MEMORIAL LIBRARY

At the annual town meeting March 5, 1912, the following article was adopted:

"Article 9. to see if the town will vote to empower the selectmen to purchase a site for a public building, provided such site is needed. The cost of such site not to exceed \$800.00."

In November of that year Woodrow Wilson was elected President for the first time and the Titanic, on her maiden voyage, collided with an iceberg and 1,513 people drowned; Jim Thorpe was an outstanding athlete in the Olympic Games at Stockholm, Sweden; and the Boston Red Sox defeated the New York Giants in the World Series 4 games to 3.

By the spring of 1913 on Memorial Day, a handful of old soldiers laid the cornerstone of the Joslin Memorial Library. An account of the dedication (October 30) appears in the Mad River Valley News of November 4, 1913. The principle address was given by the Reverend H. C. Ledyard of Northfield, Vermont and the address of the donor of the library, George A. Joslyn, was read by the supervising architect of Montpelier, F. A. Walker. The library was constructed by the H. P. Cummings Construction Company of Ware, Massachusetts. The total contract price, including extras, was \$21,387.00. The architect was John MacDonald of Omaha, Nebraska, the home of Mr. Joslyn. Mr. MacDonald was also the architect for the Joslyns' residence in Omaha, churches, synagogues and the Joslyn Art Museum which was donated by Mrs. Joslyn in memory of her husband in November Of 1931.

As many of you know, the Post Office in Waitsfield occupied space in the library (which is now the children's room) from 1913 until 1966. The lower floor of the library building, called in the past the library hall, then consisted of one room for the town clerk's office and a vault that was built under the front entrance of the library. The remainder of the lower floor consisted primarily of one room, and town meetings were held in the library hall continuously from 1913 through the year 1935. In 1961 the library hall, so-called, was renovated and the Montpelier Savings Bank (now the Howard Bank) became the first bank facility in Waitsfield. The Howard Bank remained at this location until 1972. Soon after this, the town offices were to take over all the space vacated by the bank.

It is interesting to note that during the first year of library operations the postmaster served as the day librarian and janitor for the library and received an annual salary of \$75.00 and the night librarian was paid \$25.00 for the year. By the year of 1930, the total services for the day librarian and the night

*Library History (continued)*

librarian had reached the sum of \$150.00. The United States Government paid yearly Post Office rent from 1914 through 1922 of \$75.00. In 1923 the rent was raised to \$150.00 and remained that sum until 1947.

The architect's plans for the building contained a specification regarding the Opalescent art glass skylight reading as follows:

"Art glass panel in ceiling of library to be figured by the contractor at \$1.50 per foot, the design to be selected by the owner. Glass to be divided by bronze metal bars and to be thoroughly reinforced with iron."

Recently this skylight was cleaned and an electric lighting system was installed to light this skylight at night. The present appraised replacement value for the skylight is \$15,000.00

There is on file in the library, "In Memoriam George A. Joslyn", containing news clippings from over 175 different newspapers concerning his life and death and that of his wife, Sarah Joslyn. They were both most successful in the business world.

The opening paragraph of his address read at the dedication explains his absence:

"I had hoped that I might be able to meet with you today and take a personal part in the dedication of the 'Joseph Joslyn Memorial Library Building' but circumstances which will not be reasoned with have ordered otherwise. The circumstances with which a businessman has to deal are usually hard masters; they rule him with a rod of iron and give little heed to mere matters of sentiment. I have been for a long time in business servitude and my bonds are beginning to chafe. I'm getting restive, but someday soon I expect to be free and then I shall come back here often to revisit the scenes of my boyhood, to breathe the tonic mountain air and to meet and greet friends of other days."

George A. Joslyn (1848 — 1916) and Sarah Hannah, daughter of James and Calista (Joslyn) Selleck (1851 — 1940), both of Waitsfield, were married at Berlin, Vermont on September 24, 1872.

One editorial entitled "A Romance of Business" said in part, "Joslyn drifted into Des Moines and got a job unloading paper for a ready-print concern then doing business there. It was from that modest start that he climbed until he became the head and practically the sole owner of the Western Newspaper Union (with branches in 31 cities).

Sarah Joslyn in 1929, thirteen years after her husband's death, turned the newspaper business over to the faithful employees who were permitted

**TOWN OF WAITSFIELD**

3

*Library History (continued)*

to use a cash surplus of \$5,000,000.00 as a so-called payment for the business.

George and Sarah Joslyn had no children but had an adopted daughter. At the time of Mr. Joslyn's death in 1916, Mrs. Joslyn was very active in the business world and supported many private charities.

The Joslin Memorial Library has substantially increased its roster of borrowers in recent years with circulation annually exceeding the seven thousand level.

Library services include children's and adults' programming, discussion groups and summer projects, some of which have been conducted cooperatively with Warren Public Library.

Friends of the Library continue to assist with funds and volunteer services. All residents are eligible to borrow reading material. Local availability is augmented through interlibrary loan and collections from the Midstate Regional Library. Research assistance is available.

The Library is operated under a Board of Trustees with an employed librarian in charge of activities.

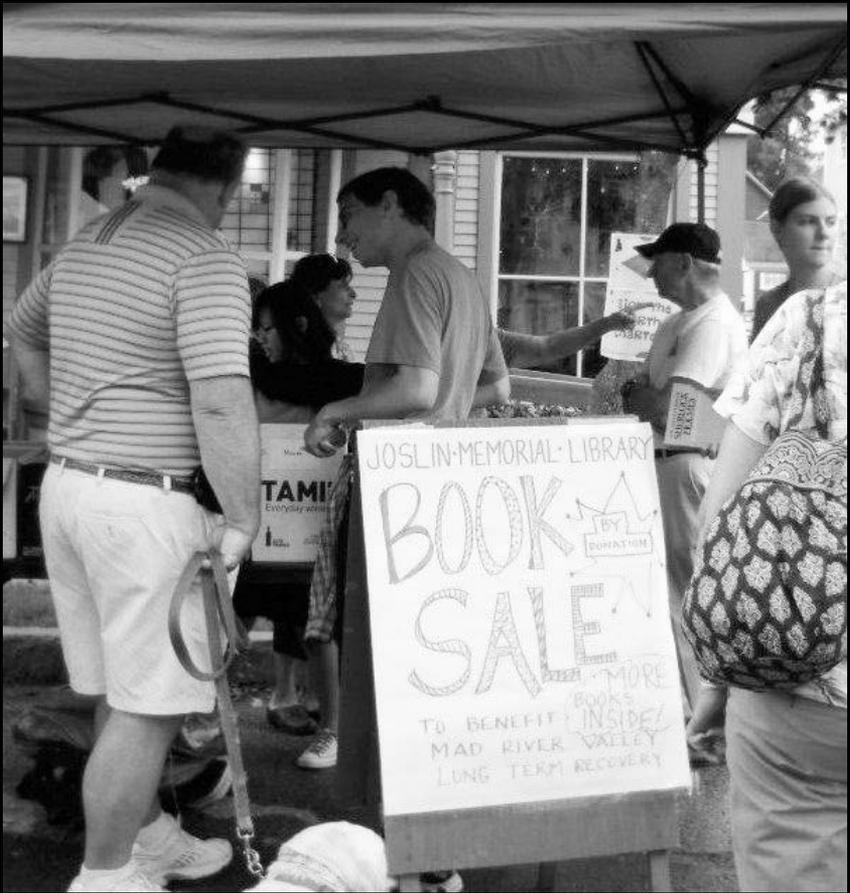
The library is open daily, with the exception of Sundays and holidays.

The Town of Waitsfield is indeed fortunate to have such a fine facility which provides excellent recreational as well as educational resources.

## INDEPENDENT AUDITOR REPORT 2012 Annual Report

The report of independent auditor Jeffrey Bradley will be available for review at the Waitsfield Town Office, 9 Bridge Street and will be available on-line at:

[www.waitsfieldvt.us/annualmeeting/2013/independent\\_auditor\\_report.cfm](http://www.waitsfieldvt.us/annualmeeting/2013/independent_auditor_report.cfm).



Bridge Street Book Sale

(Photo: Joy Worland)

**WARNING OF ANNUAL MEETING  
WAITSFIELD TOWN SCHOOL DISTRICT 2013**

The inhabitants of the Town School District of Waitsfield who are legal voters in the Town School District are hereby notified and warned to meet at the Waitsfield Elementary School in the Town of Waitsfield on Tuesday, March 5, 2013 at 1:00 P.M. to act on the following matters:

ARTICLE I: To elect a moderator for the ensuing year.

ARTICLE II: To hear and act upon reports of the Town School District.

ARTICLE III: To set salaries, if any, that shall be paid to the officers of the district.

ARTICLE IV: To authorize the Board of School Directors of Waitsfield Town School District to borrow money by issuance of notes in anticipation of revenue to pay the expenses of the fiscal year ending June 30, 2013.

ARTICLE V: To have presented by the Board of School Directors the proposed budget for the ensuing year in the amount of \$2,306,624 to appropriate that sum which the District deems necessary for the fiscal year beginning July 1, 2013 and ending June 30, 2014.

The total proposed budget of \$2,306,624 is the amount determined by the school board to be necessary to support the school district's educational program. State law requires the vote on this budget to be divided because (i) the school district's spending per pupil last year was more than the statewide average and (ii) this year's proposed budget is greater than last year's budget adjusted for inflation.

Part A. Shall the voters of the school district authorize the school board to expend \$2,184,253 which is a portion of the amount the school board has determined to be necessary?

Part B. If Part A is approved by the voters, shall the voters of the school district also authorize the school board to expend \$122,371 which is the remainder of the amount the school board has determined to be necessary?

ARTICLE VI: To transact any other business that may legally come before the meeting.

Board of School Directors:

/s/ Rob Williams, Chairperson

/s/ Eve Frankel

/s/ Helen Kellogg

/s/ Scott Kingsbury

/s/ Todd White



Graphic Novels

(Photo: Joslin Memorial Library Facebook Page)

**WAITSFIELD TOWN SCHOOL DISTRICT 2012  
MINUTES OF ANNUAL MEETING  
MARCH 6, 2012**

Following are the minutes of the Annual Meeting for the Waitsfield Town School District of March 6, 2012 pursuant 1 V.S.A. § 312(b)(1). School Board Chair, Rob Williams, called the Annual Meeting to order at 1:11 p.m.

**ARTICLE I: To elect a moderator for the ensuing year.** Brian Shupe was elected by unanimous voice vote.

**ARTICLE II: To hear and act upon reports of the Town School District.** Kaiya Korb gave a presentation highlighting several aspects of the school budget. Article II was approved by a unanimous voice vote.

**ARTICLE III: To set salaries, if any, that shall be paid to the officers of the district.** Article III was approved by unanimous voice vote.

**ARTICLE IV: To authorize the Board of School Directors of Waitsfield Town School District to borrow money by issuance of notes in anticipation of revenue to pay the expenses of the fiscal year ending June 30, 2013.** Article IV was approved by unanimous voice vote.

**ARTICLE V: To have presented by the Board of School Directors the proposed budget for the ensuing year in the amount of \$2,169,090 and to appropriate that sum which the District deems necessary for the fiscal year beginning July 1, 2012 and ending June 30, 2013.** Article V was approved by unanimous voice vote.

**ARTICLE VI: To transact any other business that may legally come before the meeting.** Rob Williams acknowledged Kaiya Korb's leadership and gifted faculty.

The School Meeting recessed at 1:42 p.m. for immediate continuation of Town Meeting.

Respectfully submitted  
Jennifer Peterson, Town Clerk

**WAITSFIELD SCHOOL DISTRICT**  
**March 2012 Report**



**Waitsfield Elementary School Mission**

- Support students in achievement of high academic standards; we believe that all students can master challenging academic material and we expect them to do so.
- Foster a safe, comfortable and challenging learning environment; help teach children respect for themselves and others, and teach them to accept responsibility for their actions.
- Enhance global awareness and acceptance of diversity.

Each year, I share the lofty mission statements listed above. These three assertions, while broad, truly guide us in our daily work. From our school action plan, to our school-wide behavior expectations, to our work to incorporate the new Common Core State Standards into our curricula, these key concepts inform all that we do.

In preparation for this year's annual report, I recently surveyed a number of students on what makes Waitsfield Elementary School stand out. "How nice everyone is," shared a student who recently moved to our school. "All the people are friendly—and not just for the first day. And the school lunches are GREAT!" Many individuals echoed comments about the supportive, friendly nature of everyone in the school. Another common theme was appreciation of the staff. "I like P.E. best," one child said, "but all of the teachers here are great. I'm in 6<sup>th</sup> grade and I haven't had a teacher I didn't think was awesome yet." A regular community

volunteer recently commented, “this school is such a happy place!” While these comments lead us to believe that we’re on the right track, our mission statements commit us to rigorous expectations for EVERY student in our school and we continue to implement a variety of strategies toward ongoing growth in achievement of those expectations.



### **2012-2013 FOCI: OUR SCHOOL ACTION PLAN**

Our annually renewed school action plan outlines the steps the school is taking, over the course of this year, to move our students to greater success in the identified goals.

This year’s action steps include:

- Prepare for the transition to Common Core State Standards in literacy and math with a particular focus upon the areas that represent a change from current instructional practices.
- Implement a more organized system of intervention, connected to consistent local assessment, to provide consistent resources to students who are not meeting grade level expectations but may not be eligible for special education services.
- Work on identified areas to support writing skills growth.
- Implement a more organized system of behavioral intervention utilizing tools identified in “2012-2013 W.E.S. Intervention Supports”.

- Expand the school website as a communication tool.
- Grow the use of technology to engage students in tasks that are personalized and provide meaningful, relevant, and authentic ways to tap into student interest while fostering collaborative learning
- Continue cycle of regular curriculum presentations to the Board of School Directors and community: focus areas of Literacy, Music, Art

A more detailed version of the 2012-2013 Action plan, including updates on work completed, can be found on the school website ([www.waitsfieldschool.org](http://www.waitsfieldschool.org)).

Waitsfield Elementary School is graced with a tremendously talented and experienced teaching staff. Over 70% of our teachers hold a masters degree or higher. Many of our teachers have worked to become master teachers within the context of our school, making a career of serving the families of the Waitsfield community. Budgeted professional development funds have been fully expended for the past ten years; our staff truly is committed to continuous learning and improvement. We look to avoid pendulum swings of trends in education, but instead to focus upon continuous refinement of practices and a commitment to preparing children to be critical and creative thinkers who treat one another and the world around them with respect.

Governor Shumlin's inaugural address this year stressed the importance of preparing our students to become citizens who can not only find work in Vermont, but who can help to keep Vermont a viable location for new businesses. The Governor noted, "Success in the new economy depends on an educated workforce with skills beyond high school in science, computer technology, engineering and math." Our school technology plan, which can be found on the school website, ([www.waitsfieldschool.org](http://www.waitsfieldschool.org)) maintains a commitment to make state of the art tools accessible to kids, as well as to give students meaningful opportunities to use these tools to explore and analyze the world around them and to create and communicate effectively. On a recent walk through school, students were spotted using flip cameras to film movie trailers from a book recently read, while others were using Google data collection and graphing tools to organize and present data from a recent science experiment, while others were using an online reading fluency program to improve their reading skills. Use of technology is woven throughout our work to support students in thinking critically, working collaboratively and fostering creativity.

THE FUTURE OF WAITSFIELD ELEMENTARY SCHOOL

Physical Plant. Over the past several years, the School Board has made an investment in making certain our facility, while over 50 years old, is prepared to meet our current needs in an efficient manner. In addition to significant insulation and heating/ventilation work, a complete lighting renovation has occurred. Through strategic use of



federal funds, grants and fund balance, these facility improvements have been realized without any tax increase (taxes actually slightly decreased during this time!). These facility investments not only make our school a more pleasant place to be, but are resulting in ongoing savings. Last year we dropped our electricity use by 17% and this year, from July to present, we have realized another 13% decrease in kilowatts used. Savings from this year alone are over \$1500! Given the fluctuations in heating needs from one year to the next it is difficult to determine the payback from our insulation and heating/ventilation system work, but its clear that our building now requires less fuel to stay warm. Ongoing energy and efficiency audits inform our long-range capital improvement plan to insure that we are taking good care of one of the most valuable public buildings in our community.

Enrollment./Staffing. While enrollment from 10 years ago has remained fairly steady, during that time we've had a slight surge and then equal drop in enrollment.

Enrollment Trends PK-6 (2005-2014)

'05	'06	'07	'08	'09	'10	'11	'12	'13	**14
145	154	171	160	155	169	151	144	145	148

\* predicted

('05 - '07 data includes students in the preschool partnership not attending W.E.S.)

Over the past few years, we have reduced staffing (elimination of one preschool program and reduction of a kindergarten classroom) in response to our shifts in population. This year, we are reducing one classroom at the 3<sup>rd</sup> and 4<sup>th</sup> grade level, but will be adding, for one year, a classroom back at the kindergarten level to respond to the size of our incoming classes. In our planning, we balance continuity of staffing assignments with a commitment to class sizes that are below 20 students, but greater than an average of 14. We watch enrollment not just from a cost perspective, but with an eye towards maintaining vibrant, diverse classrooms in a community that is small enough that all students can be known by one another and staff by name. Our anticipated student population appears to be constant enough that we can maintain this balance with reasonable per pupil costs for the foreseeable future.



### *Community Partnerships*

In order to meet our school mission statements in a sustainable manner, it is critical that we work in collaboration with the broader community. Increasingly, the school serves as the institution through which a variety of critical needs are met. The Tooth Tutor program, present throughout all Washington West Supervisory Union Schools, provides dental screening and consultation to students in need and helps children who receive Medicaid to find dental providers.

Through the support of Rotary, the Interfaith council and private donations, we offer the Foodbank “Backpack” program, providing students at risk of food insecurity with a pack of healthy, easily accessible foods on weekends and school vacations. The “Everybody Wins” reading mentor program matches youth with a community volunteer to read during one lunch/recess time a week; over 25 community volunteers can be found sharing books and a meal with a student every Tuesday and Thursday. We continue to look for opportunities like these to help support the broader health and development of the children of our community.

## SCHOOL BUDGET & LONG RANGE PLANS

For the past few years, the school budget brought to the voters has had small increases or even a decrease. The tax impact of these budgets has remained fairly stable.

	'09-'10	'10-'11	'11-12	'12 '13
<b>Increase from prior budget</b>	3%	-2.2%	1.6%	0.9%
<b>Residential tax rate</b>	\$1.30	\$1.31	\$1.27	\$1.27

This year's budget of a 6.3% increase is a result not of additional programming or a philosophy change, but primarily of fixed costs. 2.48% (over 1/3) of the increase is a result of raised insurance rates from our provider VEHI. We have not experienced this level of increase in many years. An additional 2.3%, comprised of increases in nursing staff and special education contracted services, is to meet extraordinary needs of a few of our students. Increased transportation costs and preschool partnership tuition (incurred when our preschool is at capacity) comprise an additional .97% increase. Less than 1% of the increase (.71%) is an amalgamation of salary changes that includes a reduction of a teacher at 3<sup>rd</sup>/4<sup>th</sup> grade, the addition of a one-year kindergarten teacher in response to a large incoming class, increases in salary as a result of negotiations and professional development compensation, and a slight increase in paraprofessional staff.

This year, as in past, the School Board and administration are committed to building a budget that is sustainable for our taxpayers while responsible to our students. As most of the increases outlined are predetermined or required, the only means for achieving a smaller budget would be to eliminate programming. Reduction of a 3<sup>rd</sup>/4<sup>th</sup> grade teaching position is already planned in an effort to build as lean a budget as possible, responding to the slight drop in enrollment that we've experienced over the past few years. Further paring would look like the elimination of a program, a step that compromises the commitment to the whole student that Waitsfield School has made over the years.

The School Board has been working hard to maintain the quality of education while containing costs and keeping property taxes from escalating over the last several years. These challenges are being faced throughout our state (and beyond). In 2006, the Vermont State education cost per equalized pupil was \$9,769. In Waitsfield, the per pupil cost was slightly higher, at \$9,839. While our costs have increased over the years, so has the state average. This fiscal year, our per pupil cost is

\$13,172, again just slightly higher than the state average of \$12,789. Review of per pupil costs from around the state reveal exactly what one might expect; there are cost challenges inherent in running a smaller school. Specifically, in the past few years, the School Board has

- Off-set tax costs by maximizing revenue opportunities, including special federal funds and fund balances to reduce taxes;
- Significantly improved the building, resulting in marked energy and cost savings, by accessing grant funding and existing fund balances;
- Whenever possible, reduced staffing to match our population. A kindergarten classroom was eliminated in response to a dip in enrollment; our preschool also ran a combined 3 and 4 year old classroom in response to smaller numbers. Over the past 5 years, special education support staffing dipped as specific needs diminished.



Given the careful long range planning in which they have been engaged, the Board of School directors do believe the budgetary increase proposed this year is NOT the new trend, but rather the exception. We all continue to be committed to providing a top-notch education at a cost that can be sustained by the community.

State legislation requires that if a school district's per pupil spending exceeds the state average (and ours, as with most small schools in our state, does) AND the proposed budget for the

coming school year exceeds the current year spending, adjusted by an inflation index plus one percent, the school budget must be approved by two votes. With a budget increase of less than one percent last year, we've found the two-vote clause unavoidable this year. Thus, the budget proposed within the annual meeting warrant is broken into two votes, part A and part B, which together comprise the full amount the Board of School Directors has recommended as necessary to fund the Waitsfield School for 2013-2014.

**CELEBRATING AND BUILDING OUR COMMUNITY ASSETS**

Many who live in the Mad River Valley will tell you that they choose to be here because of the way of life these communities support. We live in a spectacularly beautiful and fertile environment and that environment plays an important role throughout our school curricula. From our school garden, where students raise crops that then appear in our breakfast and lunches (if they aren't first eaten right off the bush or vine!), to a variety of classroom-based ecological studies, the land around us serves not just as a beautiful backdrop, but as the arena through which we apply much of our learning. 5<sup>th</sup> and 6<sup>th</sup> grade students practice scientific methods as they monitor the Mad River flowing behind the school, then work on their graphing and communication skills as they prepare that useful data for the Friends of the Mad River and other community organizations. Our kindergarten students can serve as your tour guides through the Wu Ledges town forest, where they spend most Wednesday mornings in the ECO (Educating Children Outdoors) program.

We also work in collaboration with community partners to build the assets of the town. Through the support of a federal grant, the Mad River Recreation District and the PTA, we have installed an early education playground, expanding the recreation opportunities on our school

grounds. While finishing touches are still planned for this spring, we are pleased to make our town an even more welcoming spot for families with young children while continuing to add to the resources of our vibrant early education program. Additionally, through participation in the national “Safe Routes to Schools” program we have worked with the town to access funds to build crosswalks and sidewalks (some of which are currently under construction and some which are yet to be built) that will support not only the students, but the infrastructure of the town as a whole. We believe that investing in our youth is always wise, but we are happy to work to leverage opportunities such as these that provide benefits to the entire community.



The school building continues to be used for a variety of community functions beyond the education that occurs between 7:30 and 2:30 each day. The non-profit organization Open Hearth oversees a vibrant afterschool program that serves

both Waitsfield and Fayston families during the school year. In addition to the daily activities of afterschool, a variety of other organizations and groups offer opportunities ranging from a girls Lego league, to Boy Scouts, to hip hop dance classes.

The Board of School Directors, staff and I appreciate that our school is the most significant community investment made by Waitsfield taxpayers. We are committed to constantly working towards realizing the school’s mission statements in a responsible, sustainable manner that insures the long-term viability of your investment.

Respectfully,

Kaiya Korb, Principal

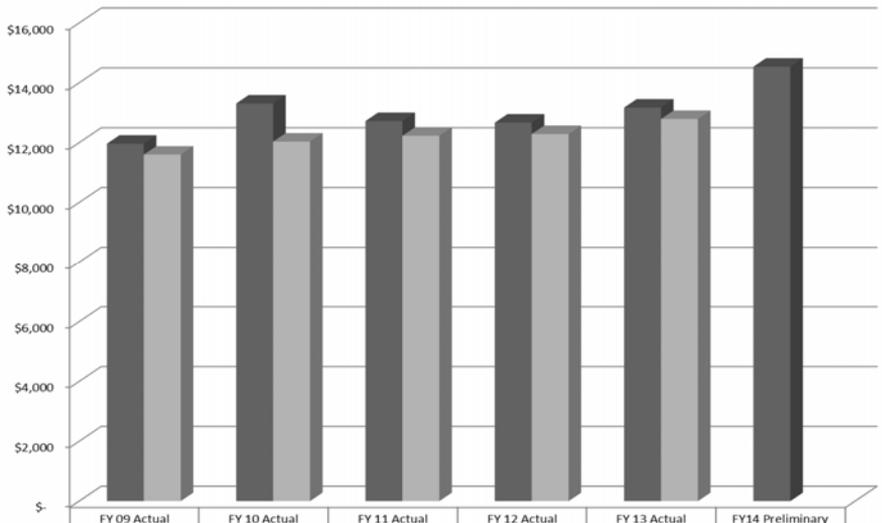
### Waitsfield Elementary Student Data

Students receiving Special Education Services	18%
Students with 504 Plans	4%
Students receiving Educational Support Team services	13%
Students Eligible for Free & Reduced Fee Lunch	26%

Summary of Waitsfield Expenditure and Revenue Budget - FY2007 through FY2013

School Year:	Total Expenses -		Budgeted	Education Spending	
	Voter Approved			expense less	Budgeted
			Revenue	Revenue)	
2007-2008	\$ 1,969,663		\$ 312,269	\$	1,657,394
2008-2009	\$ 2,099,637	6.6%	\$ 386,136	\$	1,713,501
2009-2010	\$ 2,163,294	3.0%	\$ 388,573	\$	1,774,721
2010-2011	\$ 2,115,826	-2.2%	\$ 344,031	\$	1,771,795
2011-2012	\$ 2,149,589	1.6%	\$ 379,509	\$	1,770,080
2012-2013	\$ 2,169,090	0.9%	\$ 439,148	\$	1,729,942
2013-2014	\$ 2,306,624	6.3%	\$ 400,566	\$	1,906,058

Waitsfield's Cost Per Equalized Pupil as compared with the VT State Average



■ Waitsfield	\$11,964	\$13,309	\$12,721	\$12,669	\$13,172	\$14,539
■ State Average	\$11,600	\$12,033	\$12,230	\$12,288	\$12,789	

**Waitsfield Town School District - Summary of Expenditure Changes - FY2013 to FY2014 Budget**

			%
			FY2013
			Budget
FY2013 Budget	\$	2,169,090	
Salaries			
Change in Budgeted Salaries	\$	15,384	0.71%
Increase in Nurse by .31 FTE (offset by \$6,700 in Revenue)	\$	13,458	0.62%
Change in Budgeted Benefits	\$	53,842	2.48%
<i>Includes 14% increase in health Insurance premium rate charged by VEHI</i>			
Change in Pre K Partnership Budget - 6 PK Students	\$	9,813	0.45%
Change in SpEd Contracted Services (offset by SpEd Revenue @ 56%)	\$	36,800	1.70%
Change in WWSU Budget	\$	4,615	0.21%
Financial Audit Cost Based on Bid	\$	700	0.03%
Change in Transportation Budget (To be offset by State Reimbursement)	\$	11,240	0.52%
Change in TAN Interest	\$	2,000	0.09%
Change in Contribution to Maintenance Reserve	\$	(13,499)	-0.62%
Other Misc.	\$	3,181	0.15%
FY2014 Proposed	\$	2,306,624	6.34%

WAITSFIELD SCHOOL DISTRICT

	2011-2012 BUDGET	2011-2012 ACTUAL	2012-2013 BUDGET	2013-2014 PROPOSED	PERCENT CHANGE
<u>REGULAR EDUCATION</u>					
Salaries	708,726	701,754	743,872	716,695	
Benefits & Staff Development	230,376	249,745	271,434	283,376	
Materials and Equipment	64,595	53,734	64,650	76,213	
TOTAL REGULAR EDUCATION	1,003,697	1,005,232	1,079,956	1,076,284	-0.3%
<u>SPECIAL EDUCATION &amp; ESSENTIAL EARLY EDUCATION</u>					
Salaries	171,666	159,662	165,883	200,939	
Benefits & Staff Development	56,104	54,439	51,573	76,485	
Spec. Ed. Contracted Services	62,440	129,439	75,265	112,065	
Transportation	4,500	-	-	-	
Materials and Equipment	2,500	3,775	2,500	2,500	
TOTAL SPECIAL EDUCATION	297,210	347,315	295,221	391,989	32.8%
<u>COMPENSATORY EDUCATION &amp; SCHOOL WIDE</u>					
Salaries	37,126	37,664	38,046	38,910	
Benefits & Staff Development	12,005	12,324	12,430	11,760	
TOTAL COMPENSATORY EDUCATION	49,131	49,988	50,476	50,670	0.4%
<u>GUIDANCE SERVICES</u>					
Salaries	26,445	26,678	26,975	29,162	
Benefits & Staff Development	2,872	2,736	2,920	14,235	
Contracted Services & Supplies	405	181	530	530	
TOTAL GUIDANCE SERVICES	29,722	29,595	30,425	43,927	44.4%
<u>HEALTH SERVICES</u>					
Salaries	38,416	35,433	35,171	49,975	
Benefits & Staff Development	4,014	6,584	3,726	5,178	
Contracted Services & Supplies	650	111	650	650	
TOTAL HEALTH SERVICES	43,080	42,128	39,547	55,803	41.1%
<u>SPEECH SERVICES</u>					
Salaries	74,360	58,570	64,167	60,453	
Benefits & Staff Development	20,349	17,880	18,857	18,626	
Contracted Services & Supplies	750	2,562	750	750	
TOTAL SPEECH SERVICES	95,459	79,012	83,774	79,829	-4.7%
<u>IMPROVEMENT OF INSTRUCTION</u>					
	4,000	4,314	8,000	8,000	0.0%
<u>LIBRARY/MEDIA</u>					
Salaries	29,216	29,656	29,836	29,222	
Benefits & Salary Development	5,294	5,116	5,423	5,001	
Materials & Equipment	7,050	3,677	7,050	7,050	
TOTAL EDUCATIONAL MEDIA	41,560	38,449	42,309	41,273	-2.4%
<u>SCHOOL BOARD EXPENSE</u>					
Salaries/Stipends	1,500	1,500	1,500	1,500	
School District Treasurer	1,200	1,200	1,200	1,200	
Benefits	71	207	71	71	
Legal, Insurance, Advertising, Dues	9,100	8,002	9,100	9,100	
TOTAL SCHOOL BOARD EXPENSE	11,871	10,909	11,871	11,871	0.0%

## WAITSFIELD SCHOOL DISTRICT

	2011-2012 BUDGET	2011-2012 ACTUAL	2012-2013 BUDGET	2013-2014 PROPOSED	PERCENT CHANGE
<u>WASHINGTON WEST GENERAL ASSESSMENT</u>	<u>47,859</u>	<u>47,858</u>	<u>49,465</u>	<u>52,337</u>	5.8%
<b>ADMINISTRATION</b>					
Principal & Secretary Salaries	112,405	111,390	113,874	118,560	
Benefits & Staff Development	29,639	30,019	30,863	34,330	
Postage, Supplies & Equipment	<u>3,550</u>	<u>2,965</u>	<u>3,550</u>	<u>3,550</u>	
TOTAL ADMINISTRATION	<u>145,595</u>	<u>144,374</u>	<u>148,287</u>	<u>156,440</u>	5.5%
<b>FISCAL SERVICES</b>					
Business Management	9,175	9,174	8,536	9,179	
Payroll & Accounting Services	19,293	19,293	17,940	19,040	
Audit	<u>3,000</u>	<u>3,189</u>	<u>3,000</u>	<u>3,700</u>	
TOTAL FISCAL SERVICES	<u>31,468</u>	<u>31,656</u>	<u>29,476</u>	<u>31,919</u>	8.3%
<b>MAINTENANCE</b>					
Salaries	77,727	78,931	76,188	79,605	
Benefits & Staff Development	33,296	28,426	33,658	36,350	
Building Supplies & Operations	93,546	65,272	94,046	94,196	
<i>Contribution to Capital Improvement &amp; Facilities Maintenance Reserve Fund</i>	<u>34,059</u>	<u>34,059</u>	<u>35,578</u>	<u>22,079</u>	
TOTAL MAINTENANCE	<u>238,628</u>	<u>206,688</u>	<u>239,470</u>	<u>232,230</u>	-3.0%
<u>TRANSPORTATION (WWSU Transportation Assessment)</u>	<u>60,208</u>	<u>55,727</u>	<u>47,313</u>	<u>58,553</u>	23.8%
<u>FIELD TRIPS TRANSPORTATION</u>	<u>2,500</u>	<u>5,154</u>	<u>2,500</u>	<u>2,500</u>	0.0%
<b>DEBT SERVICE</b>					
Short-Term Interest	8,000	3,560	4,000	6,000	
Principal	30,000	30,000	-	-	
Interest	<u>2,100</u>	<u>1,050</u>	<u>-</u>	<u>-</u>	
TOTAL DEBT SERVICE	<u>40,100</u>	<u>34,610</u>	<u>4,000</u>	<u>6,000</u>	50.0%
<b>FOOD SERVICE</b>	<u>7,500</u>	<u>1,988</u>	<u>7,000</u>	<u>7,000</u>	0.0%
<b>TOTAL WAITSFIELD ELEMENTARY SCHOOL COSTS</b>	<u><u>2,149,589</u></u>	<u><u>2,134,997</u></u>	<u><u>2,169,090</u></u>	<u><u>2,306,624</u></u>	6.3%

**WAITSFIELD SCHOOL DISTRICT**

	2011-2012 BUDGET	2011-2012 ACTUAL	2012-2013 BUDGET	2013-2014 PROPOSED	PERCENT CHANGE
<b>REVENUES:</b>					
<b>Local Revenue</b>					
Interest Earnings	12,000	7,205	9,000	9,000	
Town Reimbursement	56,000	56,000	56,000	56,000	
Pre-Kindergarten Tuition	6,408	8,010	1,602	-	
Mac Subgrant from WWSU (Estimate)	-	-	-	6,700	
Other Local	-	327	-	-	
<b>Prior Year Fund Balance</b>	34,059	11,980	71,155	22,079	
<b>State Categorical &amp; Special Ed Grants</b>					
Medicaid	-	-	13,000	-	
Special Education Reimbursement	110,976	113,419	114,159	173,420	
Extra Ordinary Special Education Reimbursement	-	7,927	-	-	
Transportation Reimbursement	25,981	25,265	27,229	23,882	
Mainstream Block Grant	53,224	53,224	53,224	47,290	
EEE Grant	20,333	20,333	20,333	19,295	
<b>Federal Revenue</b>					
Jobs (one time funding)	-	-	30,546	-	
Title I	34,028	31,500	15,000	15,000	
IDEA-B Grant	24,500	28,227	25,900	25,900	
IDEA-B Grant-Preschool	2,000	1,500	2,000	2,000	
<b>Total Budget/Actual Revenues</b>	<b>\$ 379,509</b>	<b>\$ 364,917</b>	<b>\$ 439,148</b>	<b>\$ 400,566</b>	-8.8%
<b>Education Spending Grant</b>	<b>\$ 1,770,080</b>	<b>\$ 1,770,080</b>	<b>\$ 1,729,942</b>	<b>\$ 1,906,058</b>	10.2%
<b>Total Revenues</b>	<b>\$ 2,149,589</b>	<b>\$ 2,134,997</b>	<b>\$ 2,169,090</b>	<b>\$ 2,306,624</b>	6.3%

**Maintenance Reserve Fund - 24 VSA , Section 2804**

Audited Fund Balance; June 30, 2012	<b>\$ 8,401</b>
Voter Approved Contribution to Reserve Fund; July 1, 2012	35,578
Interest Income FY2013 to Date	8
Expenses paid FY2013 to date	(25,937)
Ending Balance January 2013	<b>\$ 18,050</b>

The Waitsfield School District audited Financial Statements for the year ended June 30, 2012 are available online at [www.waitsfieldelementary.org](http://www.waitsfieldelementary.org), at [www.wwsu.org](http://www.wwsu.org), or by calling the WWSU offices in Waitsfield at 802-496-2272, extension 117.

**WAITSFIELD SCHOOL DISTRICT**

	<u>2011-2012 BUDGET</u>	<u>2012-2013 BUDGET</u>	<u>2013-2014 PROPOSED</u>	<u>PERCENT CHANGE</u>
<b>EDUCATION TAX CALCULATION WORKSHEET - Combined Waitsfield Elementary &amp; Harwood Union</b>				
<b><u>Waitsfield Elementary School:</u></b>				
Equalized Pupils	139.72	131.33	131.10	
<b>Education Spending per Pupil (PK-6)</b>	<b>\$ 12,669</b>	<b>\$ 13,172</b>	<b>\$ 14,539</b>	10.4%
Base Education Spending per Pupil**	<u>\$ 8,544</u>	<u>\$ 8,723</u>	<u>\$ 9,151</u>	
District Spending Adjustment	148.28%	151.01%	158.88%	
Base Homestead Education Tax Rate**	<u>\$ 0.870</u>	<u>\$ 0.890</u>	<u>\$ 0.940</u>	
<b>Equalized Homestead Tax Rate (PK-6)</b>	<b>\$ 1.290</b>	<b>\$ 1.344</b>	<b>\$ 1.493</b>	11.1%
% of Waitsfield students at Waitsfield Elementary School	<u>52.66%</u>	<u>50.82%</u>	<u>50.69%</u>	
Portion of District Equalized Homestead Rate to be assessed by town	<u>\$ 0.679</u>	<u>\$ 0.683</u>	<u>\$ 0.757</u>	
<b><u>Harwood Union School District:</u></b>				
Equalized Pupils (Waitsfield 7-12)	<u>125.60</u>	<u>127.09</u>	<u>127.53</u>	
<b>Education Spending per Pupil (7-12)</b>	<b>\$ 12,634</b>	<b>\$ 12,793</b>	<b>\$ 14,030</b>	9.7%
Base Education Spending per Pupil**	<u>\$ 8,544</u>	<u>\$ 8,723</u>	<u>\$ 9,151</u>	
District Spending Adjustment	<u>147.870%</u>	<u>146.658%</u>	<u>153.317%</u>	
Base Homestead Education Tax Rate**	<u>\$ 0.870</u>	<u>\$ 0.890</u>	<u>\$ 0.940</u>	
<b>Equalized Homestead Tax Rate (7-12)</b>	<b>\$ 1.286</b>	<b>\$ 1.305</b>	<b>\$ 1.441</b>	10.4%
% of Waitsfield students at Harwood Union	<u>47.34%</u>	<u>49.18%</u>	<u>49.31%</u>	
Portion of District Equalized Homestead Rate to be assessed by town	<u>\$ 0.609</u>	<u>\$ 0.642</u>	<u>\$ 0.711</u>	
<b><u>Combined (PK-12):</u></b>				
Equalized Pupils (PK-12)	<u>265.32</u>	<u>258.42</u>	<u>258.63</u>	0.1%
<b>Equalized Homestead Tax Rate (Combined PK-12)</b>	<b>\$ 1.288</b>	<b>\$ 1.325</b>	<b>\$ 1.468</b>	
Common Level of Appraisal (CLA)	<u>101.57%</u>	<u>104.42%</u>	<u>105.74%</u>	
<b>Estimated Homestead Property Tax Rate **</b>	<b>\$ 1.268</b>	<b>\$ 1.269</b>	<b>\$ 1.388</b>	9.4%
Base Homestead Income Rate	1.80%	1.80%	1.80%	
<b>Actual Homestead Income Rate</b>	<b>2.67%</b>	<b>2.68%</b>	<b>2.81%</b>	
Base Non-Residential Education Tax Rate **	\$ 1.350	\$ 1.380	\$ 1.430	
<b>Non-Residential Education Tax Rate</b>	<b>\$ 1.329</b>	<b>\$ 1.322</b>	<b>\$ 1.352</b>	2.3%
Combined Equalized Tax Rate for FY2013-14 is calculated by adding the proportionate share (based on equalized pupils) of the equalized homestead tax rate for each school district				

\*\* As estimated, final rate to be determined by the Legislature

\*\*Changes and/or adjustments made to the education funding formula may change these estimates.

**Comparative Data for Cost-Effectiveness**  
**16 V.S.A. § 165(a)(2)(K)**

School: Waitsfield Elementary School  
 S.U.: Washington West S.U.

A list of schools and school districts in each cohort may be found on the DOE website under "School Data and Reports":  
<http://www.state.vt.us/educ/>

**FY2012 School Level Data**

Cohort Description: Elementary school, enrollment ≥ 100 but <200 (39 schools in cohort)		Cohort Rank by Enrollment (1 is largest) 16 out of 39						
School level data		Grades Offered	Enrollment	Total Teachers	Total Administrators	Stu / Tch'r Ratio	Stu / Admin Ratio	Tch'r / Admin Ratio
Smaller →	Bethel Elementary School	K - 6	138	11.10	1.00	12.43	138.00	11.10
	Newbrook Joint Contract Elementary School	PK - 6	143	8.40	1.00	17.02	143.00	8.40
	Brewster Pierce School	PK - 4	144	8.33	1.00	17.29	144.00	8.33
	<b>Waitsfield Elementary School</b>	<b>PK - 6</b>	<b>144</b>	<b>15.00</b>	<b>1.00</b>	<b>9.60</b>	<b>144.00</b>	<b>15.00</b>
← Llarger	Monument School	K - 5	145	8.60	0.82	16.86	176.83	10.49
	Wallingford Village School	PK - 6	147	15.40	1.00	9.55	147.00	15.40
	Samuel Morey Elementary School	K - 6	151	15.70	0.78	9.62	193.59	20.13
<b>Averaged SCHOOL cohort data</b>			<b>140.38</b>	<b>13.01</b>	<b>0.96</b>	<b>10.79</b>	<b>145.65</b>	<b>13.50</b>

School District: Waitsfield  
 LEA ID: T217

Special education expenditures vary substantially from district to district and year to year. Therefore, they have been excluded from these figures.

The portion of current expenditures made by supervisory unions on behalf of districts varies greatly. These data include district assessments to SUs. Doing so makes districts more comparable to each other.

**FY2011 School District Data**

Cohort Description: Elementary school district, FY2011 FTE ≥ 100 but < 200  
 (31 school districts in cohort)

School district data (local, union, or joint district)		Grades offered in School District	Student FTE enrolled in school district	Current expenditures per student FTE EXCLUDING special education costs	Cohort Rank by FTE (1 is largest) 13 out of 31
Smaller →	Calais	PK-6	127.72	\$11,788	
	North Bennington ID	K-6	131.17	\$11,782	
	Huntington	PK-4	137.86	\$10,187	
	<b>Waitsfield</b>	<b>PK-6</b>	<b>138.84</b>	<b>\$12,782</b>	
← Llarger	Newbrook Joint Contract School	K-6	140.69	\$10,510	
	Wilmington	PK-5	141.42	\$13,635	
	Vernon	K-6	158.28	\$17,405	
<b>Averaged SCHOOL DISTRICT cohort data</b>			<b>139.37</b>	<b>\$12,350</b>	

Current expenditures are an effort to calculate an amount per FTE spent by a district on students enrolled in that district. This figure excludes tuitions and assessments paid to other providers, construction and equipment costs, debt service, adult education, and community service.

**FY2013 School District Data**

LEA ID	School District	Grades offered in School District	School district tax rate			Total municipal tax rate, K-12, consisting of prorated member district rates		
			SchIDist Equalized Pupil	SchIDist Education Spending per Equalized Pupil	SchIDist Equalized Homestead Ed tax rate	MUN Equalized Homestead Ed tax rate	MUN Common Level of Appraisal	MUN Actual Homestead Ed tax rate
Smaller →	T219 Wallingford	K-6	123.84	14,690.75	1.4989	1.4207	107.00%	1.3278
	T136 Newbury	PK-6	126.22	13,135.04	1.3402	1.3373	98.59%	1.3564
	T141 North Bennington ID	K-6	126.62	14,013.90	1.4298	1.3402	88.02%	2.8497
	<b>T217 Waitsfield</b>	<b>PK-6</b>	<b>131.33</b>	<b>13,172.48</b>	<b>1.3440</b>	<b>1.3249</b>	<b>104.42%</b>	<b>1.2688</b>
← Llarger	T078 Franklin	K-6	132.71	9,856.19	1.0056	1.0478	90.51%	1.1577
	T222 Warren	PK-6	147.04	11,454.09	1.1687	1.2291	97.54%	1.2601
	T212 Underhill Town	K-4	153.99	11,823.78	1.2064	1.2286	98.32%	1.2496

The Legislature has required the Department of Education to provide this information per the following statute:

16 V.S.A. § 165(a)(2) The school, at least annually, reports student performance results to community members in a format selected by the school board. . . . The school report shall include:

(K) data provided by the commissioner which enable a comparison with other schools, or school districts if school level data are not available, for cost-effectiveness. The commissioner shall establish which data are to be included pursuant to this subdivision and, notwithstanding that the other elements of the report are to be presented in a format selected by the school board, shall develop a common format to be used by each school in presenting the data to community members. The commissioner shall provide the most recent data available to each school no later than October 1 of each year. Data to be presented may include student-to-teacher ratio, administrator-to-student ratio, administrator-to-teacher ratio, and cost per pupil.

**2012-2013 REPORT FROM THE WASHINGTON WEST CENTRAL OFFICE**  
**340 Mad River Park, Suite 7, Waitsfield, Vermont 05673**  
**802-496-2272**  
[www.wwsu.org](http://www.wwsu.org)

CENTRAL OFFICE STAFF

Brigid Scheffert, Superintendent	Angela Neill, Accountant
Sheila Rivers, Director of Curriculum	Marilyn Spaulding, Accounts Payable
Donarae Pike, Director of Special Education	Pearl Vargas, Payroll/Benefits
Michelle Baker, Director of Finance	Susan Neill, Accountant
Laura Titus, Administrative Assistant	Angela Young, Admin. Asst.-Spec. Educ./ Medicaid Clerk
Tisa Rennau, Admin. Asst.-Curriculum/Data Mgmt.	Craig Donnan, Systems Admin. of Technology
Ray Daigle, Director of Facilities	

Strengthening Our PK-12 Educational Organization

The WWSU Administrative Team, in conjunction with building principals and local board members, have worked hard this year to develop and implement many initiatives to further enhance and improve our schools for students and employees. Our continued focus remains on the development and design of sustainable programs and increased capacity, maximizing efficiency and effectiveness. Over the past four years we have worked hard to develop a strong data-based decision making model. A number of data tools exist on our website that can provide detailed information about action and strategic planning, special education staffing and funding, student assessment data, employment agreements, time analysis of the student school day, professional development and training, etc.

Act 153/156, the legislation around consolidating school districts and changing the responsibilities of the WWSU Board, still remains center stage. Currently, a statewide committee is distilling these new requirements in an effort to make recommendations for their full implementation, which has now been moved to July 1, 2014. WWSU administrators and board members continue to spend time evaluating the law as it relates to the potential for increased student success or cost savings. The delivery and financial implications for Special Education appear to be one of the most complex aspects of the law. We continue to analyze and compare our present local delivery model against the concept of the centralized system specified in the law. At the present time, moving to a centralized model in the WWSU does not appear to yield improved services for students and/or cost savings. Therefore, we will most likely exercise our right to apply for a waiver to the Vermont Agency of Education to continue operations under our current local delivery model. Further analysis and considerations of centralized services are ongoing in the areas of transportation, purchasing, and operations and maintenance. This legislation has the possibility of seriously changing the way we do business in the WWSU.

Some of the highlights this year include:

Teacher negotiations for both HUHS and the WWEA contracts were completed, settling 3-year agreements each using a new local model and thereby saving many thousands of dollars, while building better relationships and good will.

**2012-2013 REPORT FROM THE WASHINGTON WEST CENTRAL OFFICE – Page 2**

We actively got involved in the implementation of the new federal nutrition guidelines. The USDA has acted to change the upper bound limits, thereby allowing us to return our food service programs largely back to their original states. We will continue to monitor and advocate around the changes to come, since the new guidelines will not be fully implemented until 2017. Thanks to our food service directors, WWSU was awarded \$20K in grant funds from the USDA for a project whose main focus is getting more local food into WWSU schools and using the Mad River Food Hub as a partner to the schools for processing, storage, testing recipes, etc.

Significant technology improvements are being made in every school and the central office under the direction of the WWSU Systems Administrator. Thorough information technology systems audits were completed for all sites. Federal E-rate reimbursement dollars were received, for the first time for many, totaling approximately \$30K.

A series of informative seminars and follow-up discussions have begun for the community at large on the topic of transformation of public schools for the 21<sup>st</sup> century. The implementation of the soon to be revised Vermont School Quality Standards, a new statewide assessment system SBAC to replace the NECAP, and the National Common Core Standards will likely significantly change the landscape of our public schools in the next several years.

All safety and crisis plans in all schools have been reviewed and revised where necessary. Every school board has engaged in important dialogue since the horrific tragedy at Sandy Hook Elementary School. Every school has a well-trained safety team that meets regularly. Each community will move forward, making whatever changes they feel are appropriate for their community schools to always ensure, to the highest degree possible, the safety of all while maintaining a healthy, open community public school building.

The students in the WWSU continue to work hard, give their very best, and make us all very proud. Our parents and community members continue to support our work and our schools. We will strive to make continuous growth and to stretch ourselves to make all of our schools the very best they possibly can be. We will remain at the table advocating for our students and our communities at the state level, so that future changes will only result if and when improved student outcomes can be demonstrated and cost efficiencies realized. Changing for the sake of change will not be a WWSU path. Please do not hesitate to contact the WWSU team anytime to share your thoughts. We appreciate hearing from you.

**Washington West Supervisory Union (WWSU)  
2013-2014 Central Office Budget Information**

Washington West Supervisory Union is comprised of approximately 2,037 students, grades Pre-Kindergarten (PK) through grade 12, in five elementary schools, two middle schools and one high school.

Student Enrollment

Fall Average Daily Membership (ADM\*) at WWSU schools over the past three years is as follows:

	2010	2011	2012
Fayston Elementary (PK-6)	118.34	101.00	99.02
Moretown Elementary(PK-6)	130.42	106.45	104.40
Waitsfield Elementary(PK-6)	155.53	136.80	138.40
Warren Elementary(PK-6)	153.20	150.85	155.40
Waterbury-Duxbury (PK-8)	655.40	659.60	674.72
Harwood Union High School(7-12)	<u>761.50</u>	<u>723.62</u>	<u>716.49</u>
TOTAL WWSU	1,974.39	1,878.32	1,888.43

Additional student enrollment information can be found at [www.wwsu.org](http://www.wwsu.org) on the Business Manager Tab.

\*Note: PK students attending school at least 10 hours/week are weighted at .40 in the ADM count. Students in grade K through 12 are weighted at 1.0. This creates a difference in total students, 2037, and the ADM.

Washington West is a Supervisory Union organized in accordance with Vermont Title 16, Section 261 and 261a.

Personnel:

The WWSU Central Office Budget is assessed to member school districts based on ADM. The Central Office budget includes the following Central Office Personnel:

<u>Position:</u>	<u>FTE</u>
Superintendent	1.00
Director of Curriculum & Assessment	1.00
Director of Student Support Services	1.00
Director of Finance and Operations	1.00
Director of Buildings & Grounds	1.00
Administrative Assistant to the Superintendent	1.00
Administrative Assistant to the Director of Student Support	1.00
Administrative Assistant to the Director of Curriculum	.80
Systems Administrator	1.00
Accountant	1.00
Accountant	.75
Accounts Payable	1.00
Payroll & Benefits	1.00
Clerk	<u>.30</u>
Total Central Office	12.85

Total Supervisory Union Personnel includes Central Office as well as the following number of school personnel:

<u>Position:</u>	<u>FTE</u>
Principal	8.00
Assistant Principal	2.00
Director of Special Education – HU	1.00
Athletic Director – HU	1.00
Teachers (Pk- Grade 12; all subjects)	209.20
Instructional Support Staff/Technology	77.86
Administrative Support Staff	13.00
Food Service Staff	17.65
Custodial Staff	22.08
Bus Drivers	<u>2.00</u>
Total Employees FTE's throughout the WWSU District	353.79

The General Assessment

The General Assessment includes expenses for the Superintendent, Director of Curriculum and Assessment and the Systems Administrator as well as a number of software programs used by the WWSU and all member schools.

The Superintendent is the CEO of the district. The Superintendent develops and oversees school policies, oversees the district Principals and handles a variety of Human Resource issues, including collective bargaining and legal matters.

The Director of Curriculum and Assessment is responsible for the development and implementation of curriculum and assessments aligned with State and National Standards. In addition, the Director of Curriculum coordinates Supervisory Union wide professional development and oversees the teacher supervision and evaluation program, including the mentoring program for new teaching staff. The director of Curriculum also manages the Consolidated Federal Grants program for the Supervisory Union.

The Systems Administrator is responsible for managing all computer hardware and software systems and connectivity at the Central Office and provides technical support throughout the district on a variety of issues including connectivity, wireless networks, server management, backup systems and content filtering. The Systems Administrator has conducted preliminary Technology Audits for all schools in the supervisory union over the past two years. In addition, the Systems Administrator is actively pursuing e-rate reimbursement for all eligible technology equipment and services throughout the SU. The Systems Administrator has been a valuable resource and provided for continuity when turnover has occurred in School Technology staff positions.

The General Assessment also includes the cost of the Student Data Management System, Powerschool. The cost of PowerSchool is \$8.50 per student annually. Power School stores all student information, tracks student attendance, is used at Crossett Brook and Harwood Union to report all student courses and grades and is also used to track sales in the food service program. In addition, the General Assessment includes the costs for the AlertNow emergency communication system and the operation

of the computer server hosting software used for all accounting and human resource management (NEMRC) and a Special Education Management system (SpEd Doc).

Based on the Proposed FY2014 Budget, the General Assessment for each school District in the SU is as follows:

Fayston	\$ 30,432
Moretown	\$ 32,086
Waitsfield	\$ 42,536
Warren	\$ 47,760
Waterbury-Duxbury	\$207,365
Harwood Union	<u>\$220,203</u>
Total	\$580,381

Special Education Assessment

The Special Education Assessment includes the Director of Student Support Services and support staff. The Director of Student Support Services ensures effective, efficient delivery of Special Education and other student support services throughout the SU.

The Administrative Assistant to the Director of Student Services also services as the Supervisory Union’s Medicaid Clerk. The Medicaid Clerk’s work generated \$197,047 in Medicaid Income throughout the WWSU in FY2012, of which \$177,342 flowed directly to WWSU member school districts.

The Special Education Assessment based on the Proposed FY2014 Budget is shown below. The Assessment is eligible for approximately 56% Reimbursement through the State’s special education funding formula. The reimbursement generated on the Assessment is sent directly to the local school districts and is reflected in the school districts’ revenues, not the Supervisory Union.

		SpEd Reimbursement Received Directly by School District	Net Cost SpEd Assessment
Fayston	\$ 7,013	\$ 4,058	\$ 2,955
Moretown	\$ 7,394	\$ 4,278	\$ 3,116
Waitsfield	\$ 9,802	\$ 5,671	\$ 4,131
Warren	\$ 11,006	\$ 6,368	\$ 4,638
Waterbury-Duxbury	\$ 47,786	\$27,649	\$20,137
Harwood Union	<u>\$ 50,745</u>	<u>\$29,631</u>	<u>\$21,384</u>
Total	\$133,746	\$77,385	\$56,361

Business Manager and Fiscal Services Assessment

The Business Manager and Fiscal Services Assessment include the Director of Finance and Operations and her support staff as well as the cost of an annual Financial Audit of the supervisory union performed by a Certified Public Accounting firm.

The Director of Finance and fiscal services staff are responsible for developing budgets, all financial reports, payroll and accounts payable for all school districts in the supervisory union. Responsibilities also include a variety of local, state and federal reporting requirements and grants management. In

addition, the Director of Finance works collaboratively with other administrators to support food service, facilities and transportation operations. Based on the Proposed FY2014 budget the combined Business Manager & Fiscal Services Assessment is as follows:

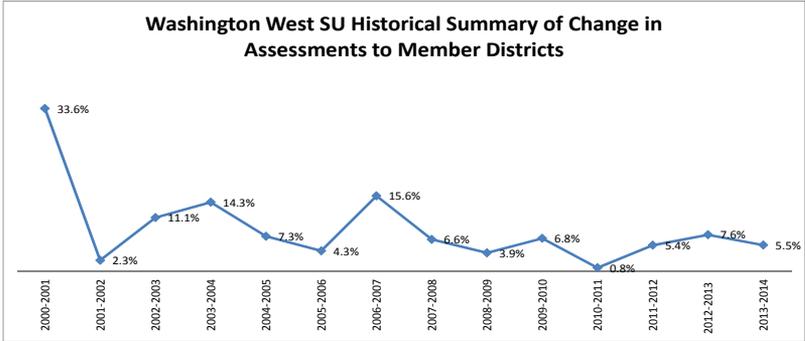
Fayston	\$ 20,189
Moretown	\$ 21,287
Waitsfield	\$ 28,219
Warren	\$ 31,685
Waterbury-Duxbury	\$137,571
Harwood Union	<u>\$146,086</u>
Total	\$385,037

In total the General, Special Education, Business Manager and Fiscal Services expenses that make up the WWSU Central Office Assessment are as follows based on the FY2014 Budget. The increase in the overall budget is 4.4% resulting in a Central Office assessment increase of 5.5%.

	FY2013	FY2014	\$ Change	Increase as a % 2013 District Budget
Fayston	\$ 56,048	\$ 57,635	\$ 1,587	0.09%
Moretown	\$ 59,072	\$ 60,766	\$ 1,694	0.09%
Waitsfield	\$ 75,914	\$ 80,556	\$ 4,642	0.21%
Warren	\$ 83,711	\$ 90,451	\$ 6,740	0.31%
Waterbury-Duxbury Union #45	\$ 366,033	\$ 392,722	\$ 26,689	0.27%
Harwood Union HS #19	\$ 401,559	\$ 417,034	\$ 15,475	0.13%
	<u>\$ 1,042,337</u>	<u>\$ 1,099,164</u>	<u>\$ 56,827</u>	

The supervisory union expenditure budget is offset by interest income and administrative funds from federal grants, and the net amount is assessed to member school districts based on the fall ADM of the current school year.

Overall, the supervisory union central office assessment represents approximately 3.5% of total general fund expenses of \$29,957,539 (FY2013) managed by the supervisory union for itself and member districts. The percentage of total expenses for the central office is actually lower than 3.5%, if, in addition to the general fund, consideration is also given to the amount of special revenue, grant and proprietary funds managed by the supervisory union.



Washington West Supervisory Union  
Education Spending Per Equalized Pupil

	<u>FY 09</u> <u>Actual</u>	<u>FY 10</u> <u>Actual</u>	<u>FY 11</u> <u>Actual</u>	<u>FY 12</u> <u>Actual</u>	<u>FY 13</u> <u>Actual</u>	<i>FY14</i> <i>Preliminary</i>
Fayston	\$ 12,920	\$ 12,799	\$ 12,549	\$ 13,199	\$ 14,199	\$ 15,406
Moretown	\$ 12,701	\$ 13,990	\$ 14,643	\$ 14,484	\$ 14,992	\$ 15,965
Waitsfield	\$ 11,964	\$ 13,309	\$ 12,721	\$ 12,669	\$ 13,172	\$ 14,539
Warren	\$ 11,929	\$ 12,347	\$ 11,563	\$ 11,034	\$ 11,461	\$ 12,518
Waterbury-Duxbury	\$ 11,195	\$ 11,652	\$ 12,060	\$ 12,503	\$ 12,870	\$ 13,773
Harwood Union High School	\$ 11,835	\$ 12,162	\$ 12,466	\$ 12,634	\$ 12,793	\$ 14,030
<b>SU Average</b>	\$ 12,091	\$ 12,710 5.1%	\$ 12,667 -0.3%	\$ 12,754 0.7%	\$ 13,248 3.9%	\$ 14,372
<b>State Average</b>	\$ 11,600	\$ 12,033 3.7%	\$ 12,230 1.6%	\$ 12,288 0.5%	\$ 12,789 4.1%	

WASHINGTON WEST SUPERVISORY UNION  
Summary Budget

	FY 2012 Budget	FY2012 Actual	FY2013 Budget	FY2014 Proposed
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**Expenditures**

**General** (Includes Superintendent's Office,  
Curriculum & Assessment and Technology)

Salaries	\$ 278,728	\$ 284,136	\$ 355,611	\$ 369,940
Benefits	75,397	63,414	94,479	100,411
Contracted Services, Supplies, and Operating Costs	132,796	140,258	132,564	129,303
	<u>\$ 486,921</u>	<u>\$ 487,808</u>	<u>\$ 582,654</u>	<u>\$ 599,654</u>

**Special Education**

Salaries	\$ 107,660	\$ 92,386	\$ 100,087	\$ 104,221
Benefits	30,178	27,672	29,652	32,451
Contracted Services, Supplies, and Operating Costs	1,515	1,603	1,515	1,515
	<u>\$ 139,353</u>	<u>\$ 121,661</u>	<u>\$ 131,254</u>	<u>\$ 138,187</u>

**Business Office**

Salaries	\$ 83,738	\$ 83,738	\$ 86,250	\$ 90,563
Benefits	28,513	27,428	29,347	32,037
Contracted Services, Supplies, and Operating Costs	5,102	5,025	5,100	6,800
	<u>\$ 117,353</u>	<u>\$ 116,191</u>	<u>\$ 120,697</u>	<u>\$ 129,400</u>

**Fiscal Services**

Salaries	\$ 167,790	\$ 166,515	\$ 172,618	\$ 180,296
Benefits	68,725	67,680	70,766	77,826
Contracted Services, Supplies, and Operating Costs	10,260	2,461	10,300	10,300
	<u>\$ 246,775</u>	<u>\$ 236,656</u>	<u>\$ 253,684</u>	<u>\$ 268,422</u>

Total SU Expenditures	<u>\$ 990,402</u>	<u>\$ 962,316</u>	<u>\$ 1,088,289</u>	<u>\$ 1,135,663</u>
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**Revenue**

Interest	\$ 500	\$ 575	\$ 500	\$ 500
Grants	14,019	13,190	14,019	10,000
Prior Year Fund Balance	6,932	-	31,434	25,999
<i>General Assessment</i>	<i>469,248</i>	<i>469,248</i>	<i>551,537</i>	<i>580,381</i>
<i>Special Education Assessment</i>	<i>138,308</i>	<i>138,308</i>	<i>127,403</i>	<i>133,746</i>
<i>Business Manager Assessment</i>	<i>116,472</i>	<i>116,472</i>	<i>117,157</i>	<i>125,242</i>
<i>Fiscal Services Assessment</i>	<i>244,923</i>	<i>244,923</i>	<i>246,240</i>	<i>259,795</i>
<i>Total Assessments to Member Districts</i>	<i>968,951</i>	<i>968,951</i>	<i>1,042,337</i>	<i>1,099,164</i>

Total Revenue	<u>\$ 990,402</u>	<u>\$ 982,716</u>	<u>\$ 1,088,290</u>	<u>\$ 1,135,663</u>
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Assessments to Member Districts (Based on Prior Year ADM)

				2012 ADM
Fayston	\$ 58,077	\$ 56,048	\$ 57,635	99.02
Moretown	64,005	59,072	60,766	104.40
Waitsfield	76,326	75,914	80,556	138.40
Warren	75,184	83,711	90,451	155.40
Waterbury-Duxbury Union #45	321,645	366,033	392,722	674.72
Harwood Union HS #19	373,714	401,559	417,034	716.49
<b>Total Assessments</b>	<u>\$ 968,951</u>	<u>\$ 1,042,337</u>	<u>\$ 1,099,164</u>	1,888.43

## WAITSFIELD HISTORICAL SOCIETY

In 2012 the Waitsfield Historical Society was again able to use the restored Wait carriage barn for a summer entertainment program. This past year Linda Radke presented a program with songs of the Civil War. She was accompanied by Arthur Zorn on the keyboard. Each of her songs was dedicated to a Civil war soldier from Waitsfield or Fayston. The program was enthusiastically received by everyone who attended. The Wait Barn was the perfect venue for this program.



Event in the renovated carriage barn.

(Photo: Sandra Reilly)

In addition to the program, one of our members, Lois DeHeer, organized an Antiques on the Green which was well attended.

On September 30, the WHS presented “The Underground Railroad and the Secret Quilts Codes” at the Waitsfield Elementary school. Lois DeHeer a member of the WHS and the Mad Quilters Guild, explained the importance of the quilts made before and during the Civil War as part of the Underground Movement. Each member of the Mad Quilters Guild explained one of the panels in the beautiful quilt. The panels were believed to be directions to the slaves on their journey north through the Underground Railroad. Members of the guild also made two cot quilts which were replicas of those made for the soldiers in the Civil War. The amazing outcome of this program is that the Mad Quilters are donating the beautiful quilt they all made to the WHS! We are thrilled and honored to receive such a special gift.

We hope to present more programs this coming year. All programs are free and open to all members of the community. Your contributions help to make this possible.

Our next project will be to restore the dairy barn which is attached to the carriage barn. It needs a lot of work just to make it safe.

We have received many interesting artifacts from the community in 2012. If you have something of historical value that relates to the Mad River Valley please contact our Curator, Judy Dodds. We do have a space problem so not all contributions may be accepted.

The WHS board meets once a month usually the first Thursday, 4:00pm at the Wait House. The meeting is open to the public; anyone may attend to share ideas. There are now 11 members of the Board. They are: Bob Burley, Peter Laskowski, Jack Smith, Ruth Pestle, Judy Dodds, Lois DeHeer, Ilene Joslin, Sue Dillon, Shirley Viens, Barbara Mansfield, and Sandra Reilly. Chuck Allen is an honorary member. Two newsletters are sent out a year and we plan at least one or two events in the community. We are always looking for volunteers to help with programs, accessioning or organizing exhibits. Please contact Judy Dodds or Sandra Reilly if you are interested in helping. Membership is still open for 2013, please join us. Membership envelopes are available at the Wait House.



Joslin Library site in Waitsfield Village 1894 and 1976 (Photos: Waitsfield Historical Society)

## MAD RIVER VALLEY PLANNING DISTRICT 2012 ANNUAL REPORT

The Mad River Valley Planning District was created to carry out a program of planning directed toward the physical, social, economic, fiscal, environmental, cultural and aesthetic wellbeing of the Towns of Fayston, Waitsfield and Warren. In 2012, the Planning District continued its work on a broad range of projects, including building relationships with and between the MRV's various municipal boards, volunteer groups, and business community. Highlights of the year include work on various flood resiliency planning efforts, undertaking the MRV hill farm research project, development of a new MRV trail map, and connecting local leaders with UVM students to address community challenges. MRVPD secured over \$132k in grants and provided support for efforts resulting in an additional \$90k to the MRV in 2012. MRVPD has secured \$711k in either direct grant pursuit or substantial guidance to Town officials or local entities since 2009.

Following is a highlight of MRVPD projects and initiatives during 2012.

### Grants

- \$70k EPA Smart Growth Implementation Assistance award to undertake the MRV Flood Resiliency Planning project in conjunction with the State of VT.
- \$10k from the VT Division for Historic Preservation's Certified Local Government Grant program to undertake the MRV Hill Farm Research Project.
- Assisted the Town of Fayston in receiving \$42,050 of VT Youth Conservation Corps crew time for trail enhancements in the Chase Brook Town Forest.
- Third year extension of technical assistance grant through the National Park Service's Rivers, Trails & Conservation Assistance Program. Supporting the Mad River Valley Collaborative, designed to enhance networking and connections between MRV trail organizations.
- \$2,500 grant through the New England Grass Roots Environmental Fund to establish Front Porch Forum in the towns of Waitsfield, Warren, & Fayston.
- \$16,800 from the Economic Development Administration to create a Business Case Manager Position that'll provide support to Irene affected businesses over an 18-month period.

- \$14k consortia grant to undertake a baseline economic analysis of the MRV through the VT Dept. of Economic, Housing & Community Development's Municipal Planning Grant (MPG) program.
- Grant writing assistance and support to various groups that applied for grants, such as Friends of the Mad River (Lake Champlain Basin Program), Town of Waitsfield (Safe Routes to School), Mad River Localvores (NEGEF), MRV Chamber of Commerce (Recreation Facilities Grant Program) & Mad River Path Assoc. (New England Grass Roots Environmental Fund, National Life Grant Fund).

### **Flood Resiliency**

The MRV served as focus of the EPA's Smart Growth Implementation Assistance program, a technical assistance project in conjunction with the State of VT focusing on building resiliency after Tropical Storm Irene. Recommendations to increase local resiliency through policies and other avenues are expected Spring 2013.

### **Rural Resources**

MRVPD is undertaking the MRV Hill Farm Research Project, an information and education project that explores the past, current and future role of upland agriculture in the MRV. Final products will be presented summer 2013. The MRV Rural Resource Commission also celebrated the creation of the Mad River Glen Historic District, the first ski area to be listed in the National Register of Historic Places.

### **Housing**

The MRV Housing Coalition celebrated the launch of the Valley Affordable Land Initiative, which facilitates affordable homeownership for first time homeowners who live or work in the Mad River Valley by greatly minimizing the cost of buying land. Sale of the first property took place in 2012.

### **Recreation**

MRVPD hosted a fourth Mad River Valley Trails Summit designed to enhance networking and connections between MRV trail organizations. The Trail Summits spurred the creation of the MRV Trails Collaborative, focusing on developing a trail inventory, the release of the 2012 MRV Trails Map, and coordinated trail projects (VYCC spent 19 weeks building and upgrading non-motorized trails in the MRV during summer 2012). This work is made possible with a technical assistance grant from

the National Park Service's Rivers, Trails & Conservation Assistance Program.

### **UVM Course**

For a fourth year the MRV served as focus for a fall UVM Service Learning Class entitled *Local Community Initiatives*. Nineteen UVM students took active roles in MRV projects addressing a variety of essential community issues. The students broke into groups with resident partners focusing on four projects throughout the semester: MRV Economic Development Study, MRV Electric Vehicle Car Share Analysis, MRV Arts Study & MRV Forests for the Future Project.

### **Selectboard Funding Forum**

MRVPD organized the seventh annual Three Town Selectboard Meeting in November. The Valley-wide meeting proved to be an effective means for local groups and organizations to present their annual funding requests and for coordination between the three Selectboards.

### **Budget**

For FY13, MRVPD requests \$23,842 from each of its four funders, Fayston, Waitsfield, Warren, and Sugarbush. This represents the second funding increase request in the past 12 years. A 7 voting member Steering Committee, consisting of a Selectboard member and Planning Commissioner from each town and a representative from the Mad River Chamber of Commerce, oversees MRVPD activities. Representatives from Sugarbush and the Central Vermont Regional Planning Commission (CVRPC) serve ex-officio. Meetings are open to the public and are usually held the third Thursday of each month at the General Wait House in Waitsfield at 7pm. The Executive Director, Joshua Schwartz, can be reached at 496-7173 or [mrvpd@madriver.com](mailto:mrvpd@madriver.com). Additional information may be found at MRVPD's website: [www.mrvpd.org](http://www.mrvpd.org).

### Mad River Valley Planning District Steering Committee

Jared Cadwell (Fayston), Chair	Steve Shea (Waitsfield)
Jim Sanford (Warren), Vice Chair	Jim Halavonich (MRV Chamber)
Chuck Martel (Fayston)	Margo Wade (Sugarbush)
Bob Ackland (Warren)	Laurie Emery (CVRPC)
Bill Parker (Waitsfield)	

Respectfully Submitted,  
Joshua Schwartz, Executive Director

**MAD RIVER VALLEY PLANNING DISTRICT  
2013  
BUDGET REPORT**

The MRVPD's Fiscal Year is March 1 to February 28.

	Approved 12/20/12 <b><u>FY 2014</u></b>
<b>Revenue</b>	
Towns	\$71,524
Sugarbush	\$23,842
Carryover	(\$1,035)
<b>TOTAL</b>	<b>\$94,331</b>
<b>Expenditures</b>	
Personnel/fringe	\$80,352
Rent	\$3,378
Telephone	\$1,751
Supplies	\$927
Travel	\$1,236
D/P/wrkshp	\$515
Conference	\$721
Office Ins.	\$400
CVRPC Admn	\$4,750
Tri BOS	\$300
<b>TOTAL</b>	<b>\$94,330</b>
<b>Surplus/Deficit</b>	<b>\$1</b>

## **MAD RIVER VALLY RECREATION DISTRICT 2012Annual Report**

Since its inception in 1993 the Mad River Valley Recreation District (MRVRD) has evolved into an organization that provides financing and additional support to assist new and existing recreation programs within the membership towns of Fayston, Warren and Waitsfield. MRVRD distributes funds upon review and approval of a submitted proposal and budget.

The MRVRD continued the yearly support of the Skatium, the Mad River Path Association, and the Mad River Park. The latter to help maintain the soccer and lacrosse fields as well as to lease the field for public use. Other contributions included support for 4<sup>th</sup> grade Girls on the Run participants as well as scholarships to various kids' camps around the MRV.

MRVRD is requesting funds for the fiscal year 2013 in the amount of \$12,500 from each contributing town, which is the same amount as last year. We have projected grants of \$35,000 for the year and expect more requests to come during the summer months.

The MRVRD Board encourages groups and individuals who are interested in creating recreational opportunities in the Mad River Valley to contact any member of the Board to discuss funding guidelines for their proposals or programs. The board meets monthly to discuss requests and encourages involvement and input from community members. Our meetings are always open to the public and are usually held at the Fayston Elementary School. Please visit MRVRD's website to view the proposal guidelines at [www.madriverrec.com](http://www.madriverrec.com).

The volunteer MRVRD board members have been appointed by the Select Boards of their respective towns and serve 2-3 year terms.

Ken Felderman, Fayston – President  
Doug Bergstein, Warren – Treasurer  
Jonathon Goldhammer, Waitsfield - Secretary  
Jeff Whittingham, Waitsfield  
Dayna Lisaius, Warren  
John Stokes, Fayston

**MAD RIVER VALLY RECREATION DISTRICT  
2012 Budget Report**

<b>Beginning Balance (Jan. 1, 2012)</b>	<b>\$24,654.39</b>
<b>Income:</b>	
Funding from towns	\$37,500.00
Interest & debit	\$31.07
Total Income	\$37,531.07
<b>Expenditures:</b>	
Mad River Park	\$5,500.00
Mad River Path	\$10,000.00
Skatium	\$11,000.00
Girls on the Run	\$830.00
Summer Camp Scholarships	\$1,175.00
Phone	\$43.53
<b>Total Expenditures</b>	<b>\$28,548.53</b>
<b>Ending Balance (Dec. 31, 2012)</b>	<b>\$33,636.93</b>
<b>Projected Grants for 2013</b>	<b>\$38,600.00</b>

## MAD RIVER RESOURCE MANAGEMENT ALLIANCE 2012 Report

The Mad River Resource Management Alliance includes the Towns of Duxbury, Fayston, Moretown, Northfield, Roxbury, Waitsfield, Warren and Waterbury. The Alliance was formed through an Interlocal Agreement that began in 1994. We changed our name in 2008 to reflect the fact that we are managing resources not wastes. Northfield and Roxbury joined the Alliance in 2010.

The Alliance held two regular Household Hazardous Waste Collection Day events at the Harwood Union High School in Duxbury on May 12, 2012 and on October 6, 2012. A total of 324 households participated in the regular events this year which represents 4 % of our population. We collected over 855 gallons, 1,300 pounds and 3,678 feet of fluorescent bulbs at the two events. Residents within the Alliance communities are able to bring all their waste pesticides **and** up to 10 additional gallons of hazardous waste to each event for disposal at no charge. The Alliance will swap your mercury fever thermometer for a digital thermometer at no charge at these events. Bring your mercury thermostats to the Household Hazardous Waste Collection and you will receive a coupon that can be redeemed for a \$5.00 rebate by the Thermostat Recycling Corporation which will process the thermostats. Residents can also bring all their compact fluorescent bulbs(CFLs) or up to ten or fewer non-CFL general purpose mercury containing lamps. Remember that latex paint is not a hazardous waste and will not be accepted. You can mix latex paint with kitty litter to solidify it and dispose of the mixture in your garbage. We are planning two collection day events in 2013 at Harwood Union High School. They are scheduled for May 11 and October 5, 2013.

Over 835 gallons of used crankcase oil was collected within the Alliance at our Used Oil Collection Tanks during 2012. The tanks are located in Waitsfield at the Earthwise Transfer Station and at the Moretown Landfill, Inc.. There is also a tank at the Northfield Transfer Station. As an Alliance resident, you can bring up to 5 gallons of used crankcase oil at a cost of three dollars per gallon at the Earthwise Transfer Station, fifty cents per gallon at the Moretown Landfill, Inc. and no charge at the Northfield Transfer Station for proper disposal. A car and truck oil filter crusher is also available for Alliance residents at the Moretown Landfill, Inc. at a cost of seventy five cents per filter.

The Alliance is working with The Highfields Institute to provide training and educational programs that results in the composting of food scraps that have been diverted from Washington West Supervisory Union school waste streams. A total of 19.58 tons of food scraps from Washington West Supervisory Union School District were collected during the 2011-2012 school year for composting at the Grow Compost of Vermont facility in Moretown. Grow Compost diverted over 670 tons of food scraps and other organic waste in 2012 which became a rich organic compost or soil amendment. Grow Compost waived their tipping fee for WWSU to encourage their participation in the program. Thanks for Grow Compost's support of the school program. The Alliance textile recycling program at the Moretown Landfill continues in conjunction with the Southeastern Vermont Community Action. You can bring all your clean clothing, linens and shoes to this site at no charge. A total of 2.6 Tons were collected in 2012. You can recycle books with the electronic waste at the Moretown Landfill. Visit our Web site at [www.madriverrma.org](http://www.madriverrma.org) for more information on solid waste issues.

The sixteenth truckload sale of compost bins resulted in the distribution of 44 compost bins and 10 kitchen collectors. It is estimated that each compost bin can compost 650 pounds of garden and kitchen waste annually. This means rich soil to add to your garden and less waste to go to the landfill. We will hold our Seventeenth Compost Bin Sale this spring. The Alliance held a car and pickup truck tire and metal collection event at the Moretown Landfill, Inc. and at the Earthwise Transfer Station in conjunction with Green Up Day in 2012. A total of ~ 1,114 tires and ~3.5 tons of metal were collected during this event. In the fall the Alliance participated in the Wheels for Warmth Program held on October 27. We are planning to hold a spring tire and metal collection in conjunction with Green Up Day on May 4, 2013. In the fall, the Alliance will again coordinate with the organizers of the Wheels for Warmth Program in Middlesex to encourage participation in this program. During the spring and summer in conjunction with Green Up Vermont a major river bank tire clean up was conducted as a follow up to Tropical Storm Irene and a total of over 4,400 tires were recovered.

The Moretown Landfill, Inc. (MLF). provides Alliance residents with the opportunity to bring their recyclables to the facility at no charge if you also bring your trash for disposal at a fee. The no fee recycling is done as part of the arrangement between the Alliance and the Moretown

Landfill, Inc. for being the “host district” for the facility. Single stream recycling is a reality in the Alliance. You can bring your mixed paper, glass bottles and jars, metal cans and plastics #1 through #7, except for plastic film wrap and bags and beaded styrofoam for recycling. The recyclables are taken to the Chittenden County Materials Recovery Facility for processing. The Casella Earthwise Transfer Station and Moretown Landfill, Inc. also participated in the free disposal of roadside litter during the Green Up Day celebrations. The MLF is currently under review by the State to determine its future viability. Computers, printers, monitors and televisions can be recycled at no charge. In the first nine months of 2012 more than 53 tons of e-waste was collected. Additional information on this program is found on our Web site. The Alliance is a member of the NRRA which helps us market some recyclable commodities such as tires, propane cylinders and other materials. The Alliance is also a member of the Product Stewardship Institute(PSI). As a stakeholder in the PSI we work with other entities to reduce the environmental and health impacts of a variety of consumer products. This is accomplished by looking at the life cycle impacts of products and their packaging. Things like energy and materials consumption, emissions during manufacturing, toxicity, worker safety and waste disposal are among the issues reviewed. The objective of product stewardship is to rethink the way things are created in order to have more sustainable products in the future. We are also a member of the Vermont Product Stewardship Council which provides a local focus to stewardship issues.

Backyard burning of trash is illegal and causes air pollution problems. Be a good neighbor and don't burn trash. If you know of any illegal dumping sites within your town that would benefit from an Adopt a Site Program give John Malter, Alliance Administrator a call at 244-7373 and let's see what we can do to help eliminate these types of problems together. The FY13 assessment for the administrative and program costs remains at \$2.00 per capita. The Central Vermont Regional Planning Commission provides accounting support to the Alliance. We thank them for this assistance.

The representatives include: Duxbury; Diane Lynch; Fayston, Bob Vasseur; Moretown, Jonathan Siegel; Northfield, Charles Morse; Roxbury, Dave McShane; Waitsfield, Sal Spinosa, Warren, Ken Blair; Waterbury, Ed Steele; and Administrator John Malter from Waterbury.

## MAD RIVER RESOURCE MANAGEMENT ALLIANCE

<b>INCOME</b>		Budget 2012	Actual 2012	Budget 2013
Town Assessments Per Capita	(\$2.00)			
Based on 2010 Population	Population			
Duxbury	1,337	2,674	2,674	2,674
Fayston	1,353	2,706	2,706	2,706
Moretown	1,658	3,316	3,316	3,316
Northfield	6,207	12,414	12,414	12,414
Roxbury	691	1,382	1,382	1,382
Waitsfield	1,719	3,438	3,438	3,438
Warren	1,705	3,410	3,410	3,410
Waterbury	5,064	10,128	10,128	10,128
<b>Subtotal Assessment (19,338)</b>	<b>19,734</b>	<b>39,468</b>	<b>39,468</b>	<b>39,468</b>
<b>MLF Education</b>		<b>24,769</b>	<b>13,145</b>	<b>4,954</b>
<b>Subtotal Education Income</b>		<b>24,769</b>	<b>13,145</b>	<b>4,954</b>
<b>Household Hazardous Waste:</b>				
MLF HHW		14,856	10,302	2,971
Ag. Pest. Grant		5,000		5,000
Small Quantity Generators		2,500	1,114	2,500
DEC SWIP HHW Grant		12,723		12,840
<b>Subtotal HHW Income:</b>		<b>35,079</b>	<b>11,416</b>	<b>23,311</b>
<b>Miscellaneous Income:</b>				
Compost Bins		2,213	1,191	1,482
Tires		2,750	2,732	2,750
Electronic Waste		1,000	40	100
FEMA HHW Flood Reimbursement			25,983	
<b>Subtotal Misc. Income</b>		<b>5,963</b>	<b>29,946</b>	<b>4,332</b>
<b>TOTAL INCOME:</b>		<b>105,279</b>	<b>93,975</b>	<b>72,065</b>

	Budget 2012	Actual 2012	Budget 2013
<b>EXPENSES:</b>			
Administration:			
Administration 719 hours	28,188	25,775	29,754
Travel/Office	3,755	1,322	1,300
Insurance	1,208	1,218	1,218
Solid Waste Manager Association	1579	1,579	1283
<b>Subtotal Administration:</b>	<b>34,730</b>	<b>29,894</b>	<b>33,555</b>
<b>Education:</b>			
Administration 444 hours	15,984	13,536	16,872
Travel/Office	3,218	650	650
Newsletter/Printing/Mailing	7,740	6,600	7,740
School Programs	3,700	2,300	3,700
GreenUp/Website/Special Events	2,500	1073	1,500
N.R.R.A. Membership	180	180	180
Conference	600	600	600
Product Stewardship Institute	250	250	250
<b>Subtotal Education</b>	<b>34,172</b>	<b>25,189</b>	<b>31,492</b>
<b>Household Hazardous Waste:</b>			
Administration 275 hours	9,900	8,280	10,450
Travel/Office	2,500	1,883	1,900
HHW Contractor	18,750	14,792	16,000
<b>Subtotal HHW:</b>	<b>31,150</b>	<b>24,955</b>	<b>28,350</b>
<b>Misc. Expenses:</b>			
Equipment Maintenance	150		150
Tire Collection	2,500	5,086	2,500
Electronic Waste	2,500		100
Compost Bins	100	311	100
<b>Subtotal Miscellaneous:</b>	<b>5,250</b>	<b>5,397</b>	<b>2,850</b>
<b>TOTAL EXPENSES:</b>	<b>105,302</b>	<b>85,435</b>	<b>96,247</b>

**CENTRAL VERMONT REGIONAL PLANNING  
COMMISSION  
2012 ANNUAL REPORT**

The Central Vermont Regional Planning Commission is a consortium of 23 towns and cities in Washington County and western Orange County. The Commission has been providing planning and development assistance to communities for over forty years through its experienced and knowledgeable staff. CVRPC is governed by appointed representatives from each municipality in the region.

The Commission provides assistance on municipal plan and bylaw updates, and this year continued its focus on town planning and enhanced consultations with local officials. The Commission's Transportation Advisory Committee (TAC) continued to evaluate the regional inter-modal transportation needs and make recommendations on projects that should be included in the State Transportation Agency's 5 year capital program. CVRPC also continued its work on the development of local hazard mitigation plans, population and housing growth, and river and stream assessments to support transportation and water quality improvements. The Commission has also been actively involved in assisting towns with the development or updates of BEOP's (Basic Emergency Operations Plans). Continuing with its energy work from 2010, CVRPC provided assistance to local energy committees with implementing the building energy audit recommendations for weatherization of municipal buildings. The Commission's work expanded this year to include assistance to towns on flood issues from Tropical Storm Irene. Assessment and mapping services were provided to those towns impacted, and work is ongoing as it relates to procuring grant funds for repairs to local infrastructure. CVRPC developed a regional broadband plan that directs where infrastructure is needed to support the technology. CVRPC received a grant from the VT Department of Health to begin outreach and development of a food systems plan for the Region.

This year, the Commission supported the efforts of the Town by providing administrative assistance to the Mad River Resource Management Alliance and the Mad River Valley Planning District, assisting with the Safe Routes to School program, providing technical assistance with development of the Town Plan and the local hazard mitigation plan, assisted with the sidewalk study, provided traffic counts at specific intersections, reviewed the Town Plan for approval as

required by statute, and provided assistance with emergency management, flood recovery, and mitigation planning.

The Commission also sponsors regional planning programs, provides a forum for inter-municipal cooperation, and participates in state regulatory proceedings for projects that have impact across municipal boundaries. Significant staff time this year was spent working with municipalities on mapping and analysis of current bylaws to understand how they influence future development patterns. CVRPC can also provide model bylaws and assist municipalities with the administration of grants.

Thank you for your continued support for local and regional planning. Please call us for assistance with planning, zoning, transportation, recreation, mapping, or data needs. For more information, you can reach us at (802) 229-0389, or visit our website [www.centralvtplanning.org](http://www.centralvtplanning.org).

Susan M. Sinclair, Executive Director  
Don La Haye, Commissioner  
Harrison Snapp, Alternate Commissioner

### **Did You Know?**

During the first year of library operations, the postmaster was the day librarian and janitor, and was paid \$75 per year.



(Source: Waitsfield Historical Society)

**MAD RIVER VALLEY SENIOR CITIZENS INC.  
AND MEALS ON WHEELS  
EVERGREEN PLACE  
2012 TOWN REPORT**

The Mad River Valley Senior Citizens (MRVSC) continue to achieve their mission of providing social, educational, charitable and nutritious meals to elders at the Senior Center located at Evergreen Place and through the Meals on Wheels Program. All this is made possible in a large part through the generous financial support of the four Valley Towns. Our annual fund raising efforts also help to cover any shortfall in funding that is part of all Senior Centers.

We could not survive without the dedicated corps of community volunteers who so generously give their time to deliver Meals on Wheels, or serve lunch every Tuesday and Thursday at our congregate meals site at Evergreen Place. In 2012 we served over 5450 meals at Evergreen Place and to our MOW recipients. In addition, on Mondays we have served 272 breakfasts. The Senior Center space also provides a venue for a variety of activities for community members on a weekly or monthly basis. Our new Site Coordinator, Gail Hietzker, organizes social activities, such as music, health talks, games and films. A popular program is our "Armchair Travel" once a month, with lunch typifying the country or state visited. Central Vermont Home & Health Care & Hospice holds various clinics, such as our yearly flu shot clinic and the well-attended foot clinic every six weeks. Our volunteer nurse offers monthly Blood Pressure screenings.

Gail will be implementing several new programs as part of her job. She's already had a well-attended group trip and luncheon to the Warren Library to see one of their art exhibits. Her "Memory Lane" series will feature presentations about life in Vermont over the past 100 years with participation from the seniors telling their personal stories. Gail is preparing talks on a variety of topics to be given by local folks, such as a Fire Safety program during January. Gail will be working part time (10 hrs/week, bringing her considerable energy and enthusiasm to enliven Evergreen Place throughout the year!

One of our founding Senior Center Board members, Heli Hietzker, retired this past year. We still see him for lunch and he continues to volunteer in many ways at Evergreen. Our sincere thanks to Heli for a job well done!

We appreciate that the Valley Community recognize the importance of providing meals to seniors in the congregate setting or in their residences when needed.

Attendance at congregate meals improves the participants' health and sense of well-being as

it provides an opportunity to socialize with others while sharing a nutritious meal. Home delivered meals enable frail seniors to stay in their homes in their community rather than being institutionalized at a much greater cost to society.



Holiday fare at the Joslin Library, 2012 (Photo: Joy Worland)

In 2012 we entered into another program sponsored by the Land Trust of Central Vermont. Support and Services at Home (SASH) facilitates health services to support aging at home. The SASH team coordinates transitions from hospital, rehab and general health services to enable seniors to remain in their homes.

We continue to develop the Emergency Preparedness Plan as mandated by the National Meals on Wheels Association and the FEMA Management Institute. This plan will enable our Board of Directors and various emergency people throughout our community to respond and recover from an emergency, such as Hurricane Irene, that could impact our seniors.

Thanks to all Valley residents for supporting us!

Kathie Friedman, President MRVSC

Carole Crossman, Vice President

Fran Plewak

Pat Amman

Alice Tenbeau, Meals on Wheels Coordinator

Val Hale, Treasurer

Kathy Koepele, Secretary

Vince Gauthier

## MAD RIVER VALLEY HEALTH CENTER 2012 Report



The Mad River Valley Health Center (MRVHC) is committed to promoting and facilitating access to health services to the local community. We wish to thank the Valley towns for their financial contributions to MRVHC in the past, and look forward to your continued support.

The Board action plan for Fiscal Year 2012 included the following items:

- Continue to work on a solution of the parking situation at MRVHC.
- Review tenant leases in order to simplify the documents.

Key Accomplishments during the past fiscal year included the following:

- Working with the Mad River Garden Center, MRVHC created a second parking lot for tenants in order to reduce on-street parking demand.
- New leases were developed for MRVHC tenants and most tenants have agreed to the term.
- Co-organized the third Valley Walk-and-Roll Festival.
- Held the fourth annual Bike & Trike Sale, which included a Safety Fair.
- Continued to support Safe Routes to School in Waitsfield and Moretown.
- Sponsored Kid's Fun Run at Mad Dash for 4th year, with over 30 kids participating.
- Participated in the UVM Community Initiatives Program. The focus was on a community health care needs/resource assessment. The final product was a Community Health Care Resources map, that has been linked to the MRVHC web site. Stored and distributed bike racks throughout the Valley.

Unfortunately, our largest fund raiser, The Chez Henri Cup Challenge had to be cancelled due to poor snow conditions.

In addition to our own fund raising efforts and rental income, MRVHC relies heavily on contributions from the Valley towns in order to cover operating expenses. The contributions allow MRVHC to offer space to health care providers at a competitive rate. This facilitates the

availability of providers within the Valley. Financial support from the Valley towns enables the MRVHC to achieve its mission.

Specifically, the Health Center is:

- A modern, community owned health center in keeping with the character of the Valley, and
- A building that provides offices for the provision of family medicine, mental health services, and alternative medicine.

Together, MRVHC, Inc. and the Valley towns will continue our partnership to provide the Mad River Community with excellent health care services for all residents and visitors.

Thank you.

Duncan Brines, President  
Jack Miner, Vice President  
Gene Scarpato, Secretary  
Suzanne Chamberlain, Treasurer  
Laura Carleu

Dave Ellison  
Maxine Grad  
Betty McCaffrey  
Patty Smith

### **Did You Know?**

Town meetings were held in the lower floor of the library until 1935. In 1961, the lower floor became a bank, and remained a bank until 1972, when the Town Office took over the space.



(Source: Waitsfield Historical Society)

## **MAD RIVER VALLEY AMBULANCE SERVICE 2012 Annual Report**

Mad River Valley Ambulance Service takes great pride striving to provide the highest quality of EMS and Rescue service for the four Valley communities.

Mad River Valley Ambulance Service (MRVAS) has been your local, volunteer ambulance service since 1970.

MRVAS provides 24-hour Emergency Medical Service to anyone in the Mad River Valley. We keep pace with the ever-evolving needs of the community and advances in medical care through ongoing training, high-quality equipment and technological upgrades. This year MRVAS responded to a record number of emergency calls, 473.

A highly dedicated group of 60+ volunteers, many with advanced certification, perform emergency response, advanced life support and timely transportation services.

MRVAS volunteers contribute an average of 60 hours per month with no financial compensation.

MRVAS operates with four departments and many members volunteer in multiple disciplines:

- EMTs undergo state-certified, ongoing training in classroom and clinic at basic or advanced levels. They attend to the medical needs of patients during transport to the hospital and operate under the control of the Central Vermont Medical Center Emergency Department. Every crew includes advanced-care EMTs who provide pharmacological, advanced airway and circulation interventions, while non-MRVAS Paramedics are available on-call.
- Drivers operate three type-II ambulances (two are four-wheel drive) and a type-I four-wheel-drive rescue vehicle. DHART helicopter service provides time-sensitive transport of critically injured patients.
- Dispatchers answer ‘the call’ and dispatch crew and vehicles. As the first contact for a patient, they ensure that the appropriate MRVAS services get to the right place asap. They do this from their home or business with calm, efficient communication.

- Rescue includes EMTs, drivers, local firefighters and other volunteers. This team extracts patients from motor vehicle accidents or other complex situations requiring specialized equipment and techniques, including snowmobile, off-road and water rescues.

Mad River Valley Ambulance is always looking for new volunteers; please call 496-8888 or visit our web site at [www.mrvas.org](http://www.mrvas.org) for more information. Also, we use the E-911 system and look for E-911 numbers when responding to every emergency location. Is your location marked so we could find you in an emergency? Please help and make sure your numbers are in place and clearly visible from both directions when approaching your driveway.

We wish to thank our Valley residents, second home owners and visitors who support our dedicated staff of volunteers. It is with your generous donations and subscriptions for service that allow us to function as a well-trained team of professionals. Unlike many services in our neighboring communities we continue to provide our services without receiving any municipal funding. It is our pleasure to serve you.

If you have any question please contact our office at 496-8888 or visit our website listed above.

Richard M. Lord, EMT I-03,  
President, MRVAS

## A year of rebuilding at MRVTV- Mad River Valley Television 2012 Town Report

Mad River Valley Television (MRVTV), the Valley's public access television station, spent a good part of 2012 reorganizing in a new space in Irasville's Village Square after their studio and offices in the Bridge Street Market Place were destroyed by flooding from Tropical Storm Irene. After being temporarily located in 3 different spaces in the Village Square, they moved in to their permanent office and new community studio in the Old Blue Toad space in late June. The renovation was a collaboration between two Yestermorrow building classes and MRVTV, and allowed the station to save funds on construction. The design services were donated by Maclay Architects of Waitsfield.



New MRVTV studio at Village Square Shopping Center,  
2012 (Photo: MRVTV)

Mad River Valley Television is the Valley's public access television station dedicated to giving community members access to the airwaves. MRVTV's Channels 44 (Community) and 45 (Municipal) are part of Waitsfield Cable's basic tier of service. MRVTV broadcasts

locally generated programs with a focus on public, educational and governmental (PEG) programming such as town meetings and community events. Additionally MRVTV has a presence on the web that allows nonsubscribers to see a selection of municipal and community events after they have aired on the cable channels.

Since incorporation in 1998 as a 501(c) (3) non-profit, the Board of Directors surveyed the community, sought support from municipal boards, and negotiated a contract with Waitsfield Cable. From one show first on the air in April 2000, to the full 2 channel line-up that is now offered, MRVTV has always gladly provided training on the community's equipment so the public can access their airwaves.

MRVTV encourages the community to use the studio for tapings and also accepts prepared programs for broadcast.

MRVTV is primarily funded by Waitsfield Cable as required by state and federal regulations. Cable subscribers see a 5% PEG access surcharge on their cable bills. Additionally, each year the towns of Fayston, Waitsfield and Warren have granted MRVTV sponsorships funds.



New studio for members to fill! (Photo: MRVTV)

To learn more how you can be involved with MRVTV, please contact Alex Maclay, our Station Manager, or Tony Italiano, our Technical Director/Media Manager, at 583-4488 (44TV) or by email- [tv@mrvtv.com](mailto:tv@mrvtv.com). You also can just stop by studio offices at the north end of the Village Square Shopping Center. And you can find us, selected programs, and our schedules on the web at [www.mrvtv.com](http://www.mrvtv.com).

Members of the MRVTV board are: Chuck Allen, John Daniell, Dan Eckstein, Michael Hock, Lisa Italiano, Liz Levey, Lisa Loomis, Adele Nicols, Brian Shupe, and Rob Williams. We meet at least quarterly and actively welcome public input to our meetings or to any board member. You can find staff and board profiles and contact information on our website. Hope to see you down at our studio soon!

## Friends of the Mad River



## 2012 Annual Report to Mad River Watershed Towns

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*The Friends of the Mad River (FMR) is a private, membership-based non-profit organization committed to protecting and enhancing the ecological, recreational, and community values of the Mad River and its watershed. More info on the web: [www.FriendsoftheMadRiver.org](http://www.FriendsoftheMadRiver.org)*

In 2012, FMR focused on the **Watershed Restoration and Resiliency** effort.

The Mad River is one of the larger tributaries to the Winooski River; nestled in a steep valley, the Mad is extremely flashy and has an extensive history of flooding that has greatly impacted the communities settled close along its banks. Flooding is inevitable and can be catastrophic, and Tropical Storm Irene highlighted (with urgency!) the need for increased planning with respect to mitigation of flood damage. We need to plan now for future flood events, and do everything we can to reduce flood impacts.

Resiliency strategies include: addressing stormwater now and in the future (untreated stormwater exacerbates flooding), conserving important forestland and wetlands, educating the public about flood preparedness, preventing development and future encroachment in flood and erosion prone areas, improving our transportation infrastructure (roads, culverts, bridges) in order to be more flood/erosion proof, and improving our riparian buffers not only to protect land from damaging floods but also to increase the health of the river.

Watershed Restoration and Resiliency Projects completed in 2012 include:

### Managing Stormwater

- Collaborated with Yestermorrow to install a small demonstration rain garden at Sweet Pea market in the Village Square shopping center in Waitsfield, a priority area according to a 2011 University of Vermont (UVM) study.
- Partnered with UVM researchers to secure funding to install a larger demonstration bio-retention facility at Village Square. The design

for the project has been completed and all local and state permits have been obtained. The project will be built in spring 2013.

- Hosted workshops for homeowners to provide best practices information for flood preparation and stormwater management on their own properties. Contracted with a stormwater engineer to offer on site advice for homeowners in improving stormwater and driveway infrastructure on their properties. Information about this project can be found on our website.

### Improving Riparian Buffers

- FMR planted more than 2,000 trees and shrubs along more than 2.5 miles of Mad River shoreline in 2012. We partnered with groups including the Intervale Conservation Nursery, Volunteers for Peace, Harwood Union High School and 350.org to complete plantings in 6 different areas.
- FMR also collaborated with Volunteers for Peace and the Long Term Recovery team to coordinate extensive river clean up efforts.

### Improving Transportation Infrastructure

- Co-hosted a Better Backroads “Roads and Rivers” workshop for Road Crew foremen and town administrators highlighting best practices for infrastructure (roads, culverts, bridges) management. Representatives from all five watershed towns participated.
- Secured funding for upgrade of culverts in the watershed. FMR partnered with VT Fish and Wildlife, VT Agency of Natural Resources and US Fish and Wildlife staff to prioritize projects that improve aquatic habitat and flood resiliency. Thirteen projects were identified, and currently FMR is moving forward with the engineering and design (coordinating the contracting and covering the cost) for four of these projects.

### Conservation

- Partnered with the Vermont River Conservancy to conserve an important section of more than 5 acres and over 1,300 feet of undeveloped river corridor upstream of Waitsfield Village. The conserved corridor will continue to provide essential functions such as floodwater storage and “wobble room” for the river’s natural adjustment process.

Local & Regional Collaboration

- Collaborated with state and federal partners on the America's Great Outdoors initiative, which focused on implementing flood resilient practices in the watershed. FMR participated in work groups to advance priority projects in the watershed and secured more than \$70K in grant funds for riparian restoration and infrastructure improvement.
- Participated in the EPA funded Smart Growth Implementation Assistance project focused on town planning for flood resiliency.

Respectfully submitted,

Caitrin Noel  
Executive Director

Board of Directors  
Kinny Perot (President)  
Jack Byrne (Vice-President)  
Cyndee Button (Treasurer)  
Katie Sullivan (Secretary)  
Mary Gow  
Ned Kelley  
Sucosh Norton  
Jeannie Sargent  
Brian Shupe  
Kate Sudhoff  
Andres Torizzo

## MAD RIVER PATH ASSOCIATION 2011 Town Report

The mission of the Path Association is to build, maintain, support and conserve a system of continuous public pathways from Warren to Moretown to foster a healthy community by connecting the people, schools, businesses and special places of the Mad River Valley. The organization employs a full-time Executive Director and a 10 hour-per-week trail worker, during the summer months. An 11-member board of directors, representing Warren, Fayston, Waitsfield and Moretown, oversees the MRPA. In 2012, the MRPA had an operating budget of approximately \$72,000, 14% of which was funded by the Mad River Valley Recreation District. The remainder is funded through grants, donations, and membership dues.

The organization focused most of its time and resources, during 2012, on its master planning project. This three-phased project began in the spring of 2012 with the identification of several conceptual routes the Path might follow from Warren to Moretown. Since then, the organization has begun reaching out to the private landowners over whose property the path might cross. So far, approximately 35 of the 85 landowners have been contacted. The purpose of contacting landowners is to listen and learn what ideas or concerns they might have about hosting the Path. Landowner reactions have varied widely from many who are open and supportive of hosting the Path to those who are not interested in hosting the Path at this time. This information is tremendously valuable and will help the MRPA focus its efforts more effectively and strategically in the future, with a goal of creating continuous and connected sections of path (as opposed to short, disconnected path segments). Landowner outreach is scheduled to conclude during the spring of 2013. When it concludes, the organization's board of directors will use the collected data to create a plan to work with willing landowners to complete the Path from Warren to Moretown.

The MRPA participated, sponsored, or benefitted from a number of special events in 2012. The 17<sup>th</sup> annual Mad Dash was a resounding success, attracting approximately 250 runners and a large number of business sponsors. The MRPA extends its sincere thanks to Sugarbush, Meg's Events, and Dori Ingalls for their support of the Path through the Mad Triathlon, SIPtemberfest and the Mad Marathon! In November, the Path Association hosted the northern New England premiere screening of

*Reveal the Path* at the Big Picture. The screening was a huge success, which the MRPA hopes to replicate again in the future.

Other Highlights from 2012 include:

- Hired a new Executive Director;
- Constructed or reconstructed approximately 9 bridges along Fayston's Mill Brook Trail, using volunteer labor;
- Distributed regular bi-monthly newsletters via email (to subscribe, visit [www.madriverpath.com](http://www.madriverpath.com));
- Enjoyed record membership and donation revenues;
- Assumed the leadership of the Mad River Valley Trails Collaborative;
- Hosted StoryWalk® on the West Greenway;
- Collaborated with community groups like the Mad River Valley Recreation District, Friends of the Mad River, Mad River Valley Planning District, Vermont Land Trust, Mad River Valley Chamber of Commerce, the Valley Rotary Club, Catamount Trail Association, Mad River Riders, Waitsfield Elementary School, approximately 65 business sponsors, municipalities and hundreds of individual members, volunteers, friends, and supporters.

To learn more about the Path, or to subscribe to our periodic newsletter, visit [www.madriverpath.com](http://www.madriverpath.com).

Respectfully submitted by:  
William E. Flender, Executive Director



Mad Dash at Neill Farm field off Meadow Road, 2012.

(Photo: MRPA)

**WASHINGTON COUNTY SHERIFF DEPARTMENT**  
**2012 Report for Waitsfield Activities**  
**July 01, 2011 – June 30, 2012**

The Washington County Sheriff's Department has had a very interesting year during fiscal year 2012. The Department wrote 1,079 Vermont Traffic Citations and documented involvement in 333 incidents. The Department transported 861 persons and served 2,684 pieces of Civil Process. Only Chittenden County serves more Civil Process than Washington County. We seem to be serving fewer Writs of Possession, which is a good sign for the financial stability of home owners and renters.

In addition to transporting prisoners, mental health patients, juveniles and serving civil process, we made a valid effort in keeping our highways and roadways a safer place. The Sheriff's Department is able to assist in highway safety through the ten (10) patrol contracts with towns within the County and through grant funding from Governor's Highway Safety for DUI and SHARP (Safe Highway Accident Reduction Patrol). The Department is also involved in START patrols, to curb teen alcohol use. We also have an active Snowmobile Patrol, which due to the lack of snow last winter deployed very little.

In the past fiscal year we continue reaching out to the community by offering a Hunter Safety class at the East Montpelier and Doty Elementary Schools, and giving demonstrations of the "rollover convincer" (a seat belt usage demonstrator) at community events. During the Christmas/New Year's Holiday we place signs at strategic intersections around the County, reminding people to drive safely and have a "Safe and Happy Holiday".

In the spring of 2012 the Sheriff's Department was once again honored by Vermont's Governor Highway Safety Program. Our Department placed 3<sup>rd</sup> in the Sheriff's division of the Vermont Law Enforcement Challenge, being recognized for our efforts in keeping the roadways safe within Washington County in 2011.

In May a 20 year veteran of the Department retired. Deputy Barbara Watts ended her long career in Law Enforcement, and she and her husband, a retired Barre Town Police Officer, moved south to enjoy retirement in Virginia.

In the course of our patrol efforts in Waitsfield many vehicles are stopped and at times warnings are given. The following Vermont Traffic Complaints were written by the Washington County Sheriff's Department while on patrol: (does not include warnings):

Violation	Description	Total
23V1003	STATE SPEED ZONES	1
23V1007A	LOCAL SPEED TOWN HIGHWAY	75
23V1039	FOLLOWING TOO CLOSELY	2
23V1048	STOP/YIELD INTERSECTIONS	5
23V1053	DRIVERS TO EXERCISE DUE CARE	1
23V1081A	BASIC RULE	2
23V1081B	BASIC RULE >50 MPH	13
23V1125	OBSTRUCTING WINDSHIELDS	1
23V1216A#1	DUI-UNDER 21,.02+, 1ST OFFENSE	1
23V1221	CONDITION OF VEHICLE	1
23V1222	INSPECTION OF REGISTERED VEH	10
23V1258	FAIL USE CHILD RESTRAINT SYSTE	1
23V301	NO REGISTRATION	4
23V3206B#8	SM SAFETY ED CARD REQ > 2003	1
23V511	DISPLAY OF PLATES	1
23V601	OPERATING WITHOUT A LICENSE	4
23V676AB	DRIVING LICENSE SUSPENDED	5
23V800A	INSURANCE CERTIFICATE	4
23VS206B#15	SM ON SIDEWALKS >2003	1
7V656	MINOR POSSESSING ALCOHOL /1ST	1
Report Totals		134

The Sheriff's Department also dealt or assisted several incidents in Waitsfield.

Observed Offense	Total Incidents	
Agency: WASHINGTON CSD		
2115	Driving Under the Influence	2
2229	ILLEGAL POSSESSION BY A MINOR	1
2240	OTHER LIQUOR LAW VIOLATIONS	1
2634	ARREST ON WARRANT-POLICE CHK	1
3200	Accident-Damage - DMV Report	2
3607	MOTOR VEHICLE, DISTURBANCES	2
3619	DLS Criminal	3
ALAR	Alarm	1
AMAS	Ambulance or Medical Assist	2
ASST	Agency Assist	18
CITA	Citizen Assist	4

INTP	Intoxicated Person	1
MAST	Motorist Assistance	3
PSC	Suspicious Person/Circumstance	11
PWAT	Property Watch	2
THAZ	Traffic Hazard	5
TOFF	Traffic Offense	1
VIN	Vehicle Serial # Inspection	4
		-----
Total Incidents for This Agency:		64

We at the Sheriff's Department are proud of the work we do and hope to continue serving the Town of Waitsfield.

W. Samuel Hill, Sheriff

### Did You Know?

In 1899, books could be taken out one at a time. The fine for overdue books was 2 cents per day.



(Source: Waitsfield Historical Society)

NOTES

**Did You Know?**

In 2012, The Library owned 6,398 adult books and 2,872 children's books.



(Source: Joy Worland, Librarian)

## NOTES

**Did You Know?**

An average of 33.4 people are counted coming into the library each weekday.



(Source: Joy Worland, Librarian)

## WAITSFIELD INFORMATION DIRECTORY

### EMERGENCY NUMBERS

POLICE	911
FIRE (TO REPORT A FIRE ONLY)	911 or 496-2400
AMBULANCE (FOR EMERGENCY ONLY)	911 or 496-3600
M.R.V. HEALTH CENTER	496-3838

### OTHER NUMBERS

Ambulance Information	496-8888
Dogs - Lost & Found	Dog Warden 496-7036
Education - Schools	Supt. of Schools 496-2272
	Elementary School 496-3643
	Harwood Union H.S. 244-5186
Evergreen Place	496-2020
Fire Chief	Bub Burbank 279-2846
Fire Station (non-emergency)	496-2403
Fire Warden	Adam Cook 496-6956
Game Warden (hunting/fishing)	c/o State Police Dispatch 496-2262
Green Mountain Power Corp.	223-5235
Highway/Roads	Town Garage 496-8897
Hospital (Berlin)	229-9121
Hospital (Burlington)	658-3456
Library	Librarian 496-4205
M.R.V. Senior Citizens	496-2543
Planning & Zoning	Zoning Administrator 496-2218
Poison Control (Burlington)	658-3456
Sheriff	Washington County Sheriff 223-3001
State Highway	District 6 828-2687
Town Administrator	496-2218
Town Clerk & Treasurer	496-2218
* State Representative	Adam Greshin 583-3223
* Washington County Senators	Ann Cummings 828-2241
	William Doyle 828-2231
	Anthony Pollina 828-2241

\* The Legislative session usually runs from early January through April.  
 Messages may be left with the Sergeant-at-Arms at the State House at 828-2228 or 1-800-322-5616 for delivery to the Legislators.

# Town of Waitsfield

*9 Bridge Street  
Waitsfield, VT 05673*

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**PLEASE BRING THIS REPORT TO TOWN MEETING**